I. Open Session:

Call to Order: President Rodis called the meeting to order at 6:35 P.M.

Roll Call: The following Trustees were present: Dr. Natalie Berg, Johnnie L. Carter Jr., Dr. Anita Grier, Milton Marks III, and Rodel Rodis.

Also present: Student Trustee Rick Cantora, Chancellor Day and Legal Counsel Ronald Lee.

Absent: Trustee Julio Ramos, Vice President Wong.

II. Pledge of Allegiance:

President Grier led the Trustees and the audience in the Pledge of Allegiance.

III. Approval of the Minutes

President Grier asked if there were any modifications to the Regular Board Meeting minutes.

President Grier called for a motion. Trustee Berg moved the adoption of the minutes, Trustee Carter seconded the motion, All Trustees said “Aye”, the minutes for the February Board Meeting were adopted.

IV. Adoption of the Resolutions Agenda

Counsel Lee referred to the handout titled, “Additions and Modifications”, detailing changes in the agenda. He stated that B3 was revised, B7 was withdrawn, B8 had a typographical error, and S4 and S5 were added to the agenda. Counsel Lee stated that all resolutions were posted 72 hours in advance of the meeting in accordance with the “Brown Act.”

President Grier called for a motion. Trustee Berg moved adoption of the Resolutions Agenda, Trustee Rodis seconded the motion.

All Trustees voted “Aye”, and the Resolutions Agenda was adopted.

V. Approval of Consent Agenda Items

Trustee Rodis moved to adopt resolutions B1-B8 as consent calendar items. Trustee Berg, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The B resolutions were adopted.

Trustee Berg moved to adopt resolutions C1-C3 as consent calendar items. Trustee Rodis, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The C resolutions were adopted.

Trustee Berg moved to adopt resolutions G1-N1 as consent calendar items. Trustee Rodis, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The G-N resolutions were adopted.

Trustee Berg moved to adopt resolution S1 as a consent calendar item, Trustee Rodis, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The S resolution was adopted.

Raymond Smith, Associated Students President for the Downtown Campus, expressed his concerns about Resolution No. 030227-B6. He stated that the elevators at the Downtown Campus are to slow and may need an upgrade to improve the quality of service.

VCFA Goldstein explained that although the elevators are slow the elevators are running and this resolution is for maintenance purposes.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
VI. **Special Presentations**
President Grier introduced Dean of the South East Campus, Veronica Hunnicutt who provided an update on activities at the Southeast campus.

President Grier asked if the Associated Students President at the Southeast Campus has changed or is it still Rosalina Detley.

Dean Hunnicutt explained that although Rosalina Detley is currently Associated Students President at the Southeast Campus reelections for the position are currently happening.

President Grier asked how many students are currently enrolled in the Biology Tech. Program at the Southeast campus.

Dean Hunnicutt explained that that there are currently ten students enrolled and gave an explanation about how students are expanding their success by branching into the biology tech. certificate program.

President Grier thanked Dean Hunnicutt for her hospitality at the South East campus and stated that she would schedule a time to meet with her to ask her further questions.

Chancellor Day introduced Dr. Kathleen Sullivan Alioto who made a presentation on the status of the CCSF Foundation. She highlighted the following:

- Background information on the thirty-three year old foundation
- 1999 Endowment
- Reorganization of Foundation Board of Directors
- Mission statement
- Strategic Objectives
- Scholarships
- Program Endowments
- Planned Giving
- Major Gifts
- Capital Campaigns
- Alumni Development
- Institutional Advancement Plan
- Progress to Date
- Scholarship Endowment
- Program Endowment
- Major gifts received
- Major gifts pledged
- Foundation Growth

Chancellor Day commended her and thanked her for her support and for all of her efforts with the foundation.

President Grier commended Dr. Alioto's efforts with the foundation and thanked her for a wonderful presentation. She asked where the children's program would be located.

Dr. Alioto explained that Stephen Rico, Director of Child Development Department and Frances Lee, Vice Chancellor for Academic Affairs are currently working on a location to start the program in the child Development Department.

Trustee Marks commended Dr. Alioto's efforts and stated how it was a good beginning towards a rewarding experience. He asked how the relationship between the District and the foundation is structured.

VCFA Goldstein explained the relationship with the foundation existed is an "arm's length" relationship to the college, and it's supposed to operate as such. He stated that the foundation is fairly independent of the college, but operates for the benefit of the college. There is a separate Board of Directors for the foundation, and they set their own agenda.

