TABLED FROM 05/29/03 Board Meeting

Date: June 26, 2003

To: Board of Trustees

From: Dr. Philip R. Day, Jr., Chancellor

Subject: REAL ESTATE
Authorization to lease space from the Community Center Project, at a cost not to exceed $7.50 per hour of classroom use and $87.50 per week or any part of a week starting Jan 1, 2004 and continuing through June 30, 2004 at which time rent may be revisited by mutual agreement between the Center and the District (Resolution No: 030626-W1)

BACKGROUND INFORMATION:

The Board of Trustees approved a rental agreement with the Lesbian/Gay/Bisexual/Transgender (LGBT) Community Center Project in June of 2000 through Board Resolution No. 000622-W1. The rental rate agreed upon at that time was $3.25 an hour and was similar to what the College paid to the Unified School District on an hourly basis. Starting July 1, 2003, rent per hour paid to Unified School District will be $6.06. In March of 2003 the Board approved a raise from $3.25 an hour to $5.00 an hour for the LGBT.

Since then, a new Executive Director of the Community Center has been hired and the Center is reviewing all of its contracts and leases to help it deal with a large budget deficit. The Director has determined that $5.00 an hour, does not fully cover the Center's cost of renting classrooms to CCSF.

Classes offered at the Community Center have been very popular and serve a broad spectrum of students. The administration agrees that the hourly rent should be adjusted to reflect a more equitable rate. The subject of District
rental is complex and sensitive. The Dean of Administrative Services recently provided additional background information to Chancellor Day and the Board of Trustees on District rentals in his memo dated June 11, 2003 (see attached).

**RECOMMENDATION:**

RESOLVED: That the Board of Trustees authorizes a new lease with the Community Center Project, at a cost not to exceed $7.50 per hour of classroom use and $87.50 per week or any part of a week for used office space starting Jan 1, 2004 and continuing through June 30, 2004 at which time rent may be revisited by mutual agreement between the Center and the District, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute such a lease agreement on behalf of the San Francisco Community College District.

Stephen J. Herman, Originator