## Admissions and Records Pass/No Pass Grading Request

THIS FORM MUST BE SUMBITTED TO THE OFFICE OF ADMISSIONS AND RECORDS AT **OCEAN CAMPUS MUB 188** UPON REGISTRATION, OR NO LATER THAN 30% OF THE LENGTH OF THE COURSE FOR THE SCHOOL TERM AND/OR SHORT TERM COURSE. **PLEASE SEE SCHEDULE OF CLASSES**.

Student's ID		Student's Name (Please Print: Last Name, First Name)					Semester/Year
CRN	SUBJ	COURSE	SEQ	DAYS	TIMES	UNITS	INSTRUCTOR

I CHOOSE TO TAKE THE ABOVE COURSE ON A PASS/NO PASS BASIS. I UNDERSTAND THAT ONCE THIS FORM IS SUBMITTED AND PROCESSED BY THE OFFICE OF ADMISSIONS AND RECORDS, AND THE DEADLINE DATE HAS PASSED, I MAY NOT REQUEST TO BE EVALUATED ON A LETTER GRADE BASIS.

STUDENT'S SIGNATURE

DATE

## THIS FORM IS TO BE USED ONLY FOR THOSE COURES LISTED IN THE CURRENT CATALOG WITH PASS/NO PASS GRADING OPTION

COPIES White – Registration & Records Canary – Student Pink – Instructor

Revised: 01/20

 Received by:
 Date:

 Processed by:
 Date: