



PGC Budget Committee Meeting

August 22, 2023 1:00 PM – 3:00 PM

MINUTES

Member of Budget Committee: Adil Ahmed (Chair), Erin Denney (A), Guillermo Villanueva (A) Susan Atwood (F), Ekaterina (Katia) Fuchs (F), Jessica Buchsbaum (F), Maria Salazar- Colon (C), Michael Snider (C), David Delgado (C), Emily Oryall (S), Samin Amin (S)

Alternates: John Halpin (A), Anthony Tave (A), Maria D’Souza (A), E. Simon Hanson (F), Doug Orr (F) Vaishali Jogi (C), Shannon Rouchon (S)

Members Present: Adil Ahmed (Chair), Ekaterina (Katia) Fuchs (F), Jessica Buchsbaum (F), Maria Salazar- Colon (C), Michael Snider (C), David Delgado (C),

Alternates Present: John Halpin(A), Anthony Tave(A), Vaishali Jogi (C).

Members Absent: Erin Denney (A), Guillermo Villanueva (A) Susana Atwood (F)

Meeting Called to Order at 1:05 PM

No.	Item	Discussion/Outcome	Follow-up/Individual Response
1.	Roll Call	Roll call was taken.	VCFA Office Rep.
2.	Approval of agenda	VCFA Office Rep. asked for a motion to approve the agenda. Anthony Tave moved to approve the agenda. Katia Fuchs seconded the motion. All those in Favor said “Aye” agenda was approved.	VCFA Office Rep.
3.	Approval of Minutes <ul style="list-style-type: none"> • February 28, 2023 	VCFA Office Rep. asked for a motion to approve May 16, 2023 & June 13, 2023 minutes. Maria Salazar-Colon made a motion to move the minutes and Katia Fuch seconded the meeting minutes. Committee Member Maria Salazar-Colon expressed her concerns about having a consultant assisting as a Chair Assistant, would be considered a conflict of interest. All those in favor said “Aye” minutes to the May 16, 2023 and June 2023 were approved.	VCDA Office Rep.
4.	Public Comment	<ul style="list-style-type: none"> • No public comment 	
5.	Report from Constituent Groups	<ul style="list-style-type: none"> • Associated Students – No report. • Academic Senate –No report. • Admin Association – No Report. • AFT – No Report. • Classified Senate – No Report. • SEIU – No Report. 	

6.	<p>Standing Items</p> <ul style="list-style-type: none"> District Financial Report <p>Monthly Report as of August 2023</p>	<p>AVC Ahmed provided an overview of the district financial monthly report. He gave a detail report on the actual projections for 22-23 and 23-24. Committee Members expressed their appreciation to VCFA Ahmed for his thorough explanation of the budget. Committee member Buchsbaum expressed her enthusiasm about the presentation and is looking forward to dive into budget and understanding the process of position control and the clean up process moving forward. She also wanted to discuss Certification Salary concerns as well.</p> <p>AVC Ahmed explain that he will be working to fix the position control concerns that many people at the district may have. He highlighted how position control is implemented and how to move forward to make sure that our employees are charged appropriately. He explained that the district just hired an Analyst that will analyze position control moving forward. Further discussions occurred about Form 5’s protocols and how to review the position control in the departments and how the information could be given using reports in Banner moving forward.</p> <p>AVC Ahmed explained how he would like to do a quarterly budget workshop to understand how funds are allocated moving forward. He hopes that by inviting departments to participate would have better transparency in the district.</p> <p>Discussion occurred about Sales Tax and how that is included in last fiscal year and how it is included in the document that is being discussed. AVC Ahmed explained that the district pauses on closing last fiscal year to book it as revenue and receivables accordingly to not have huge adjustments. Discussion continued about vacant positions and how the budget is affected. He highlighted that the faculty & classified that is being brought back is included in the line item which is being reviewed.</p> <p>Further discussion occurred about concerns regarding OPEB. Committee Member Buchsbaum expressed her concerns about meeting OPEB obligations. AVC Ahmed provided information about what is OPEB and explained it is up to Board of Trustees how they would like to proceed moving forward.</p> <p>Committee member Fuchs asked why there is a precipitous drop in the line item “other Misc. ST. revenues”. AVC Ahmed explained the State three factor requirements (Districtwide, statewide and employee contributions) and that the district still needs to include \$5.4M in the amount for FY 22-23 which is why the</p>	

		amount is low. He explained that it doesn't impact the overall. The concern is that it decreases your ending fund balance. Committee members thanked AVC Ahmed for his explanation.	
7.	Conclusions	AVC Ahmed stated moving forward he would like to have questions from the Committee members 2 weeks prior to the meeting for better preparations. He also stated that if any Committee Member would like to have any items on the agendas to forward the items to Toni Lee to include. Further discussion occurred about the Budget Development Calendar. He concluded that moving forward he will make sure that two weeks prior the committee will be able to have reviewed the tentative and adopted budget prior to the Board of Trustee's meeting. The Committee thanked AVC Ahmed for the opportunity moving forward.	
8.	Adjournment	Meeting adjourned at 2:30PM.	VCFA Office Rep.