### Associated Student Council 2010 – 2011

**Meeting Minutes**

*Prepared By AS Secretary: Uyen Nguyen*  
*Reviewed By VP of Administration/Executive VP: Suki Wong*

**Date:** Wednesday, January 26, 2011  
**Time:** 2:25pm – 4:54pm  
**Duration:** 2 Hours 29 Minutes Total  
**Location:** Student Union Conference Room (SU 208), Ocean Campus, City College of San Francisco, 50 Phelan Avenue, San Francisco, CA 94112

#### AS Council Members (Ocean Campus)

- **President**  
  Elizabeth Weinberg (Present)

- **Vice Presidents**  
  Administration/Executive: Suki Wong (Present)  
  Communications: Marielle Bautista (Present)  
  Cultural Affairs: Felix Cabrera (Tardy)  
  Finance: Edward Toan Tran (Absent)  
  Inter-Club Council: Samia Zuber (Tardy)

- **Senators**  
  Nicole Blas (Present)  
  Jesse Clayburgh (Tardy)  
  Al Kim (Absent)  
  (Tony) Vinh Lap Truong (Absent)  
  Mark Matsuzaki (Present)  
  Vu Nguyen (Absent)  
  Darian Smith (Present)  
  Khin Thiri Nandar Soe (Present)  
  Dave Whitaker (Present)  
  Jamie Wong (Absent)

- **Guests**  
  Associate Dean of Student Activities Samuel Santos  
  System Administrator Shawn Yee

Students and members of the public are encouraged to speak on any topic during public comment. Each individual is limited to one minute. If students or members of the public wish to address an item on the agenda during the meeting or ask questions during the meeting, they need to be recognized by the queue person by raising their hand and speaking out their name. Their comment is limited to one minute.

(CA Education Code 72121.5 and Government Code 54954.3)

Items listed below for discussion may include action by the AS Council of Ocean Campus.

<table>
<thead>
<tr>
<th>Time</th>
<th>#</th>
<th>Items</th>
<th>Type</th>
<th>Allotted Time</th>
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</thead>
<tbody>
<tr>
<td>2:25pm</td>
<td>1.</td>
<td>Call Meeting to Order</td>
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<td>2:25pm</td>
<td>2.</td>
<td>Roll Call</td>
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<td>2:25pm</td>
<td>3.</td>
<td>Quorum (8 Council Members and President) is met at the beginning of the meeting.</td>
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| 2:29pm | 4. | Designees  
  A. Queue Person: Darian Smith  
  B. Timekeeper: Jesse Clayburgh | | |
| 2:30pm | 5. | Adoption of Agenda  
  - Elizabeth Weinberg: proposes to move up item 8.3 to 8.1 and item 9.1 to 8.2 as well as to postpone item 9.2 to next AS meeting.  
  - Suki Wong: moves to adopt the agenda with the suggested changes. Darian Smith: seconds it.  
  - The council votes in favor of this motion with 9 ayes and 0 nay. | | |
| 2:31pm | 6. | Approval of Minutes  
  - Minutes are in progress and postponed to next AS Meeting. | | |
| 2:31pm | 7. | Public Comment  
  - Amanda Maystead gave public comment regarding the CCSF Against the Budget Cuts Club and Statewide Day of Action. Katie Gelardi expressed her support for Harvard Project for Asian and International Relations candidate Yoowi Jang and gave public comment regarding Mission Campus AB540 Club. | | |
| 2:34pm | 8. | OLD BUSINESS (Part I)  
  1) Designated Smoking Area  
  - Designated Smoking Areas Resolution for the Student Union is presented by Associated Dean of Student Health Services Sunny Clark, followed by discussion. Suggestion for follow-ups with meetings is given by Ocean Campus AS President Elizabeth Weinberg.  
  - Jesse Clayburgh: motions that Ocean Campus AS Council approves and supports the Designated Smoking Area Resolution and will present this as soon as possible at the Board of Trustees Meeting, with any amended changes. Dave Whitaker: seconds it.  
  - The council votes in favor of this motion with 10 ayes and 0 nay. | D/A | 5 |
| 2:48pm | 9. | NEW BUSINESS (Part I)  
  1) KnO Presentation  
  - Presentation is made on this item by Tatiana White. Promotional items are given by Tatiana White. | D | 15 |
| 2:53pm | 10. | OLD BUSINESS (Part II)  
  1) Club Recognitions  
  - Samia Zuber: motions to recognize Coalition of African Americans with $300 based allocation for Spring 2011 semester. Suki Wong: seconds it. | D/A | 5 |
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<tr>
<th>Time</th>
<th>Item</th>
<th>Status</th>
<th>Notes</th>
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<tr>
<td>2:57pm</td>
<td><strong>NEW BUSINESS (Part I)</strong></td>
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<td>2:57pm</td>
<td>1) Shared Governance Appt.</td>
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<td>2:59pm</td>
<td>3) New Furniture</td>
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<td>3:27pm</td>
<td>4) Book Loan Resolution</td>
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<td>3:38pm</td>
<td>5) Labor Studies</td>
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<td>3:49pm</td>
<td>6) AS Outreach T-Shirts</td>
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<td>4:11pm</td>
<td><strong>NEW BUSINESS (Part II)</strong></td>
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<td>4:20pm</td>
<td>1) Shared Governance Promotion Plan</td>
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<td>4:29pm</td>
<td>3) March in March</td>
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<td>4:35pm</td>
<td><strong>Agenda Review</strong></td>
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<td>4:36pm</td>
<td>13) Reports</td>
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<td>4:53pm</td>
<td>14) Announcements</td>
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<td>4:54pm</td>
<td>15) Adjournment</td>
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**2:57pm**
- The council votes in favor of this motion with 10 ayes and 0 nay.
- Presentation regarding the Samba Funk Program & event is given by Tadd Scott.

