DATE: June 26, 2003

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CONTRACT/GRANT

Authorization to submit a renewal application for funds and to appropriate all funds receivable from the State Chancellor’s Office for VTEA funding, in the amount not to exceed $1,188,066. (Resolution No. 030626 – B15)

BACKGROUND INFORMATION:

City College of San Francisco will receive VTEA funding (Carl D. Perkins Vocational and Technical Education Act of 1998) via the State Chancellor’s Office for the purpose of vocational program improvement. The amount of money to be received is in direct relation to documentation of the number of low-income students enrolled in CCSF vocational programs. Monies are to be spent primarily on curriculum development and instructional delivery (which may include the purchase of updated equipment), student support services, professional development, and partnership development. In return, the college will be held accountable for demonstrating improvement in the areas of course success, certificate or degree completion, job placement and retention, and program participation and completion by students in programs that are nontraditional for their gender.

This is to request reauthorization for the annual regular renewal of the Vocational and Technical Ed Act - Perkins Grant, which funds activities for the improvement of vocational education programs.

The VTEA Basic Grant comprises of federal monies, but managed by the State Chancellor’s Office. Funds are granted on an annual basis and allocated internally by a Shared Governance procedure each spring semester.

BOARD OF TRUSTEES

DR. ANITA GRIER, PRESIDENT • LAWRENCE WONG, ESQ., VICE PRESIDENT • DR. NATALIE BERG
JOHNNIE L. CARTER, JR • MILTON MARKS III • JULIO J. RAMOS, ESQ • RODEL E. RODIS • RICHARD CANTORA, STUDENT TRUSTEE

DR. PHILIP R. DAY, JR., CHANCELLOR
This Shared Governance body, a subcommittee of the Vocational Education Steering Committee, allocated funds to benefit twenty vocational programs for the year 2003-04. To access these funds programs were required to participate in a competitive process, many of which requested and received funds for new technology and classroom equipment. Given the lack of general funds this year, the VTEA - Perkins Basic Grant is especially vital to programs that rely heavily on modern equipment to ensure student success.

**Income:**
- Chancellor’s Office California Community Colleges: $1,188,066
- VTEA Title I-C Funds

**Expenditures:**
- City College of San Francisco (VTEA Title I-C Funds)
  - Academic Salaries: $214,982
  - Classified Salaries: 405,822
  - Employee Benefits: 128,518
  - Supplies and Materials: 41,905
  - Other Operating Expenses: 77,487
  - Capital Outlay: 319,352

  Total: $1,188,066

**SHARED GOVERNANCE REVIEW:**

Yes: ___X__; No: __;

If yes, which Committee: ________________

Date of Review: May 7, 2003

*(A negative response indicates that a review is not necessary.)*

**RECOMMENDATION:**

RESOLVED: That authorization be hereby given to submit a renewal application for funds and to appropriate all funds receivable upon approval by the Chancellor’s Office of California Community Colleges, VTEA I-C Funding, July 1, 2003 to June 30, 2004, not to exceed $1,188,066, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Phyllis McGuire, Originator