MINUTES
BOARD OF TRUSTEES
SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
January 24, 2002
City College of San Francisco
1800 Oakdale Avenue
SOUTH EAST CAMPUS

I. Open Session:

Call to Order: President Berg called the meeting to order at 6:10 P.M.

Roll Call: The following Trustees were present: Dr. Natalie Berg, Johnnie L. Carter Jr., Dr. Anita Grier, Milton Marks III, Julio Ramos, Rodel Rodis, and Lawrence Wong

Also present: Student Trustee Toni Hines, Chancellor Day, and Legal Counsel Ronald Lee.

Absent: None at this time

II. Pledge of Allegiance:
President Berg led the Trustees and the audience in the Pledge of Allegiance.

III. Approval of the Minutes
President Berg asked if there were any modifications to the minutes.

Trustee Marks stated a few modifications that he would like to see reflected in the December Regular Meeting minutes. He stated that modifications on Resolution No. 011220-B11 be made to reflect that he did vote against that resolution. He also stated that he asked for an accounting of the $150,000 insofar as the preservation-related activities of the Mission Campus were concerned.

Trustee Rodis stated that he would like to see reflected in the December Regular meeting minutes that he mentioned he would like to assist the Filipino Immigrants that are working at the San Francisco Int’l airport.

President Berg thanked the Vice Chancellor of Finance and Administration Office for distributing the amended November minutes to the Board.

At the call of the question all Trustees said, “Aye”, the minutes for the December Regular Board Meeting were adopted as amended.

IV. Election of Officers of the Board

President Berg stated that traditionally at the January Board meeting, the current Board President entertains a motion or motions from other members of the Board for positions of President and Vice President of the Community College District Board for the coming year.

Trustee Wong nominated Trustee Rodis as President and briefly stated a few words about why Trustee Rodis should be elected as the next Board President.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
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Trustee Carter seconded the motion and stated a few words about Trustee Rodis.

At the call of the vote, all Trustees said, “Aye”. Trustee Rodis was elected as the new Board President.

Trustee Berg nominated Trustee Carter as Vice President of the Board and briefly stated a few words about why Trustee Carter should be elected as the next Vice President of the Board.

Trustee Wong seconded the motion and stated a few words about Trustee Carter.

At the call of the vote, all Trustees said, “Aye”. Trustee Carter was elected as the new Board Vice President.

All the Board members stated a few words about the efforts that Trustee Berg has put forward for the District as President of the Board and thanked her for all of her efforts.

Trustee Carter thanked his colleagues and looked forward to a productive year. He stated that he hopes the District could work as a unit and that more outreach is made to various communities.

V. Adoption of the Resolutions Agenda
Counsel Lee referred to the handout titled, “Additions and Modifications”, detailing changes in the agenda. He stated that B2 and S3 had typographical errors and stated the modifications. Counsel Lee stated that all other resolutions were posted 72 hours in advance of the meeting in accordance with the “Brown Act.”

President Rodis called for a motion. Trustee Wong moved adoption of the Resolutions Agenda. Trustee Berg seconded the motion.

At the call of the question, all Trustees said, “Aye”. The Resolutions Agenda was adopted.

VI. Approval of Consent Agenda Items
Trustee Berg moved to adopt resolutions B1-B11 as consent calendar items, with the exception of B3, B5, B7, B8, and B10. Trustee Carter, seconded the motion. At the call of the vote, all Trustees said, “Aye”. The B resolutions were adopted.

Trustee Berg moved to adopt resolutions C1-2, with the exception of C2 as consent calendar items, Trustee Wong seconded the motion. At the call of the vote, all Trustees said, “Aye”. C1 was adopted.

Trustee Berg moved to adopt resolutions G1-N1 as consent calendar items, Trustee Wong, seconded the motion. At the call for the vote, all Trustees said, “Aye”. The G-N resolutions were adopted.

