



PGC Budget Committee Meeting

March 26, 2024 1:00 PM – 3:00 PM

MINUTES

Member of Budget Committee: Adil Ahmed (Chair), Garth Kwiecien (A), Linda Wu (A) Susana Atwood (F), Ekaterina (Katia) Fuchs (F), Jessica Buchsbaum (F), Maria Salazar- Colon (C), Michael Snider (C), David Delgado (C), Petrina Pledger (S), Jenny Thach (S)

Alternates: John Halpin (A), Maria D’Souza (A), E. Simon Hanson (F), Doug Orr (F), Joe Reyes (F), Vaishali Jogi (C) Gudu Kere (C), Silvia Urrutia (C)

Meeting Called to Order at 1:10 PM

No.	Item	Discussion/Outcome
1.	Introductions & Roll Call	Roll Call was taken. Members Present: Adil Ahmed (Chair), Garth Kwiecien (A), Susana Atwood (F), Ekaterina (Katia) Fuchs (F), Jessica Buchsbaum (F), David Delgado (C), Michael Snider(C), Petrina Pledger(S), Jenny Thach (S). Alternates Present: John Halpin (A) , Vaishali Jogi(C) Members Absent: E. Simon Hanson (F), Doug Orr(F), Joe Reyes(F), Gudu Kere(C), Silvia Urrutia (C), Maria D’Souza (C).
2.	Approval of agenda	Moved by committee member Buchsbaum. Seconded by committee member Fuchs and Committee Chair Ahmed. Motion approved.
3.	Followed up Items from previous meeting	<ul style="list-style-type: none">Year-end close deadline for FY 23-24 ending June 30, 2024 memo was disseminated. On 2/27/24 and 3/21/24 to committee members.
4.	Minutes	Moved by committee member Fuchs. Seconded by committee member Snider. Motion approved.
5.	Public Comment	<ul style="list-style-type: none">No public comment
6.	Report from Constituent Groups	<ul style="list-style-type: none">Associated Students – No report.Academic Senate – No report.Admin Association – No Report.AFT – No Report.Classified Senate – No Report.SEIU – No Report.

7.	<p>New Items</p> <ul style="list-style-type: none"> • Year-end close deadlines for FY23-24 ending June 30, 2024 Update • District Travel Update AP 2.19 • District Procurement of Supplies Equipment and Services, AP 8.06 • Preliminary Budget sheet review and position control update. 	<p>Garth Kwiecien, Sr. Director of Administrative Services provided an overview of Year-end close deadlines for FY23-24 ending June 30, 2024 Update to remind employees to get requisitions in for payment by the due key dates. He also highlighted the District Travel Update AP 2.19, and District Procurement of Supplies Equipment and Services, AP 8.06. Discussion occurred about the updates and suggested the committee has access to the information by going to the District’s website as well as the Board Docs webpage.</p> <p>Committee Chair Ahmed provided an update on the preliminary budget sheet review and position control update.</p>
8.	<p>AFT 2024/2025 Budget</p>	<p>Clare Heimer, Officer of AFT 2121 gave a presentation on AFT 24/25 Budget. She highlighted the following:</p> <ul style="list-style-type: none"> • Faculty Salaries - Methodology • Health/Dental/Life • Upshot of tracking expenditures/Deficit Factor • Projecting rises for personnel • Rehiring laid-off Faculty • Step movement and attrition • Estimating the amount of attrition & savings • Policy questions to model savings • Increasing course offerings • Closing the hold harmless gap
9.	<p>Adjournment</p>	<p>Moved by Committee Char Ahmed .Committee member Fuchs seconded the motion. Meeting adjourned at 3:07 PM.</p>