DATE: November 20, 2003

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: GRANT FUNDED
TTIP Human Resources Funds
Authorization to Renew software licensing of $67,000 with WebCT INC.
(Resolution No. 031120-B7)

BACKGROUND INFORMATION:

City College of San Francisco began offering on-line courses in Fall 2000. The College currently offers 30 different on-line courses, spanning 35 sections and serving 1200 students. The online courses have been very successful, with average class size exceeding the average for the traditional lecture courses. Our on-line courses have allowed students who have traditionally not been able to attend City College the opportunity to take our courses. In addition, a number of students from our current student population now have the opportunity to combine traditional classes with on-line classes to better meet their scheduling needs and educational objectives. The College has also been using WebCT as the course management system to deliver the on-line courses and provide faculty and students with Internet tools for communication, collaboration and research. The WebCT software is also used to support courses where the instructors have developed Web-supplemented components for traditional lecture courses. Currently there are 52 instructors serving 1250 students in Web-supplemented courses. In addition, another 47 instructors are using WebCT to develop on-line courses or web-supplements to courses, or to try out the software with their students (250 student users).

When the College first began to offer on-line courses in Fall 2000, we started with 8 courses serving 220 students in Fall 2000. At the time, the College procured an annual license to use the WebCT software for $7,000. This license has a user limit of 3,000. Today, we are at 2700 users. With 42 on-line courses slated to begin in Spring 04, we expect to exceed this limit. In addition, Speech 1A is requesting WebCT accounts for their 800 students. As the Education Technology Office staff continues to work with faculty, the demand for usage of this software is expected to grow, both because of the growing number of on-line courses, and an increasing number of instructors who wish to use web-supplemented components with their lecture courses.
This resolution will authorize a 3-year agreement with WebCT for the Campus Edition Institutional license of their course management system, which allows City College to use their software without limitation as to the number of users.

The State Chancellor's Office Telecommunications Technology Infrastructure Program (TTIP) Human Resources Funds for technology staff development will cover the cost of this resolution.

**RECOMMENDATION:**

RESOLVED: That authorization be given to renew into a 3-year licensing agreement with WebCT, Inc. for the use of their on-line course management system for total cost not to exceed $67,000, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein/Mamie How, Originators