DATE: February 28, 2002

TO: Board of Trustees

FROM: Dr. Philip R. Day, Jr., Chancellor

SUBJECT: CONTRACTS
Authorization to Determine the Feasibility of Conducting A Study Abroad Program to Cuba
(Resolution No. 020228-B13)

BACKGROUND INFORMATION:

City College of San Francisco proposes to offer a Study Abroad Program, Winter Break 2002/2003 in Cuba. The program will be offered for transferable credit. The costs of the program will be borne by the students. The District shall not expend any funds for transportation, housing, meals or incidentals.

At this time, we would like to request proposals from qualified contractors to provide the necessary transportation and on-site logistical services associated with a Study Abroad Program in Cuba.

Contractors should also be willing to work with the college to explore options that would afford low-income students the opportunity to actively participate in study abroad programs.

RECOMMENDATION:

RESOLVED: That authorization be hereby given to conduct a Winter Break 2002/2003 Study Abroad Program in Cuba, provided that the programs be conducted in conformance with applicable laws. The District shall expend no funds for transportation, housing, meals, or incidentals, and

FURTHER BE IT RESOLVED: That the District obtain proposals from qualified contractors to provide necessary transportation and other services in connection with the Winter Break 2002/2003 program, and

FURTHER BE IT RESOLVED: That said contractor be willing to work with the District to provide necessary transportation and other services for future programs in Cuba, and

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FURTHER BE IT RESOLVED: That the Chancellor, Vice Chancellor of Finance and Administration, and/or their designee(s) are hereby authorized to execute any and all documents on behalf of the District to effectuate this resolution.

Joanne Low, Originator