End of Year Assessment Report
Highlights: July 2004 – June 2005

Office of the Chancellor

Numbers
- Served approximately 100,000 students Spring, Summer and Fall 2004/5.
- $11,433,000 in grants and donations in 2004/5.
- CCSF Foundation assets increased to $18 million.
- CCSF Foundation Board increased to 34 members.
- Completed two major financial aid information campaigns including mailers to 380,000 households.

Achievements
- Completed Phase 1 and Phase 2 of the Accreditation Self-Study including nine reports on standards and six theme essays. Over 100 volunteers worked on the Self-Study.
- Finalized the Project Labor Agreement securing opportunities and guidelines for local and union organizations on upcoming facilities projects.
- Completed CCSF sunshine provisions for College information and policies.
- Invited to participate in two statewide initiatives to examine diversity and equity practices and policies.
- Office of Governmental Relations established web information page on legislative matters.
- Draft College communications plan disseminated to College community.
- Office of Public Information/Marketing emailed new publication, the “Community E-Bulletin,” to decision-makers, business/industry leaders, city, state and federal officials.
- Completed evaluation report on CCSF Shared Governance System.
- Developed, disseminated and completed survey CCSF planning and budget system.
- Research office provided more than 188 information reports to requests from members of the College community.
- Research office produced ten research reports, 29 surveys for departments and three collegewide surveys.
- New optional section on learning outcomes added to program review framework for all College units.
- Installed San Lorenzo “El Rey” Olmec Head (donated by the Governor of the State of Veracruz, Mexico) in sunken garden next to Diego Rivera Theater.

Challenges Facing CCSF
- Limited State funding to the College for COLA and growth.
- Local sales tax revenue increasing at only a modest rate.
- Steep decline in non-resident tuition revenue.
- State deficit factor required reduction of 1% of budget in 2004/5.
- Costs for fringe benefits, especially healthcare, continues steep increase.
Office of Vice Chancellor Academic Affairs

Numbers
- Over 4,600 class sections offered in Fall 2004 and over 4,800 in Spring 2005 (credit, non-credit, continuing education, international institute).
- Reviewed and approved 80 new courses, 20 online courses, 3 certificates and 10 majors
- Revised 22 certificates and degrees, deleted 40 courses.
- 18 new CCSF courses approved for UC transfer, 10 for IGETC, 18 for CSU General Education, 26 for CCSF general education graduation requirements.
- 150 classes added to Summer 2005 offerings.
- 35 faculty granted sabbaticals.
- Class schedules mailed to 330,000 SF households.
- Over 1.1 million student, staff and community visits to CCSF Library sites; over 814,000 visits to Rosenberg Library; over 1.3 million visits to library web pages.

Achievements
- English and ESL departments developed new ESL course for CCSF graduation requirement.
- Bipartite Committee approved new written composition graduation requirement and a plan to implement revised CSU Written Communication transfer requirement.
- CCSF RN department received $4.2 million grant from Moore Foundation to build a second nursing program in afternoon/evening.
- CCSF Biotechnology program received $2 million for workforce training including a new Stem Cell technician program.
- Child Development/Family Studies received $250,000 for math and science component of its Teacher Preparation program.
- Welcome Back program received funding support from California Endowment and SF Foundation.
- Collaborations with local industries, community-based and educational organizations, and governmental institutions continues to grow.
- Established program-based learning outcomes in College catalog.
- Faculty in biological sciences published 4 books and 10 journal articles.
- Jurassic Garden project started in May 2005.
- Transitional Studies High School revised diploma program.
- New library automation system installed.
- Culinary Arts and Hospitality Management Program joined the School of Business; new Educated Palate restaurant to open in Fall 2005.
- Mission Campus established financial Aid office and two new programs (On Ramp to Biotech and EMT).
- Hekima program established at Southeast Campus.
- Teacher Preparation Center served 2,000 students through outreach seminars, advisement, workshops, direct mailings and course offerings.
Office of Vice Chancellor Student Development

