DATE: March 27, 2003

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SPECIAL Annual Plan (Resolution No. 030327-S3)

BACKGROUND INFORMATION:

I am recommending for your consideration the college's proposed Annual Plan for 2003-2004. The plan identifies key priority objectives based upon the college strategic plan and other college planning documents for the coming fiscal year. Progress on attaining the Annual Plan objectives are assessed both with written reports at the mid-year and end-year marks. Due to budgetary uncertainties some objectives may be carried over into the following year.

The Planning and Budgeting Council developed and is recommending this draft of the Annual Plan for 2003-2004. Once the Board approves the plan, it will become the principal source document to guide all college cost center managers as they develop their 2003-2004 budget requests.

SHARED GOVERNANCE REVIEW:

YES ___ X ___ ; NO ___ ; If yes, which committee: Planning and Budgeting Council
(A negative response indicates that a review is not necessary.)

Date of Review: ___ March 14, 2003

RECOMMENDATION:

RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby approves the recommended Annual Plan, a copy of which is on file in the Chancellor's office, and by this reference is incorporated into this resolution, and

BOARD OF TRUSTEES
DR. ANITA GRIER, PRESIDENT  •  LAWRENCE WONG, ESQ., VICE PRESIDENT  •  DR. NATALIE BERG
JOHNNIE L. CARTER, JR  •  MILTON MARKS III  •  JULIO J. RAMOS, ESQ  •  RODEL E. RODIS  •  RICHARD CANTORA, STUDENT TRUSTEE
DR. PHILIP R. DAY, JR., CHANCELLOR
RESOLVED: That the Board of Trustees of the San Francisco Community College District hereby directs the Chancellor to develop College Budget 2003-2004 Requests in a manner consistent with the Plan’s objectives.

Dr. Philip R. Day, Jr., Originator