FACULTY SURVEY OF ADMINISTRATIVE PERFORMANCE

Administrator's Name: _______________________________________________________

Please record your ratings on the attached Scantron sheet. Use a #2 pencil and apply the following scale:

A  Outstanding  
B  Above Average  
C  Satisfactory  
D  Improvement Needed  
E  Unsatisfactory  
N/A  Not Observed/Not Applicable - Leave blank on form

GENERAL
1. Knowledgeable about college policies, procedures and operations  
2. Demonstrates innovation and creativity regarding administrative practices  
3. Demonstrates commitment to the College’s mission  
4. Facilitates District business effectively and in a timely manner

JOB SPECIFIC
5. Implements program development and improvement  
6. Handles problems and conflicts effectively  
7. Uses good judgment  
8. Resolves disciplinary problems effectively  
9. Demonstrates fairness, objectivity and integrity in personnel decisions  
10. Is accessible to faculty  
11. Participates in shared governance with faculty  
12. Communicates effectively both verbally and in writing  
13. Responds to requests and inquiries in a timely manner  
14. Shares information with faculty

MANAGEMENT STYLE
15. Provides a positive, cooperative and friendly working environment  
16. Maintains positive relationships with groups, committees and organizations  
17. Demonstrates ability to work with diverse groups and individuals  
18. Maintains high standards of professional conduct

WRITTEN COMMENTS (Use space below and back of page.)