

Health & Safety Committee Minutes

Monday August 20, 2018

3:00 p.m. - 4:30 p.m. in MUB140

Committee Members Present: Aaron Holmberg (Co-Chair), Vanessa Miller (Co-Chair), Beth Freedman (faculty), Tracee Wong (faculty), Jane Ernstthal (faculty)

Committee Members Absent: 3 Administrator vacancies, 3 Classified vacancies, 3 Student vacancies

Also Present: Kate Charlton, Karl Gamarra, Maria Salazar, Rueben Smith, Shawn Yee, Athena Steff

- I. Aaron Holmberg called the meeting to order
- II. Agenda adopted
- III. Health & Safety Committee description reviewed
 - a. A suggestion was made that the PGC review the process by which Health & Safety Committee co-chairs were selected
- IV. General discussion and brainstorming about filling vacant positions
 - a. Contact Leslie Malloy in Chancellor's office about administrative appointments
 - b. Contact Administrators Association about administrative appointments
 - c. Contact John Cognetta about student appointments
 - d. SEIU to select classified members for committee
- V. General discussion about topics to address at future Health & Safety Committee meetings
 - a. Workers Comp injuries
 - i. Student needle stick injuries (especially students in phlebotomy program)
 - ii. Coverage for Interns and Externs
 - b. Training & type of training for administrators
 - i. Injury reporting
 - c. Emergency Preparedness: It was suggested that the Chief of police/Interim Chief of Police provide input about emergency preparedness. The current emergency preparedness plan was done in 2008
 - d. IIPP (Illness and Injury Prevention Plan) review of draft
 - e. Plan to handle hostile students
 - f. Training for Campus Police
 - i. CPR
 - ii. Narcan (Naloxone) administration for suspected drug overdose
 - g. Rotate locations for future Health & Safety Committee meetings.
 - h. How to identify training needs for CCSF employees?
 - i. Future meeting: The Intent is for meetings to be held monthly on the third Monday at 3:00 p.m. - 4:30 p.m. Meeting times and locations are posted on the website and are subject to change.
- VI. Adjournment: Co-Chair Aaron Holmberg adjourned the meeting at 4:35 p.m.

Submitted by:
Vanessa Miller, Co-Chair