Special Presentation
Veronica Hunnicutt, Dean of the South East campus, gave a brief update on the status of the South East Campus. She also highlighted various events that are occurring at the South East Campus.

Rosalyn Dentley, President of Associated Students at the South East campus gave a brief overview regarding the peer-mentoring program that is occurring at South East campus. She also voiced some concerns about many issues, such as childcare assistance, overpopulated classes and program assistance at South East campus.

Trustee Grier asked Ms. Dentley to provide a list of her concerns regarding the South East campus and to work with administrative staff to rectify the situations.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Chancellor Day stated that he would worked with Frances Lee, Vice Chancellor of Academic Affairs, Don Griffin, Vice Chancellor for Student Affairs, Veronica Hunnicutt, Dean of the South East Campus and the AS of South East to resolve these issues.

Trustee Marks stated that he met with many students prior to tonight’s Board meeting and heard various suggestions. He suggested a prioritized list be made of the various problems, so the Board could hear from the people who are most directly affected and try to come up with solutions.

Trustee Berg urged Administration to research the situation regarding the classes and the enrollment at South East and to find resources to rectify the situation.

Trustee Wong suggested that a forum should be formed to direct staff to address matters and find resolutions to the issues. He would like the Chancellor to report back to the Board regarding the status of the forum.

Dean Hunnicutt expressed her concerns about how the ESL program at the South East campus has no space to conduct classes.

Chancellor Day expressed what he has been trying to do to rectify the situation with the ESL program.

Presidet Rodis stated that the Board would direct the Chancellor to look into the matters that were raised and give a status report back to the Board at the next meeting.

Don Griffin, Vice Chancellor of Student Development gave a brief overview of enrollment. He stated that the District has reached our enrollment cap. He also gave a brief explanation upon how and why enrollment increased.

President Rodis asked if on the first page, period six refers to September 11th is this by coincidence, or is there a significance to the fact of what happened on September 11th. He also asked if it is significant, how was it that last year in the fall of 2000, there was a similar equivalent dip on September 11th as there was in 2001.

VCSD Griffin stated that he couldn’t explain that anomaly, but in terms of this specific Fall 2001, the District lost a day of instruction because of the terrorist attacks. He stated that the District gets back in terms of State funding. He also stated that what the District does is provide prorated numbers.

Trustee Berg asked why was there such a major dip in period eleven.

VCSD Griffin stated that in period eleven the District had one day less in terms of counting the PARS on that period.

Chancellor Day stated that there seems to be a consistent dip at that time in each one of the four years of comparison.

VCFA Goldstein stated that it was probably due to holidays.

Trustee Ramos asked if there were 192 students that have increased enrollment from the prior year on the credit side.

VCSD Griffin apologized and stated that it should have stated 192 FTES, and that one FTES is equivalent to 525 hours of student attendance. He explained that if you looked at the figures it would be 192 times 525, which would give the number of hours. He continued to highlight various aspects of the report for a deeper understanding about the report.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
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Trustee Ramos asked if the District has found anything that is outstanding with regards to where the student enrollment has picked up.

VCSD Griffin stated that the District has seventy five percent of its noncredit program in ESL, which has picked up significantly. He also stated that the District could see that in both the Chinatown/North Beach Campus, as well as the Mission Campus, and other campuses we have a smaller percent of ESL programs.

Trustee Ramos asked if this increase in enrollment from the figures that were provided translated to approximately $920,000 in increased revenue for the District.

VCSD Griffin stated that the increase that he was mentioning is for one semester and in terms of two semesters the figure would have to be doubled.

Trustee Marks asked why the numbers are the way they were and how the college is influenced.

VFSD Griffin stated that he would prepare an analysis for the Board review to illustrate the numbers.

Chancellor Day explained that the enrollment results are due to the economy and the outreach that was conducted.

Chancellor Day welcomed and introduced Kristin Hershbell, Associated Dean for Grants, and Resource Development.

