DATE: February 27, 2003

TO: Board of Trustees
FROM: Dr. Philip R. Day, Jr., Chancellor

Subject: GENERAL FUND
Reviewing and entering into the minutes the SFCCD Quarterly Financial Status Report for the quarter ended December 31, 2002.
(Resolution No. 030227-B2)

BACKGROUND INFORMATION:

Title 5 of the California Code of Regulations, Section 58310 requires California’s Community College Districts to report quarterly on their financial condition. Starting with the quarter ending June 30, 1987 and quarterly thereafter, districts are required to provide to the State Chancellor’s office the completed form CCFS-311Q and a copy of the quarterly financial report.

In order to meet the requirement of Title 5 of the California Code of Regulations, Section 58310 the following resolution is recommended for adoption:

SHARED GOVERNANCE REVIEW:

Yes:______; No:_x______; if yes, which committee:__________________
Date of Review: ________________________

RECOMMENDATION:

RESOLVED: That pursuant to Title 5 of the California Code of Regulations, Section 58310 the Quarterly Financial Status Report for the quarter ended December 31, 2002 is hereby reviewed and entered into the minutes of the Board of Trustees of the SFCCD

James Kendrix, Originator

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