

City College of San Francisco

ABC Club

Ocean Campus

Student Union 208, 50 Phelan Avenue, San Francisco, CA 94112

**ABC Club**

**REGULAR MEETING AGENDA**

**Month #th, 2017 | xx:xx PM**

**Regular Officers:**

NAME, President *(Chair)*

NAME, Treasurer

NAME, ICC Representative

NAME, Officer

**Advisors:**

Faculty xxxxxxxxxx,

1. **ORDER OF BUSINESS**
   1. **Call to Order**
   2. **Roll Call**
   3. **Quorum**

*# officers and 1 advisor*

* 1. **Approval of the Agenda**
  2. **Approval of the Minutes**
  3. **Public Comment**

*Students and members of the public are encouraged to speak on any topic during public comment. Each individual is limited to two minutes. If students or members of the public wish to address an item on the agenda during the meeting or ask questions during the meeting, they need to be recognized by the Chairperson by both raising their hand and speaking out their name. Their comment is limited to two minutes. (CA Education Code 72121.5 and Government Code 54954.3)*

* 1. **Reports**
     1. Officers

**Link to reports**

* + 1. Advisor

**Link to reports**

1. **INFORMATIONAL ITEMS**
2. **Item Name (Name | XX minutes)**

*Item Description.*

***Link to any document, spreadsheet, presentation, etc.***

1. **UNFINISHED BUSINESS**
2. **Item Name (Name | XX minutes)**

*Item Description.*

***Link to any document, spreadsheet, presentation, etc.***

1. **NEW BUSINESS**
   1. **Item Name (Name | XX minutes)**

*Item Description.*

***Link to any document, spreadsheet, presentation, etc.***

* 1. **Item Name (Name | XX minutes)**

*Item Description.*

***Link to any document, spreadsheet, presentation, etc.***

* 1. **Agenda Item Review (VP Name | 5 minutes)**

*Committee will determine the agenda items for the next ABC Club meeting.*

1. **ADJOURNMENT**