VII. Monthly Financial Report
CFO Kendrix gave the monthly financial report as of January 11, 2002 (FY2002). He stated the College’s spending to date and projected spending for the year is within budget. With 53.85% of the fiscal year completed, the College has expended and encumbered 55.44% of the approved operating budget. He also stated that the District is projecting that when the fiscal year is completed, the College will have spent 98.36% of the approved operating budget.

CFO Kendrix stated that current revenues have been increased by approximately $1.1 million to reflect higher enrollment growth achieved this semester. He stated that the District is projecting that when the fiscal year is completed the College will have received a total of $152,190,616 in total revenue, which is about equal to the Annual Budget. He also stated that this includes about $1.9 million in funding specifically designated for improvement of part-time faculty salaries and the salary improvements have been negotiated through collective bargaining.

CFO Kendrix stated that based on the information known to date, we are projecting that the College’s Unreserved Undesignated Balance could be $2,667,493. He stated that the increase is directly related to enrollment growth achieved this semester and maintaining costs within budgeted levels.

CFO Kendrix explained that as a result of enrollment growth and with the continued prudent management of the budget it appears that we will be able to increase the Board designated reserve with savings that will accrue. He stated that this would be consistent with creating a buffer against state cuts in fiscal year 2003. He expressed that the District’s goal is to increase the Board’s designated reserve to $5,500,000 at the end of the current fiscal year. This would be an increase of $550,000 from the previous year.

VIII. Action on other Resolutions Agenda Items

ACTION ON B1
Reviewing and Accepting the 2000-01 Annual Audit

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
President Rodis called for a motion. Trustee Wong moved the resolution, Trustee Berg seconded the motion.

VCFA Goldstein introduced Audit team member Heidi White, of Vavrinek, Trine, Day & Associates, who gave an overview regarding the audit report. She highlighted a few aspects of the audit report and stated some of the internal findings. He also mentioned that there was a prior Board meeting hosted by the Finance Committee that reviewed the audit report in detail.

Trustee Wong stated that there was a prior Special Board meeting hosted by the Finance Committee and that there were extensive discussions with Board members about the audit report at the finance meeting.

Trustee Berg commended the audit team for their efforts and stated Ms. White gave an excellent report.

Trustee Ramos asked various questions about internal audit functions and Ms. White’s findings with respect to internal audit functions and what she found presently within the District.

Ms. White stated that one of the things that Vavrienk Trine & Day looks at in recommending an internal audit function is the size and complexity of the District. This past year the District has hired a compliance officer who is looking specifically at contracts and construction bids. She stated that even though it is not considered an internal audit function, it is a very important part of internal controls in the accounting office.

Trustee Ramos asked if regular internal audits are currently being implemented within the region’s college Districts.

Ms. White stated that some of the Districts in the local area have internal auditors and named a few.

Trustee Ramos asked about the scope of those internal audits to help him understand the internal audit function.

Ms. White stated that it varies between Districts where we have the internal audit function. She stated that generally various Districts work on various project throughout the year and gave examples.

Trustee Ramos asked is there a generally accepted practice with regards to internal audits.

Ms. White stated that there is guidance and guidelines. She stated that there is an actual internal auditors Association that provides additional information. She also stated that even for Districts that do not have this specific position, she knows that the Community College Internal auditors Association provides guidance where District personnel can provide some of the internal audit function without having a specified internal auditor.

At the call of the question, all the Trustees said, “Aye”, B1 was adopted.

BREAK – RESUME at 7:55pm

**ACTION ON B2**
Stewart Barnes LLP – Washington-based Government and Public Affairs Firm

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Grier seconded the motion.

Trustee Ramos asked why the District was switching to a Washington-based government relations firm.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Chancellor Day gave a brief explanation why the District would no longer use Cassidy & Associates services. He stated that they were expensive and the original team, which the District started with eventually left the firm and the District couldn’t get the level of assistance needed. He highlighted various aspects how the District would be able to get better quality and cheaper services with the new company.

