DATE: February 27, 2003  S2

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: SPECIAL
Adoption of CCSF Strategic Plan
(Resolution No. 030227-S2)

BACKGROUND INFORMATION:

The College strategic planning process began with an extensive assessment of the results of the College’s previous plan, followed by detailed research on important trends and changes at local, state and national levels. In March 2002, members of the Planning and Budgeting Council, other college faculty, students, classified staff and administrators as well as representatives from business, labor and government and members of the Board of Trustees, met for a two-day retreat to develop a vision and mission statement and identify strategic priorities for the College. The planning participants developed a vision and mission statement and identified eight strategic priorities as a framework for the plan. Two follow up sessions with the planning participants refined the plan by adding objectives and activities. All members of the City College community received a copy of the draft plan for review and discussion at the Flex professional days in August.

To obtain the maximum amount of feedback about the college’s draft strategic plan, the Chancellor and the Planning and Budgeting Council held eight listening sessions at five campuses during the period September 23 through November 20, 2002. Over 250 people attended the eight listening sessions. Four of the listening sessions focused on feedback from members of the college community—faculty, students, staff and administrators; and four sessions were held to gather responses from the greater San Francisco community including representatives from community organizations, businesses, educational institutions, government and non-profits.

Members of the Board of Trustees participated in the initial planning retreat, the follow-up reviews, and the listening sessions. The Finance Committee of the Board reviewed the draft plan in November 2002. In December 2002, the joint Finance/Education committees of the Board reviewed the draft plan. Again, on February 26, 2003, a joint session of the Finance/Education/Legislative committees reviewed the draft plan.
SHARED GOVERNANCE REVIEW:

Yes; X No ___ ; If yes, which committee: Planning & Budgeting Council

Date of Review: ___November 2002___

(A Negative Response indicates that a Review is not necessary)

The Plan
The CCSF Strategic Plan contains a vision and mission statement followed by a description of the six institutional goals that translate the vision and mission into an explicit purpose and intended outcomes statement. The main section of the Plan sets forth eight strategic priorities that are supported by five to eight objectives for each priority. The plan also delineates activities that are directly associated with stated objectives.

Support for the Plan
The development and review process for the strategic plan embraced all sectors of the City College community—faculty, classified staff, students and administrators. All college organizations received drafts of the plan and feedback from all sectors was incorporated into the plan, reviewed and approved in November 2002. The Planning and Budgeting Council, the main shared governance organization responsible for developing and disseminating the plan, approved the final draft plan as did the College Advisory Council and the Academic Senate.

This resolution approves the adoption of the CCSF Strategic Plan by the Board of Trustees for the period 2003 through 2008.

RECOMMENDATION:

RESOLVED: That the Board of Trustees adopts the CCSF Strategic Plan and mandates the Chancellor to take all necessary steps to implement the plan working within the framework of the college Planning and Budgeting System under the authority and continued oversite of the Board of Trustees.

FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration and/or their designee are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Philip R. Day, Jr., Originator