DATE:       May 29, 2003

TO:         Board of Trustees

FROM:       Dr. Philip R. Day, Jr., Chancellor

Subject:    GENERAL FUND

Approval of Special Services Contract Renewal
With Strata Information Group (SIG)
(Resolution No: 030529-B4)

BACKGROUND INFORMATION:

Strata Information Group (SIG) has been providing critical specialized technical support services for City College related to the implementation of the SCT/Banner administrative information systems since June 1996, specifically focusing on the Banner Student and Financial Aid modules. The Banner Student module has been in production since Spring 1998 and the Financial Aid module since Fall 1998. During the 1998-99 fiscal year, SIG provided the technical expertise needed to create a more stable operating environment. During the Summer and Fall of 1999, SIG led the College in a successful migration of the entire Banner system from Release level 2.1 to the Year 2000 compliant Banner release 3.1. During the Summer and Fall of 2000, SIG provided project management and technical leadership to complete the major upgrade to Banner release 4.0 which uses a “point and click” graphical user interface to simplify use. During the Spring of 2001, SIG assisted with the implementation of The “Banner Web For” products, which were authorized by Board Resolution 990923-B1. In addition to registering for classes, the “Web For” products provide faculty and staff access via a web browser to a variety of payroll, leave accounting information, as well as other financial data. “Web For” allows students to apply for admission, register for classes, pay fees and review their academic history via the web. During the Fall of 2001 and Spring of 2002, SIG assisted with the migration to Banner 5.0.
ITS needs to contract with SIG for programming expertise for customizing Banner, and for training ITS staff. This will allow ITS to take over more and more of the programming associated with Banner and thereby continue to make progress toward its goal of becoming self-reliant in this area.

Actual expenditures for SIG consulting services totaled $412,500 during fiscal year 2000-2001, $386,000 during fiscal year 2001-2002 and $240,000 during fiscal year 2002-2003. The ITS department will continue to reduce its dependence on SIG during fiscal year 2003-2004 as it becomes more self-reliant in its own programming staff. ITS will use its general fund budget to pay for SIG’s services during fiscal year 2003-2004 at a total cost not to exceed $90,000, or approximately 78% less than the contract amount for fiscal year 2000-2001.

SHARED GOVERNANCE REVIEW:

Yes ______; No ______ X ______; If yes, which committee: ____________________________

Date of Review: ____________________________

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with Strata Information Group (SIG) to provide technical consulting to the programming unit of the ITS Department for period from July 1, 2003 through June 30, 2004 for a total contract cost not to exceed $90,000 (this is a reduction from $240,000 last fiscal year), and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, Originator
Douglas Re, Originator

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