Numbers
- 99% of CCSF credit students using WebSTARS online application and registration system.
- 10,000 students completed online orientation, computerized ESL assessment and/or career readiness survey.
- Over 19,000 new students received individual counseling.
- Over 1,900 at-risk new students are being monitored on caseloads in 2004/5.
- Student Development Division offered over 90 instructional workshops, classroom presentations and lab sessions on variety of topics including college and transfer success.
- Over 110 colleges and universities participated in Transfer Day fair.
- 282 transfer admission guarantees for CSU and UC (24% increase from 2003/4).
- Concert and Lecture series attracted over 4,000 attendees to events.
- Office of Mentoring and Service Learning coordinated 76 projects with over 1,100 student mentors serving more than 6,000 students.
- Office of Outreach and Recruitment made 10,836 contacts with community-based programs and high schools in SF, San Mateo and Oakland.
- Enrollments in EOP’s Second Chance program for ex-offenders continued to increase to 123 students with 20% earning honors.
- Office of Financial Aid increased the number of students receiving financial aid by 30%.

Achievements
- Hired a new Dean of Student Support Services.
- Implemented Asian/Pacific American Student Success Program (APASS).
- Filled interim positions for Associate Dean of Student Advocacy and Director of Latino Services Network.
- Historical Black College/Universities Transfer Day attended by 2500 to 3000 students; HBCU College Tour with 31 student participants.
- International Student Counseling Department developed model International Mentorship Program.
- Office of Student Advocacy, Rights and Responsibilities updated and streamlined forms, added a telephone information system, and developed its website.
- Office of Outreach developed Welcome to City College booklet and published This is City College of San Francisco, a summary of the College’s history, programs and services.
- CalWORKS implemented childcare program.
- Scholarship office published a Scholarship Handbook and offered expanded array of workshops.
- Student Activities office developed training plan for student participation in Shared Governance.
- Established cross-registration system with Mills College for CCSF women.
- Initiated Transfer Admission Guarantee with Dominican University and USF for Fall 2005.
- Division is implementing degree audit system, electronic career assessment survey, electronic transmission of transcripts, and online admissions for non-credit students.
- CollegeStepz pilot project started in Student Development division.
- Departmental internship programs and a new-counselor workshop implemented.
Office of Vice Chancellor Finance and Administration

Numbers
- 682 participants participated in 125 technology training workshops.
- CCSF Career Outreach Job Fair attended by over 700 prospective applicants.
- Office of Administrative Services processed over 1000 contracts.

Achievements
- Completed berm removal in Balboa Reservoir creating 650 new faculty, staff and student parking spaces.
- Completed fiber optic connection between Ocean, Evans, Southeast and Gough Street Campuses.
- Groundbreaking for new Student Health Services building in June 2005.
- Relocated Mission campus to temporary location to enable start of work on new Mission Campus.
- Completed Downtown Campus library and elevator upgrade.
- Designs completed and approved for the Community Health and Wellness Center and the new Mission Campus.
- Professional development initiated for Public Safety department officer; new traffic control system for Ocean Campus established.
- HR automating forms including job application.
- Banner 6 upgrade successfully implemented.
- Email system successfully upgraded.
- Degree audit system in pilot stage of development.
- Implemented online purchase of student parking permits.
- Annual audit completed in timely manner was unqualified and did not contain any material weaknesses.
- College successfully sold $110 million in bonds under 2001 authority with excellent ratings.
- During the period January through August 2005, the following facilities projects were completed: Downtown Campus Library; Downtown Campus restaurant; John Adams Campus Gym retrofit; John Adams Campus room transitions; Cloud Hall Latino Services Network; Cloud Hall Film Laboratory; Five fire alarm projects; Student Union Phase II remodel; Batmale Hall Computer lab; Demolition and site prep for Student Health Center; Modular Classrooms at Moggia Site at Ocean Campus; Relocation of Bungalow 213; Mission demolition started; Health and Wellness site work started; New office for Art Department chair; Remodel of Bungalow 600 for Math Department; Completed signalization access to Reservoir parking; Design and working drawings for Child Development Center.