Trustee Marks asked if the individuals who work for the foundation are District employees.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
VCFA Goldstein explained that although he is a member of the foundation board he works on his own time for the benefit of the college, raising money for the college through the foundation. He explained that other individuals who are employed by the District do the same.

Trustee Marks expressed his concerns and his support for the separation of the foundation and hopes there is more involvement and communication between the two boards. He hopes the District's Board will be a resource to other foundation donations.

Trustee Marks suggested that once a year the Board of Trustees should have a joint meeting with the foundation board.

Trustee Carter encouraged the meetings but also expressed that the Board should show more involvement with suggestions and support of the foundation.

Trustee Berg thanked Dr. Alioto for her presentation and commended her for her efforts with the foundation.

Chancellor Day stated that he hopes to provide a joint reception with the Board of Trustees and the Board of Directors for the Foundation as a stepping stone for their yearly meetings.

VII. Monthly Financial Report

VCFA Goldstein stated that the College's spending to date and projected spending for the year is within budget. With 63.46% of the fiscal year completed, the College has expended and encumbered 60.52% of the approved operating budget. He stated that the District is projecting that when the fiscal year is completed, the College will have spent 97.08% of the approved operating budget.

He stated that an estimate for the impact of the Governor's as well as the Assembly/ Senate’s proposal for reducing state funding for the current fiscal year has been incorporated within the revenue and expenditure projections of this month’s financial report.

He further stated that all labor unions have agreed to a further delay in implementing wage contracts for the remainder of the current fiscal year as well as for next fiscal year. He stated that the union wage deferrals combined with other District initiated cost saving measures should be sufficient to absorb the current year state budget cuts.

He explained the Assembly/Senate proposal for reducing state funding is significantly more favorable to the District’s operating budget. Both the Assembly’s and the Senate's versions of the cuts would take less away from the District’s operating budget and shift some cuts into other areas. Specifically the operating budget would lose about $3 million as opposed to $5 million under the Governor’s plan, but the District would also lose almost all instructional equipment funds, and all schedule maintenance funds in the current year, a total combined loss of about $5.5 million. Finally, the Assembly's version of the mid year cuts would defer additional cuts recommended by the Governor until 2003-04.

He stated the College's Unreserved /Undesignated Ending Balance could be dramatically less than the $2.4 million from the previous fiscal year. Although the current projection, which is based on the Governor's proposed cuts, assumes all of the Unreserved/Undesignated beginning balance will be expended, the objective will be to manage the District's resources in a way that will generate a June 30, 2003 Unreserved/Undesignated Ending Balance of approximately $2.0 million. The Assembly/Senate proposal for budget cuts would allow the District to achieve an Unreserved/Undesignated Ending Balance of $1.6 million.

He explained that the Board's Designated reserve would be $4,000,000 at the end of the current fiscal year, a decrease of $1,500,000 from the previous fiscal year. The decrease is the result of the planned use of $1.5 million to help balance this year’s expenditure budget.

Trustee Berg asked what is the District cutting to reduce costs.

VCFA Goldstein stated that the reductions would occur this spring semester. He also stated that the District may also have more severe cuts for the following semester.

Trustee Berg asked how did the District decide upon what to cut.

VCFA Goldstein explained that the District classes that are low in enrollment, would have the under twenty rule enforced.

Trustee Berg asked is DSPS getting more reductions during the semester.
VCFA Goldstein stated that there has been a 3.6% reduction this year and a proposed 10% reduction in the Governor’s budget, but no services would be cut.

President Grier asked if the District replaced the director for DSPS program

VCAA Lee stated that DSPS does not have a director but rather a department chair, who is Paul Johnson and Kathy Kerr-Schochet is the coordinator of the grants.

Trustee Marks asked in the second quarterly report if VCFA Goldstein could explain the instructional block grant column and if he could also explain the carried over of one million dollars from the prior year.

VCFA Goldstein stated that the instructional block grant is money that the District gets from the state that is used to buy equipment for the academic programs. He explained that sometimes, the rules vary, and the District can also use the grant for student services. He also explained that back in July the amount that the District thought it was getting this year $1.4M. With the legislative reductions to the budget, that number would be reduced to $500,000 in the current year, which of course is not enough to meet all of the demands that the District has internally. He explained that there was a carry forward from prior multiple years from multiple grants.

Trustee Marks asked if there was any way to accelerate the spending of the funding.

VCFA Goldstein stated that the District is not looking to accelerate the spending as much as the District is looking at trying to improve its close out this year.

Trustee Marks asked when was the budget adjustment made for the community health and wellness center and the community performing cultural and media arts center. He also asked if there is any action for the Board to take to make this happen.

