Drill Instructions for Building and Floor Monitors:

- The earthquake drill will begin at 10:15 a.m.
- Building monitors please assign 1 floor monitor per floor that will be available to assist you during the drill
- It is recommended to have an alternative set of building/floor monitors in the event of any absences
- Buildings who need megaphones please check availability at Student Health Services
- It would be helpful to have a stopwatch or clock to time the duration of drill
- Please have instructions ready for people who can not hear or speak
- No evacuation is necessary for this drill

At 10:15 a.m.

1. Make drill announcements to all classrooms/offices on your floor by megaphone or voice

2. Walk up and down hallways and repeat: “This is an Earthquake Drill, Drop, Cover, and Hold”

3. The drill will last approximately 2 – 5 minutes

4. After 2 – 5 minutes, give the “All Clear” announcement by megaphone or voice

5. Resume regular schedule

Be Prepared! For more information please visit: www.shakeout.org and www.thebigrumble.org

Please contact Associate Dean Sunny Clark with any questions or concerns. Thank you for your participation!