Semester in Madrid

with City College of San Francisco

Program dates:
January 8 - April 2, 2004
Welcome to the Semester in Madrid program. ACCENT works with City College of San Francisco to provide a challenging academic program with extensive overseas support. On the Semester in Madrid program, participants live in student apartments or in homestays while attending Spanish Language and Literature classes at la Universidad Complutense de Madrid as well as Art History and Spanish Civilization classes at the ACCENT Center. In addition to the academic program, the ACCENT Madrid Center staff organizes a cultural activities series and provides support and guidance to students studying abroad.

Once you have completed and turned in the initial application form included in this brochure, you will receive more detailed application and enrollment forms as well as a student handbook. If you have questions about any aspect of this program, please feel free to contact us: ACCENT (800) 869-9291 or Jill Heffron, City College of San Francisco Study Abroad Office at (415) 239-3778.

Madrid, Spain

Student Services: The ACCENT Centers
ACCENT is a study abroad organization that works with over 50 colleges and universities to provide academically challenging and culturally enriching overseas study programs. ACCENT has fully-staffed Centers in Paris, Florence, London and Madrid that serve as a home base to program participants. The San Francisco Center assists students with enrollment and pre-departure preparation. The staff in all five ACCENT Centers has extensive personal experience in travel and overseas study, and is available to answer questions throughout all phases of the program.

ACCENT Madrid Center is located in the heart of Madrid, in the Puerta del Sol area, near the Puerta de Alcalá and the Gran Vía. The Madrid Center office and classrooms are located within the facilities of the Don Quijote language school which is just a short walk from shops, theaters, cinemas, restaurants, museums and libraries. The study center provides a student common area, a resource and lending library and a computer room with free email. The ACCENT Center is open during the week for students to use the library, ask questions and collect their mail.

Transferable Academic Credit
The Semester in Madrid program is offered for transferable college credit through City College of San Francisco, which will provide a transcript upon request for the coursework completed overseas. All courses transfer to the California State University system. All courses except Spanish Conversation 10A/10B/10C/10D transfer to the University of California system. Please verify the transferability of courses with your advisor or registrar before you apply.

Application and Enrollment
The Semester in Madrid program is open to participants who are 18 years of age or older at the time of application. Program space is limited. Students who meet eligibility requirements should send in the attached application with the $250 non-refundable first payment as soon as possible. Shortly after receipt of your application and first payment, ACCENT and City College of San Francisco will send you additional application and enrollment forms. Applications must be received by September 29, 2003. Beyond September 29, limited enrollment is allowed, when space permits. For more information, please contact ACCENT at (800) 869-9291.
The Academic Curriculum

Spanish language courses are held at la Universidad Complutense de Madrid, one of the most prestigious universities in Spain. La Complutense offers courses taught by experienced, university-trained teachers. Students who pass their exams will receive a diploma: Diploma-Certificado de Lengua Española. The Spanish 41 and Art 102 classes include on-site lectures at museums, monuments and historical sites within and outside of Madrid. Students can expect to be in class a minimum of four hours per day, five days per week.

Students will receive credit from CCSF for Spanish courses completed at la Universidad Complutense, as follows. Credits will be earned depending on corresponding placement at la Complutense.

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<tr>
<th>Course Code</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>SPAN 1</td>
<td>5 Semester</td>
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<tr>
<td>SPAN 1A/1B</td>
<td>3-6 Semester</td>
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Essentials of the spoken and written language for the beginner. Fundamentals of pronunciation, intonation and grammar, within a cultural context.

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<tr>
<td>SPAN 2</td>
<td>5 Semester</td>
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<tr>
<td>SPAN 2A/2B</td>
<td>3-6 Semester</td>
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Completion of elementary grammar. Composition and reading. Continued practice in conversation.

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<tbody>
<tr>
<td>SPAN 3</td>
<td>5 Semester</td>
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<tr>
<td>SPAN 3A/3B</td>
<td>3-6 Semester</td>
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Intensive review of grammar. Culture and composition. Designed for students who need reinforcement and expansion of the structures of the Spanish language.

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<tr>
<td>SPAN 4</td>
<td>3 Semester</td>
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Reading of literary and cultural selections; composition; review of selected grammar. Conducted in Spanish.

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<th>Credit Hours</th>
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<tr>
<td>SPAN 5</td>
<td>3 Semester</td>
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Exclusively oral training with a view to building vocabulary, improving pronunciation and increasing facility in speaking and understanding. Conducted in Spanish.