VCFA Goldstein stated that the Board has not been asked to approve a resolution to increase the budget for that project, so there is a little bit of leaping ahead in this chart. He suggested making modifications to the chart so the original budget would not show any changes until the board is asked to take action on a new budget for that project.

VIII. Action on other Resolutions Agenda Items

ACTION ON B2
Reviewing and entering into the minutes the SFCCD Quarterly Financial Status Report for the quarter ended December 31, 2002

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

President Grier called for the vote, All the Trustees said, “Aye”, B2 was adopted.

ACTION ON B3
Authorization be hereby given to contract with Blomquist Consultancy, LLC for special services and advice to provide the District with Project Management Services for construction activities funded by both the 1997 and the 2001 bond-funded capital improvement programs for the period from February 28, 2002 thru February 28, 2003 for a total fee not to exceed $150,000

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

Trustee Marks expressed his concerns regarding the consultant and asked if someone could explain the need for Mr. Blomquist’s assistance.

VCFA Goldstein explained that what Mr. Bloomquist would be doing is project management and assisting with various construction projects.

Chancellor Day stated that the District may come back with this resolution to increase Mr. Blomquist compensation.

President Grier called for the vote, All the Trustees said, “Aye”, B3 was adopted.

ACTION ON B4
(Please note that this item is for information only: No action required: First reading) Authorization be hereby given to the Board of Trustees to hereby adopt the summation of the District’s proposed Five-

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.
President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

Trustee Marks: Since it isn’t an action item what is the Board of Trustees suppose to do with this resolution.

VCFA Goldstein explained that the administration is presenting it as an informational item to sunshine it for the Board and at a future Board meeting would seek Board approval.

**ACTION ON F1**
Resignation with the Intent to Retire Grant-Funded Appointment Academic Administrator

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

Trustee Berg expressed how sad she was that Bernice Brown, Dean of the Calworks Program is retiring and wishes her a happy retirement.

President Grier called for the vote, All the Trustees said, “Aye”, F1 was adopted.

**ACTION ON S2**
Adoption of CCSF Strategic Plan

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

Trustee Berg thanked Chancellor Day for all of his efforts at last night meeting.

Student Trustee Cantora expressed his concerns about language written in the strategic plan discussing multicultural perspectives and civic engagement. He expressed his concerns that language in earlier version of the draft, was not included in this version.

President Grier asked if there was a diversity committee meeting prior to tonight’s discussion.

Student Trustee Cantora stated that this item was discussed at the College Advisory Council. He stated that the language was added during the Planning and Budget Council meeting which he attended to discuss the item. He stated that he supports the Strategic Plan and the District has the support of the Associated Student Union and hopes dialogue will continue.

Trustee Marks asked to explain the use of the term “multicultural diversity”.

Dr. Robert Gabriner, Director of Research and Planning explained that the faculty did not want to be held responsible because they were not clear on how diversity could or should or be most appropriately inserted to curriculum, such as physics, other hard sciences, mathematics, etc.

Trustee Carter expressed his concerns and stated that moving forward with the strategic plan would be in the best interest of the District. He assured Student Trustee Cantora that the District would monitor his concerns and hopes dialogue will continue.

President Grier called for a roll call vote, All the Trustees said, “Aye”, amended S2 was adopted.

**ACTION ON S3**
In-State and Out-of-State Travel Restrictions for Board of Trustees

President Grier called for a motion. Trustee Rodis moved the resolution, Trustee Berg seconded the motion.

Trustee Rodis explained that the Board of Trustees would like to contribute toward savings during the budget crisis by controlling their expenses for travel.

Trustee Marks made a few modifications to the resolution.

President Grier called for the vote, All the Trustees said, “Aye”, S3 was adopted as amended.

President Grier explained that she would be participating in a regional conference in June and stated that it was important for her to attend to represent of the District.

**ACTION ON S4**

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Support of H.R. 333 (Wu) to amend the Higher Education Act of 1965 to authorize grants for institutions of higher education serving Asian Americans and Pacific Islanders

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

Trustee Berg explained that Vice President Wong proposed this resolution at last month’s board meeting to provide assistance for Asian Americans and Pacific Islanders for higher education.

Trustee Rodis stated that there was a prior resolution which was passed, which he authored a couple of years ago. He explained that it wasn’t specifically about HR-333, but it was in favor of including in the Education Act, in the higher education act the provision for grants for Asian Americans and Pacific Islanders.

