Members present: Nicolas Atencio, Dr. Henry Augustine, Nick Chang, Kristin Hershbell, Josephine Loo, Sharon Nunley, Lisa Romano, and Marcia Van Dyke

Members absent: Ted Alfaro, Dr. Ann Clark, Ann Fontanella, Claudia Jimenez, and Dr. Phil Magalong.

Guests: Barbara Boice (student), Laurene McClain, Chair, Asian Pacific American Student Success Workgroup

The meeting called to order at 3:15 PM.

1. Minutes of January 29, 2004 were approved.

2. Asian Pacific American Student Success (APASS) – Retention program for Asian Pacific American students at City College - Laurene McClain, Chair of APASS Workgroup

Laurene McClain gave a presentation regarding a new retention program that will address the needs of the Asian Pacific American students at City College. Forty percent of the students on academic probation at City College of San Francisco are Asian Pacific Islander (APA) students. Alarmed by this large number of APA students on probation, a workgroup consisting of student, counselors, administrators, and staff came together further investigate and gather information regarding this issue. Six focus sessions were held and students from various APA backgrounds were invited to share their experiences, concerns, and suggestions on how to assist these students to achieve academic success. The workgroup then compiled the information and developed recommendations to address this problem. The workgroup recommended that a retention program be developed to serve the needs of these students. The proposal was presented to the Chancellor who gave the group his full support. The program will be launched in a modified form beginning Fall 2004. See proposal.

3. Student Complaint Policy – Claudia Jimenez

The Associated Students Council has indicated that the student complaint policy is clear and have no issues with it at this time.

Meeting adjourned at 4:29 PM