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<th>Course Code</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>SPAN 10A/10B/10C/10D</td>
<td>3 Semester</td>
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Extensive oral practice of basic structures and vocabulary most often used in conversations. Designed for students who want to acquire more advanced skills of spoken Spanish. Taught in Spanish. Courses are taught in multiple levels from beginning to intermediate/advanced. Not open to native speakers of Spanish. CSU

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<tr>
<td>SPAN 41</td>
<td>3 Semester</td>
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Aspects and achievements of the culture and civilization of Spain as reflected in its geography, history, language, literature, governmental and social institutions, art, architecture, music, religion, and daily life. Taught in English. CSU/UC

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<tr>
<td>ART 102</td>
<td>3 Semester</td>
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A survey of Western art from the sixth to the eighteenth centuries. The course will begin with the Roman era as an introduction, and continue to the Neo-Classical period. Art will be discussed from both a critical and a historical perspective, with regard to formal visual elements of style and the social context of the societies, values, and ideas that gave birth to Western art. Taught in English. CSU/UC

Program Timetable

Application due: with first payment
Second payment due: September 29
Final payment due: October 29
Predeparture Orientation: December (TBA)
Departure from U.S.: January 7
Arrival in Madrid: January 8
Overseas Orientation: January 9
Classes Begin: January 12
Return to U.S.: April 2

Cultural Program/Excursions

Cultural learning is an integral part of the Semester in Madrid program. Included in the program are three one-day excursions outside of Madrid to Toledo, Avila or Segovia and El Escorial/Valle de los Caídos as well as one three-day, two-night excursion to Barcelona including hotel, transportation and guided visits. Students also take part in a cultural activity series that includes one evening concert, opera or ballet performance. Excursions are chosen based on the academic curriculum and are subject to change.

the above classes are subject to change
Spend a Semester in Madrid, a true European capital known throughout the world for its museums and monuments which reflect a long and proud history. Immerse yourself in the language and culture of the “city that never sleeps”. Madrid is your classroom as you study Spanish Language, Culture and Civilization as well as Art History with visits to galleries, museums and cultural sites throughout the city. The Semester in Madrid program offers a unique opportunity to expand your educational experience while earning transferable college credit through City College of San Francisco.

Students on the Semester in Madrid program live in student apartments or homestays in the city of Madrid and attend classes at the Universidad Complutense. The ACCENT Madrid Center organizes a number of cultural and social activities for program participants, as well as day and weekend excursions outside of Madrid.

ACCENT, in conjunction with City College of San Francisco, is responsible for the coordination and administration of the Semester in Madrid program. Together, ACCENT and City College of San Francisco are committed to providing international opportunities that foster the understanding of different cultures.

“Si se pudiese ver las calles de Madrid, pasando a vuelo de pájaro a un cuarto de legua por encima de ellas, estoy seguro de que se las tomaría por un inmenso parterre estrellado de flores.”

-Alexandre Dumas

Explanation: If one could fly above the streets of Madrid, I am sure that, from a bird's eye view, it would resemble a broad and star-shaped flower bed.
Program space is limited. Students should send in this application with the $250 non-refundable first payment to ACCENT as soon as possible. Upon receipt of your application and first payment, ACCENT and City College of San Francisco will send you additional application forms. Applications must be received by September 29, 2003. Beyond September 29, limited enrollment is allowed, when space permits.

Please note that ACCENT does not accept credit cards.

I have carefully read the brochure for the Semester in Madrid program and wish to apply. I agree to the payment and refund policies stated in the program brochure.

The applicant shall be the client of ACCENT for all purposes. Any applicable refunds will be returned to the applicant regardless of the source of payment.

Please type or print clearly in black ink.

Name
Signature

School Attending
Year in School
Major

Current Address
How long can you be reached at your current address?

City
State
Zip

Home Phone
Work Phone
Cell Phone
Please indicate the best times to reach you at your current home phone

Email
Social Security Number
Gender

Permanent Address

City
State
Zip
Permanent Phone

Country of Citizenship
Date of Birth (participants must be at least 18 years old at time of application)

Emergency Contact
Home Phone
Work Phone

Address of Emergency Contact
I hereby authorize ACCENT representatives to contact and discuss with the persons listed above my status in the study abroad program.

Signature
Date

How did you hear about this program? (please be as specific as possible)

Have you previously attended an ACCENT program? If so, which program?

• Please send me an application for the ACCENT Deferred Payment Program. This application will determine my eligibility to defer payment of up to 60% of the ACCENT program fees by using Financial Aid awarded through my school.

