DATE: June 26, 2003

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CONTRACTS/GRANTS

Authorization to submit a renewal application and to appropriate all funds from the California State Department of Education Workforce Investment Act, Title II, grant in the amount not to exceed $1,046,475.

(Resolution No. 030526- B14)

BACKGROUND INFORMATION:

Authorization is requested to submit a renewal application and to appropriate all funds related to the renewal of a contract from the California Department of Education, under the Workforce Investment Act, Title II, Adult Education and Family Literacy Act, Section 231, to provide funding for the CCSF Teachers Resource Center for continued services in the Adult Basic Education, Noncredit ESL, Vocational ESL and Transitional Studies Programs. These services include the pre- and post-testing of ABE and ESL students, the development of instructional materials, the purchase of supplies and textbooks, the funding of workshops and conferences, and the implementation of student assessment instruments and processes.

The amount of anticipated funding to be awarded to CCSF is $1,046,475 for the period July 1, 2003 to June 30, 2004 and is based upon the previous year’s performance and allocation. There is no in-kind match or additional space required.
Income

California Dept. of Education $ 1,046,475

Expenditures

Academic Salaries $ 356,928
Classified Salaries 168,074
Benefits 100,117
Supplies & Materials 367,256
Other Operating Expenses 54,100
Total Expenditures $ 1,046,475

The City College of San Francisco Board of Trustees has previously approved the following grants with the California Department of Education for the continuation of the Workforce Investment Act, Title II, Adult Education and Family Literacy Act, Section 231 Grant:

<table>
<thead>
<tr>
<th>Resolution Number</th>
<th>Amount</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>020530 B14</td>
<td>$1,046,475</td>
<td>July 1, 2002-June 30, 2003</td>
</tr>
<tr>
<td>010628-B6</td>
<td>$650,000</td>
<td>July 1, 2001-June 30, 2002</td>
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<tr>
<td>000622-B17</td>
<td>$513,570</td>
<td>July 1, 2000-June 30, 2001</td>
</tr>
</tbody>
</table>

SHARED GOVERNANCE REVIEW:
Yes: ___; No: X; If yes, which Committee: ____________________
Date of Review: ____________
(A negative response indicates that a review is not necessary.)

RECOMMENDATION:

RESOLVED: That authorization is hereby given to apply for and accept the amount of $1,046,475 from the California Department of Education, Workforce Investment Act, Title II, Adult Education and Family Literacy Act, Section 231 Grant for the period of July 1, 2003 through June 30, 2004, and

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designees are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Originator: Gary Tom