DATE: October 30, 2003

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: POLICY MANUAL
Notice of Intention to Amend the SFCCD Policy Manual
By Adding Section 7.25, Small Business Enterprises
(Resolution No. 031030-P1)

BACKGROUND INFORMATION:

The California Public Contract Code Section 2002 was amended recently to allow local agencies like the SFCCD to provide preferences to small businesses. The proposed policy is based on this new legislation. Moreover, to give effect to the proposed policy, the District plans to develop a Small Business Enterprise Program in the area of construction contracting, after consultation and review with interested parties in the community, for Board review and adoption.

San Francisco Community College District Policy Manual Section 1.05 D. reads in part as follows: “Adoption of Policies. Any policy may be adopted by the Board, be amended or repealed by an affirmative action vote of four members at any meeting, providing notice of said intended action has been given at a previous meeting.

SHARED GOVERNANCE REVIEW:
Yes: _____; No: X :  If yes, which committee: ___________________
Date of Review: _________________________
(A negative response indicates that a review is not necessary.)

RECOMMENDATION:

RESOLVED: That notice is hereby given that the following proposed amendment to the San Francisco Community College District Policy Manual, Section 7.25 – Small Business Enterprises, shall be acted upon at the November 20, 2003 meeting of the Board of Trustees;

That SFCCD Policy Manual Section 7.25 – Small Business Enterprises, shall be added to read as follows: (NOTE: Additions or substitutions are indicated by bold italic and deletions are indicated by strike over). (See following page).

Ronald Lee, Originator
PM 7.25

SMALL BUSINESS ENTERPRISES

It is the policy of the San Francisco Community College District to encourage and facilitate full and equitable business opportunities, specifically in the area of construction contracting, for all small businesses wishing to do business with the District.