Please return this application with the $250 non-refundable first payment, made payable to ACCENT, to:

ACCENT • 870 Market Street, Suite 1026 • San Francisco, CA 94102
Program Price:  
Student Apartment: $5350  
Homestay: $6150  
plus a $150 refundable security deposit

Program Price Includes
- Double room in student apartments or homestays, double/triple rooms for overnight excursions  
- Half board daily for students in homestays  
- Tuition at the Universidad Complutense  
- Three, one-day excursions to Avila or Segovia, El Escorial/Valle de los Caídos and Toledo  
- One three-day, two-night excursion to Barcelona  
- Cultural activity series including an evening ballet, concert or opera performance  
- Transfer from Madrid airport for those participating in the group flight  
- Zone 1 (Madrid Capital) transit pass for bus and metro  
- Orientation program and guided bus tour of Madrid  
- Overseas information and resource center with ACCENT Madrid on-site staff  
- International Student Identity Card with limited travel and accident insurance

Program Price Does Not Include
- Round-trip airfare from the U.S.  
- CCSF tuition and enrollment fees  
- Optional $400 single room supplement in student apartment  
- Optional $250 single room supplement in a homestay  
- Personal expenses, books, passports, visas, and anything not listed as included  
- Meals except as specified  
- Required health insurance

Payment Schedule
Non-refundable first payment $250  
Second payment due September 29, 2003  
- apartment $2625  
- homestay $3025  
Final Payment due October 29, 2003  
- apartment $2625  
- homestay $3025

The above breakdowns include the $150 refundable security deposit. The payment schedule is the applicant’s contractual obligation. All payments are effective the day they are received by the ACCENT San Francisco Center. Failure to make each payment when due shall automatically cancel participant from the program one week after payment due date. ACCENT, in its sole discretion, may reinstate a canceled participant subject to availability of space and late enrollment fees. All prices and fees reflect exchange rates current at time of publication and are subject to change (4/03).

Student Housing
Students may choose to live in double or single rooms in student apartments or homestays. Single rooms in student apartments are limited and require a supplement of $400, a single room in a homestay requires a $250 supplement. Housing is provided from the first day of the program (January 8, 2004).

Meals
Half board (breakfast and dinner) daily for students in homestays. There is no meal allowance for students in apartments.

Transportation
All participants must check-in at the ACCENT Madrid Center January 8, 2004 between 9am and 5pm (Note: most transatlantic flights arrive one day after their departure date). ACCENT will organize an optional round-trip group flight from San Francisco. Airfare is not included in the program fee. Group flight participants will be met at the airport in Madrid and transferred to their housing. Group flight participants returning to the U.S. on the group return date will receive transportation to the Madrid airport. Students enrolled in the Semester in Madrid program will receive detailed optional group flight information approximately four months prior to departure. (estimated airfare: $800 - $1000)

CCSF Tuition and Fees
Academic credit for this program is awarded by City College of San Francisco. An $11 per unit (credit hour) enrollment fee, plus a per-semester fee of $11, must be paid to CCSF at the time of registration. Nonresidents of California pay $141 per unit (credit hour), plus a per-semester fee of $11. Fees are set by the State of California and are subject to change. For more information, please contact the CCSF Study Abroad Office at (415) 239-3778.

Financial Aid
Students currently attending City College of San Francisco may be eligible for grant or loan assistance through the Financial Aid Office. For an application, please visit www.ccsf.edu/Financial or call (415) 239-3575. If you are not currently attending CCSF please contact your home institution's Financial Aid Office and the CCSF Study Abroad office at (415)239-3778. Financial Aid students must submit the $250 non-refundable first payment with their application and, if eligible, may defer only up to 60% of remaining program fees. Please contact ACCENT to discuss eligibility requirements for the ACCENT Deferred Payment Program. Financial Aid is not available through ACCENT. Students who have completed at least 12 units at CCSF may apply for scholarships ranging from $50 - $1000. For further information and an application, please call the Study Abroad Office at (415) 239-3778.

Cancellations
All cancellations must be made in writing to ACCENT and City College of San Francisco and are effective the date of receipt. Participants are liable for payments until written cancellation is received.

Cancellation Fees:
- 70 days or more prior to start of program $250  
- 50 to 69 days prior to start of program $500  
- 30 to 49 days prior to start of program $1000  
- 8 to 29 days prior to start of program $2000  
- 0 to 7 days prior to start of program No Refund

Although the San Francisco Community College District has attempted to determine the accuracy of this brochure, the District does not assume any liability with respect to the contents of the brochure. Courses offered, together with other related matters contained herein, are subject to change without notice by the administration and/or Governing Board of the San Francisco Community College District for reasons related to enrollment, finances, scheduling, dates, costs or for any other reason, at the discretion of the District. The District further reserves the right to add, amend or repeal any of its rules, regulations, policies and procedures. Travel, housing, meals and other logistical arrangements are provided by a contracting agency not affiliated with San Francisco Community College District. Participants will be required to sign a travel request and release which will exonerate the District from any liability. The District assumes responsibility only for providing a supervising instructor and appropriate academic units for courses. All courses are subject to approval by the Governing Board of San Francisco Community College District. All students must enroll for course credit (credit/no credit option available when indicated in the catalog); no auditors are allowed. Units and course grades will be awarded by City College of San Francisco.

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