Trustee Ramos asked if the District has exhausted the full amount the Board approved for Cassidy & Associates contract.

Chancellor Day stated that they were only in their first year of a two-year contract with them.

Trustee Ramos asked if it was a retainer basis or an hourly basis.

Chancellor Day stated that it was on a retainer basis not an hourly basis.

Trustee Ramos asked what does the Chancellor feel is the appropriate level of return on the District’s investment.

Chancellor Day stated that at the very least, he thinks a 10 to 1 return is realistic, a bare minimum. He stated that when Stewart Barnes helped tweak some members of Congress who are on the appropriations committee they increased Pell grants to go from $3700 per student to $4000 per student, and appropriate the dollars available to make sure that every student who is eligible for Pell Grant gets the full amount. He also highlighted various aspects why Stewart Barnes would be a great asset to the District.

At the call of the question, all the Trustees said, “Aye”, B2 as adopted.

**ACTION ON B3**

Authorization be hereby given to contract with: Inspection Services, Inc.; RES Engineers, Inc.; Testing Engineers, Inc.; Applied Materials & Engineering, Inc.; MWH – Montgomery Watson Harza; CTS; Schonberg/Consolidated (back-up); Coverall Engineering & Co., Inc. (back-up) for Special Inspection & Testing services to the District for the 1997 Proposition A Local General Obligation Bond, the State’s Scheduled Maintenance Program, the State’s Hazardous Substance Abatement Program, and as well as special Grant programs funded projects, as they become available for each individual/firm, for up to three years

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Grier seconded the motion.

Trustee Berg asked if someone could explain the resolution.

VCFA Goldstein introduced David Liggett, Director of Facilities and Planning who gave a brief overview of the resolution.

Trustee Berg asked if the six firms that were assigned work are going to be given the same amount of work.

Mr. Liggett stated that all six firms that were assigned work are going to be given the same amount of work.

Student Trustee Hines asked what is the amount that is going to be paid out.

Mr. Liggett stated that each of the six contracts is expected not to exceed $167,000 over a three-year period.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Trustee Grier asked if all six firms have been chosen and if yes is the $167,000 over a three-year period and were the contracts were they discussed with Mason Tillman Associates.

Mr. Liggett stated that the District has a contract compliance officer, Norma Nelson, who couldn’t be here tonight who has reviewed the contracts with Mason Tillman Associates.

Chancellor Day explained that once the District hired a contract compliance officer, Mason Tillman Associates objectives to the District would be modified to reduce the cost of services.

Mr. Liggett announced that there would be an SLBE program open house for outreach purposes. He stated the information and hopes that everyone who would like to participate will come.

Vice President Carter stated that he would like Mr. Liggett to clarify what the SLBE program meeting is for.

Mr. Liggett explained that the SLBE open house is an opportunity for contractors to understand the process and protocol of the SLBE program. He stated that it would also give contractors a chance to bid on upcoming work with the upcoming bond.

Vice President Carter stated that he would like a report on who attended the SLBE open house.

Counsel Lee wanted the record to reflect a modification to the resolution. He stated that the resolution should be modified so that the amount of $167,000 over a three-year period is under the recommendation for Board approval.

At the call of the question, all the Trustees said, “Aye”, B3 was adopted.

**ACTION ON B5**

Authorization be hereby given to contract with Blomquist Consultancy, LLC for special services and advice to provide the District with Project Planning Management Services For The 2001 Proposition “A” Bond Capital Improvement Program for a six (6) month period from January 25, 2002 thru June 30, 2002 for total fee not to exceed $75,000, with an option for an additional six months at the same cost.

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Grier seconded the motion.

Trustee Grier asked for clarification on the process, used to select Blomquist consultancy to provide their assistance.