Chancellor Day explained that since the Board members have been articulate about authorizing grants for institutions of higher education serving Asian Americans and Pacific Islanders it has now been converted into a piece of legislation. He explained that the District would try to focus on trying to get more services provided for the Asian American and Pacific Islander community.

Trustee Carter asked how does this modification for Asian Americans benefit the Native Americans, Hispanics and African Americans that are covered under this particular title. He also asked if it changes the funding for them.

Chancellor Day explained that traditionally under the Higher Education Act, there is a separate title that has been written for Hispanic Serving Institutions that is called Title Five. Another title is Title Three which is set up with programs A, B, and C. He explained that A is for institutional development programs and there is not much funding. B is for specific dollars that are set aside for historical black colleges and universities and C is for community colleges. He explained that there is no relationship to the C. It just happens to be that way without regard to race. He also stated that what would happen in this case is that there may be a D or there maybe some other separate title. He concluded to say that they will probably authorize the legislation, but won’t be able to fund it because there is no money in the program and it’s always the appropriation issue is going to be challenging for the District but there will be enough support to pass it.

Trustee Carter expressed his concerns about having a community college that has a high number of African Americans or Latinos or Native Americans, and how title three apply to them as well.

Chancellor Day explained that there would be some discussion about which sectors are going to be most eligible. He stated that everybody who applies for Title Three funds has to go through an institutional eligibility review process before they even submit a grant.

Trustee Carter stated that the reason why he raised this particular issue is because he is very sensitive to funding and certain issues that can lead to the adoption of an us vs. them attitude. He explained that he was aware of these issues and is being supportive of racial minorities or ethnic groups across the board for educational funding, which he believes is important.

President Grier called for the vote, All the Trustees said, “Aye”, S4 was adopted as amended.

ACTION ON S5
Revitalization of Board Committee Structure

President Grier called for a motion. Trustee Berg moved the resolution, Trustee Rodis seconded the motion.

President Grier called for the vote, All the Trustees said, “Aye”, S5 was adopted.

IX. Report from Academic Senate

David Yee, President of the Academic Senate gave an overview on what the Academic Senate is currently involved in, such as, math requirement at the District, accreditation standards and the March in March.

Ed Murray, Vice President of AFT 2121 encouraged people to show support for the March in March rally and hopes there is a lot of participation.

Trustee Marks asked if there were details that the AFT could provide about the rally in March. He also thanked President Yee for his informative report and asked about the workshops that which he alluded to about students outcomes, and if there is something that could be done for the Board too.

Mr. Murray explained that buses would be leaving from all campus locations to drive up to Sacramento and if he would like to participate he could call the Chancellor and he would arrange for you to have a seat on the bus.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
President Yee explained that the Academic Senate is also trying to arrange a video tape to be recorded for discussion and highlights.

Trustee Marks thanked President Yee and the Academic Senate for their continuing efforts with the math requirement.

X. Report from Associated Students
Kevine Boggess, President of the Associated Students suggested that the Board should have the constituent reports in the beginning rather than towards the end of the meeting. He also gave a brief overview on what the Associated Students is currently involved in.

Trustee Marks asked if the order of the Board agenda is part of the policy. He requested Chancellor Day to examine the request.

Chancellor Day explained that it isn’t in the Board policy but rather in the Board’s procedure. He stated that he would research the request.

Trustee Berg explained that in the past the Board had the constituent reports in the beginning rather than towards the end. She stated that the reason why the Board decided to move the constituent reports at the end was so the meeting could end at a decent hour.

President Grier apologized for the lateness of the hour and for the late start of the meeting.

XI. Report from the Classified Senate
Rose Vela, Vice President of the Classified Senate gave a brief overview on what the Classified Senate is currently involved in, such as, fundraisers, supporting the March in March rally in Sacramento. She also encouraged people to donate money to pick up a classified cookbook and also sign up for the raffle for parking spaces.

Chancellor Day stated that if the winner for the raffle for the parking space is an employee from the Ocean Avenue campus he is willing to provide that person with his personal parking space.

XII. Board of Trustee’s Report
Student Trustee Cantora expressed his concerns about allowing citizens the opportunity for constituent reports and public comment prior to the beginning of the Board meeting. He gave a brief overview on the Associated Students executive board meeting regarding the student election and the Cal Sac Region 3 conference he attended in San Mateo, which highlighted various budget issues.

Trustee Rodis encouraged faculty, staff, and members of the public to participate in the March in March rally. He expressed his concerns about the budget cuts because of the war in Iraq. He highlighted an incident that occurred to him on Presidents Day at Walgreen’s. He explained the hardship he went through because a cashier thought he was purchasing items from Walgreen’s with false currency, and how he believed the root cause of the incident was racism.

