DATE: February 27, 2003

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: CAPITAL OUTLAY
Authorization to Award Construction Contract - Downtown Campus – Heating Ventilation & Air Conditioning (HVAC) Renovations (Resolution No. 030227-B7)

BACKGROUND INFORMATION:

Project: Downtown Campus – HVAC Renovations

(lowest responsible bidder shall be determined minimum 72 hours prior to the Board meeting.)

The District publicly advertised the Bid Invitation for the Downtown Campus HVAC Renovation Project and received three (3) bids. The District wishes to contract with the lowest responsible bidder, ___________________, for the Project. This project consists of renovations and improvements to the existing HVAC system.

The project is funded with 1997 Proposition A General Obligation Bond funds and State of California Scheduled Maintenance Grant Funds

SHARED GOVERNANCE REVIEW:

Yes ___; No ___X__; if yes, which committee: ____________

Date of Review: ______

RECOMMENDATION:

RESOLVED: That authorization be hereby given to contract with the lowest responsible bidder, ___________________, for the project: Downtown Campus – HVAC Renovations, to be completed on or before November 2003 at a cost of not to exceed $___________, and
FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute change orders in accordance with Public Contract Code 20659 provided that such changes amount to no more than a 10% variation from the construction budget. Such changes may therefore total up to an additional +$_______ or down to a decrease of -$________

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Peter Goldstein, originator
W/ David Liggett