VCFA Goldstein gave a brief overview of Blomquist Consultancy’s services. He explained that due to the lack of hiring an Associated Vice Chancellor for Facilities & Planning and not continuing with DPW, Blomquist could provide services until someone is hired for the Associated Vice Chancellor for Facilities & Planning position.

Trustee Berg stated that Mr. Blomquist has done pro bono work with the District in the past and he is familiar with our projects.

Trustee Marks asked if the search for the Associate Vice Chancellor for Facilities & Planning is continuing.

VCFA Goldstein explained the District needs to reevaluate its criteria and take a look at the job.

Trustee Marks asked if the payment reflected the skills.

Chancellor Day stated that it if fringe benefits were included it would sum up to the amount shown.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Trustee Marks suggested taking out the option for an additional six months in the resolution.

Chancellor Day explained that the District has gone through lengthy interviews with Mr. Blomquist and agreed with him to have the six-month option.

Trustee Berg stated that the District should not amend the resolution to take out the option for an additional six months. She also stated that it is hard to get a consultant and if he wants that six-month buffer we should authorize it.

Trustee Wong stated that we should support our administrators if they feel strongly about the option.

President Rodis called for a motion to amend the resolution. Trustee Marks moved the amendment, Trustee Ramos seconded the motion. The roll call vote to amend the resolution was as follows:

- Berg - Nay  Marks – Aye  Wong - Nay
- Carter- Nay  Ramos- Aye  Student Trustee Hines - Nay
- Grier- Aye  Rodis - Nay

The amendment failed.

At the call of the question, all the Trustees said, “Aye”, except for Trustee Ramos who said, “Nay” B5 was adopted unamended.

**ACTION ON B7**

Authorization be hereby given to conduct excursions to Madrid, Spain for Spring 2003, and to contract with ACCENT International Consortium for Academic Programs Abroad, Ltd, to obtain travel and educational program arrangements, with costs to be borne by the students.

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Grier seconded the motion.

Trustee Wong asked if there was any record of students who were taking advantage of the study abroad programs. He also asked if there was a way to increase scholarships with Accent International and how many students can have this opportunity.

Joann Low, Dean of the Chinatown/NorthBeach Campus stated that ACCENT international is offering a $1000 scholarship for the Madrid program and for the Paris, Florence, and London programs. She stated that there is $4000 in scholarships that ACCENT is offering us each year.

Chancellor Day stated that there was an increase of the Pell grant award. He also stated that the Financial Aid office has provided assistance to the students who want to participate.

Dean Low passed out a chart that shows the number of students who have applied for financial aid over the years for the program.

Trustee Wong asked when ACCENT International would be increasing the scholarships.

Chancellor Day stated that he would take that on as a personal responsibility and talk with them.

At the call of the question, all the Trustees said, “Aye”, B7 was adopted.

**ACTION ON B8**

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Authorization is hereby given to enter into an agreement with Yosemite Community College District in which City College of San Francisco agrees to conduct up to 1100 course units of college credit courses needed for licensing child care personnel. Each student shall receive $60 per course including reimbursement for books for courses taken during the period of August 20, 2001 through July 31, 2002. Total funding is not to exceed $27,500. The money from the State has just been released.

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Carter seconded the motion.

Trustee Ramos asked if the effective period on the application from August 20, 2001 through July 31, 2002 is correct.

Sandra Handler, Dean of Behavioral and Social Sciences, stated that it correct.

Trustee Ramos asked if this means that students who took classes from August 20th until completion are eligible to receive reimbursement based on classes that they have already taken.

Dean Handler stated that it takes a couple of months to go through all the records and make sure that they’re accurate because the students have to complete the course successfully. She stated that they should be getting reimbursements in February.

Trustee Ramos asked how many students are affected.

Dean Handler stated that it depends on the semester.

Trustee Ramos asked if Yosemite Community College is administering the grant.

Dean Handler stated that the Yosemite Community College is administering the grant for these funds.