Trustee Berg hopes that there would be a lot of participation with the March in March and expressed her concerns about war in Iraq. She also stated that she would like a letter drafted up by the Chancellor protesting the treatment Trustee Rodis recieved from Walgreen’s and the San Francisco Police Department.

Trustee Carter also hopes that there would be a lot of participation with the March in March rally in Sacramento. He thanked Leslie Smith, Director of Government Relations for her continuous efforts and leadership with the march in March. He suggested to his colleagues to voluntarily take their stipend and donate it to the college foundation, and direct it to EOPS. He also thanked Chancellor Day for his efforts to revitalize the Board committee structure.

President Grier stated that she would be attending a regional conference in San Francisco in June which is hosted by bay area community colleges and City College of San Francisco. She hopes that with the Board meeting work sessions many people could participate in the discussions.

XIII. Chancellor Report
Chancellor Day briefly described what he has been involved with during the past month. He highlighted the following:

- National Advisory Council for the Assessment of Vocational Education panel
- Administrators’ Council Executive Committee

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
• Attended a community celebration at PCR for the searing in by Mayor Willie Brown of Dr. Anita Grier as President and Lawrence Wong as Vice President of the Board of Trustees.
• Met with the Diversity Committee
• Attended a Board facilities Committee meeting
• Attended a joint meeting of the Board’s Finance and Education Committee

Chancellor Day also expressed how much the District would miss Frances Lee, Vice Chancellor of Academic Affairs when she retires. He expressed how grateful the District is for all of her support and commended all of her efforts. He concluded by wishing her a happy retirement and expressed that the District would like to put something together to acknowledge VCAA Lee for her many years of service at the District.

President Grier stated that she shares Chancellor Day sentiments and wishes Frances Lee a happy retirement.

XIV. Closed Session Announcements
Counsel Lee stated The District has received a letter from an attorney representing a faculty member. The letter is addressed to the California Department of Fair Employment and Housing (DFEH) and informs DFEH that the faculty member withdraws a right to sue so that the District and faculty member can engage in mediation. However, the right to sue can be reinstated immediately. The letter is available for public inspection.

The Board authorized a defense for the District and District employees in the case of Seligsohn & Castillo v. City College of San Francisco, et al. This is a petition for writ of mandate and complaint for the declaratory relief whereby plaintiffs demand copies of documents and notes taken by District’s staff about complaints against them, even though with one plaintiff there is no written complaint and with the other plaintiff, the complaint has been withdrawn.

The vote was as follows:

President Grier: Aye
Trustee Berg: Aye
Trustee Carter: Aye
Trustee Ramos: Aye
Trustee Rodis: Aye
Trustee Marks: Nay
Trustee Wong: Absent

The Board discussed the evaluation of a contract (probationary) faculty member in the position entitled Instructor, Graphic Software/Production Art, and the recommendation by a tenure review committee and administration. The Board voted to not employ the faculty member as a contract employee for the following academic year (2003/04) nor any years thereafter and that the faculty member’s employment relationship with the District not continue beyond the 2002/03 academic year. The Board also authorized that the faculty member be so informed.

The vote was as follows:

President Grier: Aye
Trustee Berg: Aye
Trustee Carter: Aye
Trustee Rodis: Aye
Trustee Ramos: Aye
Trustee Marks: Aye
Trustee Wong: Absent

For the faculty member in the position entitled Instructor, Nutrition, the Board discussed the same issues but the voting was the opposite of the voting as compared to the previous faculty member (6-0 with Trustee Wong absent)

XV. Public Comments
Kevine Boggess expressed his concerns about the State Budget cutbacks and also South East campus cutbacks.

Dr. Toye Moses welcomed the Board to the Southeast Campus and wished Frances Lee a happy retirement and express how much she would be missed from the community. He expressed his sympathy towards the incident that occurred to Trustee Rodis and congratulated President Grier on her nomination as President.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.
XVI. **Adjournment:**
President Grier called for a motion. Trustee Berg moved the motion, Trustee Rodis seconded the motion. At the call of the question, All Trustees’ said “Aye.” meeting ended at 8:50 pm.

Submitted by,

Chancellor Philip R. Day, Jr.
Secretary, Board of Trustees
(By Toni Lee)

The minutes are based on the transcription of the proceedings taken by Michele Shea, a certified shorthand reporter.

The foregoing Minutes approved at the meeting of the Board of Trustees

__________________, 2003

Approved: _____________________________, Vice Chancellor of Finance and Administration

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*