DATE: September 26, 2002

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CONTRACT
Authorization to contract with and appropriate funds receivable from the Private Industry Council, Inc. of San Francisco for the amount not to exceed $90,000.
(Resolution No. 020926-B14)

BACKGROUND INFORMATION:

The San Francisco Assessment Center (SFAC) was established in 1992 through a subcontract with the Private Industry Council of San Francisco (PIC). The funding originated with the Department of Labor under the Job Training Partnership Act Title III (JTPA). The original three-year contract provided for career and vocational assessment services for JTPA-eligible and other low-income individuals. PIC has continued to contract for these services on an annual basis.

Under the new Workforce Investment Act (WIA) of 1998 (Replacing JTPA on July 1, 2000) the Private Industry Council, Inc. wishes to contract with City College of San Francisco for another year of assessment services through the San Francisco Assessment Center for the period September 1, 2002 through June 30, 2003. Service to a local employer and dislocated workers were required as of September 1, 2002. The Private Industry Council was not able to authorize this funding, as their WIA allocation was not approved until late August.

In November 1995, the SFAC co-located with the Private Industry Council, the Employment Development Department, the Department of Human Services, the National Council on Aging and the Department of Rehabilitation to form Career Link, a One-Stop Career Center now located at 3120 Mission Street. Career Link provides multi-agency career, education, training and employment resources to job seekers and career changers. Funding for this agreement between CCSF and PIC, Inc. is under WIA Title I Rapid Response for an amount not to exceed $90,000.

Federal Income from Local Source

Private Industry Council, Inc. $90,000

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**Expenditures:**

Academic Salaries       61,059  
Employee Benefits       12,274  
Supplies and Materials      10,000  
Indirect Cost            6,667  
Total                 $90,000

**RECOMMENDATION:**

RESOLVED:  That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to contract with and appropriate funds from the Private Industry Council, Inc. of San Francisco for the San Francisco Assessment Center (SFAC) to provide vocational assessment at Career Link for the period September 1, 2002 through June 30, 2003, in the amount of $90,000.

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Phyllis G. McGuire, Originator