Trustee Ramos asked how are students notified.

Dean Handler stated that they are notified by posters in classes and other various outreach efforts.

At the call of the question, all the Trustees said, “Aye” B8 was adopted.

**ACTION ON B10**

Authorization be hereby given for approval to contract with Graham Charles, to provide special services for the Bio-Link Center at City College of San Francisco for the time period of February 1, 2002 through May 31, 2002, in the amount not to exceed $19,963.

President Berg called for a motion. Trustee Wong moved the resolution, Trustee Rodis seconded the motion.

Trustee Grier asked if someone could explain the resolution.

Bob Gabriner, Dean of Research, Planning & Grants, Introduced Kristin Hershbell and she gave an overview of the resolution. She stated that preparatory courses would be a great for entry to the biotech industry.

Trustee Grier stated that it was her understanding that from a prior presentation from Dr. Johnson there was discussion about having Bio-Link classes and opportunities for people in this community.

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Dean Hunnincutt stated that the District placed students into a class and found out that they did not have the math background or the science background to take the course. She stated since many students have the motivation and desire the South East campus is trying to provide them with basic foundation courses.

At the call of the question, all the Trustees said, “Aye” B10 was adopted.

**ACTION ON C2**
*Procurement of equipment, supplies, services, etc., $3,000 or more*

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Grier seconded the motion.

Trustee Ramos questioned an entry that dealt with KCBS-AM Radio. He highlighted a couple of points regarding how the District should have a separate procurement chart for public information. He suggested that following up with a separate procurement chart would show the District's efforts to communicate with non-English communities.

Trustee Wong stated that he would like to see a report from the Public Relations Department to see how much is being spent for outreach services. He also agreed with Trustee Ramos and stated that a separate procurement chart would enable the District to recognize ethnic communities.

President Rodis stated that he would like a special report at the March meeting regarding the media and public relations services, that are being provided.

Trustee Wong stated that a comprehensive report from the public relations office would help the Board understand what outreach services have been provided to make City College of San Francisco more visible.

Trustee Grier stated that she is glad to see the MUNI buses have the City College of San Francisco advertisements on the side of the bus. She also stated that the public relations department is doing an outstanding job.

Trustee Ramos asked if there was a particular purchase request from a particular department who ensures that the request is tended to.

CFO Kendrix stated that all departments have a project manager who reviews the request and follows proper protocol.

Trustee Ramos asked if the District has any formal or informal policy as to when a department makes a request how long it usually takes for a particular department to obtain an answer on the request.

CFO Kendrix stated that if it's a grant the project director usually would give an answer. In terms of processing provided there is no problem with the funding it is a matter of a couple of days. He stated that if there was a problem with the order he would have to make a decision as to what he would want to do, either to approve it or to go back to the department and see if there is some budget transfer or some other way that it can be rectified.

At the call of the question, all the Trustees said, “Aye” C2 was adopted as amended.

**ACTION ON S1**
*Approval of new courses recommended by the College Curriculum Committee (09/12/01 – 12/05/01).*

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
President Rodis called for a motion. Trustee Grier moved the resolution, Trustee Berg seconded the motion.

Chancellor Day gave a brief overview of the resolution.

At the call of the question, all the Trustees said, “Aye” S1 was adopted.

**ACTION ON S2**

The Board of Trustees of the San Francisco Community College District hereby approves the recommended Annual Plan

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Carter seconded the motion.

Chancellor Day explained the modifications that were made to the resolution. He thanked Trustee Marks for spending time and for all of his efforts assisting him with the modifications to the Annual Plan.

Trustee Marks stated that he appreciated the kind words that Chancellor Day has expressed, although he expressed that the Board needs to participate more and stated that he is going to vote against this resolution.

President Rodis called for a motion. Trustee Berg moved the amended resolution, Trustee Carter seconded the motion.

