FOR INFORMATION ONLY

Honorable Board of Trustees of the San Francisco Community City College District

Subject: Report on contract activity for June 2003, City College of San Francisco.

This report is for information only on City College of San Francisco contract activity in May 2003.

Contract Education Contracts involving less than $50,000:

- Edgewood Center for Children and Families – Contract total $1,440, term May 27, 2003 to June 26, 2003, for providing two 3-day Retreat Workshops for its employees.

- Port of San Francisco – Contract total $4,500, term June 1, 2003 to June 30, 2003 for providing three days of ergonomics and injury prevention training to its employees.

- Port of San Francisco – Contract total $1,400, term July 28, 2003 to July 31, 2003, for providing two 3.5-hour “How to Make a Great Presentation” workshops.

Originator: Judy Teng

- State of California, Department of General Services, Real Estate Services, Building and Property Management Office – Contract total not to exceed $7,000 for the period June 10, 2003 to December 11, 2003. The ESL Department will provide Vocational English as a Second Language (VESL) training for janitors. This program is designed for current employees of the Building and Property Management Office.

Originator: Joanne Low

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