At the call of the question, all the Trustees said, “Aye”, except for Trustee Marks and Trustee Ramos who said, “Nay”, S2 was adopted.

**ACTION ON S3**

A Resolution of the Board of Trustees of the San Francisco Community College District (SFCCD) Certifying to the Board of Supervisors of the City and County of San Francisco All Proceedings In the November 6, 2001 District Bond Election; Declaring Passage of Proposition A in such Election For the Issuance of SFCCD General Obligation Bonds; Directing that an Entry of the Fact of Such Passage be Made in the Minutes of the Board Meeting; Directing the Chancellor as Secretary of the Board to Deliver Appropriate Notices to the Board of Supervisors of the City and County of San Francisco and to the SFUSD Superintendent of Schools; and Authorizing the Chancellor to Take Steps to Recommend Members to an Independent Citizens’ Oversight Committee

President Rodis called for a motion. Trustee Berg moved the resolution, Trustee Carter seconded the motion.

President Rodis gave a brief update on Prop. A and asked for a roll call vote as follows:

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<td>Carter:</td>
<td>Aye</td>
<td>Ramos:</td>
<td>Aye</td>
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<td>Grier:</td>
<td>Aye</td>
<td>Rodis:</td>
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At the call of the question, all the Trustees said, “Aye”, S3 was adopted.

**ACTION ON B3 & B4**

B3 - Authorization be hereby given to contract with: Inspection Services, Inc.; RES Engineers, Inc.; Testing Engineers, Inc.; Applied Materials & Engineering, Inc.; MWH – Montgomery Watson Harza; CTS; Schonberg/Consolidated (back-up); Coverall Engineering & Co., Inc. (back-up) for Special Inspection & Testing services to the District for the 1997 Proposition A Local General Obligation Bond, the State’s Scheduled Maintenance Program, the State’s Hazardous Substance Abatement Program, and as well

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as special Grant programs funded projects, as they become available for each individual/firm, for up to three years

B4 - Authorization be hereby given to contract with: Ram M. Kirpalani; Inspection Services, Inc.; Linas Stempuzis; William Koenig; Steven Ferrara; and Martin Scott, for Inspector of Record services to the District for the 1997 Proposition A Local General Obligation Bond, the State’s Scheduled Maintenance Program, the State’s Hazardous Substance Abatement Program, and as well as special Grant programs funded projects, as they become available for each individual/firm, for up to three years

President Rodis called for a motion. Trustee Carter moved the resolution, Trustee Marks seconded the motion.

Counsel Lee suggested that B3 & B4 should be modified to amend the Recommendation to add the amount of $167,000 over a three year period.

At the call of the question, all the Trustees said, “Aye” B3 & B4 was adopted.

IX. Report from Academic Senate
Ophelia Clark, President of the Academic Senate gave a brief overview on what the Academic Senate is currently involved in. She highlighted the first executive council meeting and staff development funds that the Governor has cut from the budget. She congratulated President Rodis on his nomination as Board President and Trustee Grier on her nomination for Trustee of the California Community College League.

Glen Nance gave a brief overview of various activities that are going to happen for Black History Month in February.

X. Report from Associated Students
Otto Wong, AS Senator for the Ocean Avenue Campus congratulated President Rodis and Vice President Carter on their nominations. He gave a brief overview on what the Associated Students is currently involved in. He highlighted concerns that the students had regarding stadium style lights in the reservoir parking lots.

XI. Report from the Classified Senate
NONE AT THIS TIME

XII. Board of Trustees’ Report

Student Trustee Hines congratulated President Rodis and Vice President Carter on their nominations.

Trustee Ramos gave a brief overview on what he has been currently involved with for the past month. He stated that he attended an Administrators Association meeting and had an opportunity to get a perspective of the role the Board should play. He stated that he feels that the Board should play an active role. He is also looking forward to speaking with faculty and hopes that the Mission Campus could be completed as soon as possible. He concluded by wishing everyone a Happy New Year and he looks forward working with all of the constituency groups.

Trustee Wong congratulated President Rodis and Vice President Carter on their nominations. He stated that the livelihood of this institution depends on leadership. He stated that it is important for the District to advocate the community college system in San Francisco to educate statewide supporters.

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
Vice President Carter thanked his colleagues for their support as Vice President of the Board. He thanked Veronica Hunnicutt for hosting the meeting. He highlighted that although it will be a busy year lobbying not only at the state leadership level, but also at the federal leadership level, he is looking forward to it. He highlighted various meetings he attended, such as the National Articulation and Transfer Network briefing, and the MLK Breakfast. He expressed his gratitude for voting him as Vice President of the Board.

As Trustee had to leave to attend another meeting, President Rodis gave a brief overview of what Trustee Grier wanted to express. She wanted to thank everyone who participated in the Martin Luther King March.

Trustee Marks gave a brief overview of what he has been involved with for the past month. He requested that VCSD Griffin report on the progress of equitable compensation beyond the Ocean avenue campus. He congratulated Chancellor and the Administrators for their efforts with the marketing campaign for outreach services.

Trustee Berg thanked Dean Hunnicutt for hosting this month’s Board meeting. She also congratulated President Rodis and Vice President Carter for their nominations. She gave a brief update on the Board retreat.

President Rodis stated that he would try to have more efficient Board meetings. He gave a brief update on the Board retreat and hoped that there would be more retreats to have a greater depth of strategic planning. He also is encouraging the District to support a resolution to change the name of the Phelan campus to Ocean Avenue campus. He concluded that he would like to adjourn tonight’s Board meeting in memory of Pete O. Lapid, from Pete O. Lapid Associates.

XIII. Chancellor Report
Chancellor Day highlighted a few issues that he addressed in the Chancellor’s Report, and briefly described what he has been involved with during the past month.
He highlighted the following:
• Governor’s Proposed Budget for Higher Education
• Governor’s recommendations on improving California Workforce Development System
• Joint-Use Facility Initiative
• Strategic Planning 2002
• National Articulation Transfer network

XIV. Closed Session Announcements
Legal Counsel Lee stated that the Board met in Close Session on January 24, 2002 and took the following action:

The Board authorized a defense for the District in the case Corey Turner v. SFCCD. Trustee Wong moved the resolution and Trustee Rodis seconded the motion. At the all of the question, All the Trustees said “Aye”.

Counsel Lee stated that with regard to the Chancellor’s annual performance evaluation for the 2000-01 college year, the board determined that his performance was satisfactory so as to trigger the renewal provisions of the Chancellor’s employment agreement. This extends the term of the agreement through June 30, 2004.

The vote was as follows:
Berg: Aye
Carter: Aye
Grier: Aye
Marks: Aye
Ramos: Aye
Wong: Aye
Rodis: Aye

*Transcript(s) are available in the office of the Vice Chancellor of Finance and Administration for review.*
XV. **Public Comment**
Ed Tong, Coalition for Economic Equity, expressed his concerns about the Board policy regarding project labor agreements.

President Rodis and Trustee Wong stated that the Board would work with the coalition for economic equity with the issue.

XVI. **Adjournment:**
President Berg called for a motion. Trustee Wong moved the motion, Trustee Rodis seconded the motion. At the call of the question, All Trustees’ said “Aye”. Meeting adjourned in memory of Pete O. Lapid, meeting ended at 10:15 p.m.

Submitted by,
Chancellor Philip R. Day, Jr.
Secretary, Board of Trustees
(By Toni Lee)

The minutes are based on the reporter’s transcript of the proceedings taken by Aura Clendenen, Certified Shorthand Reporter in and for the City and County of San Francisco, State of California.

The foregoing Minutes approved at the meeting of the Board of Trustees
__________________, 2001

Approved: ____________________________, President