2) Shared Governance Appt.
- SG appointments from December 15th, 2010 are presented by **Ocean Campus AS President Elizabeth Weinberg** as follows: **Robert Ford** and **Elizabeth Weinberg** for Financial Aid; **Mark Matsuzaki** for CSU/UC Breadth.
- Elizabeth Weinberg: entertains a motion to approve the listed appointments. **Darian Smith**: seconds it.
- **The council votes in favor of this motion with 7 ayes and 0 nay.**

**2:59pm**
- New furniture purchase proposal of $30,000 and SU lounge furniture blueprint are presented by **Senator Jesse Clayburgh**, followed by discussion. Suggestion for bringing this item to ICC meeting in order to attain the consensus from ICC and constituent groups is given by VP of ICC **Samia Zuber**, Senator Darian Smith, Senator Dave Whitaker, and Associate Dean of Student Activities **Samuel Santos**. **CCSF student Carlos** expressed his concern regarding this item’s costs and effects on other programs.
- **Jesse Clayburgh**: motions to approve this new furniture and renovation proposal of $30,000 from Unallocated fund, pending ICC approval. **Mark Matsuzaki**: seconds it.
- **The council votes in favor of this motion with 9 ayes and 0 nay.**

**3:27pm**
- Follow-ups from December 8th, 2010 presentation is given by **Ocean Campus AS President Elizabeth Weinberg**. Book Loan Program resolution to attain wholesale costs from Bookstore and Board of Trustees action is presented by **Book Loan Coordinator Jessica Walker**, followed by discussion. Suggestion for everyone to be on the same page with this item is given by **Associate Dean of Student Activities Santos**.
- **Samia Zuber**: motions to approve the Book Loan Program Resolution. **Jesse Clayburgh**: proposes a friendly amendment to the motion: to approve the resolution as is, minus the last sentence. **Felix Cabrera**: seconds it.
- **The council votes in favor of this motion with 10 ayes and 0 nay.**

**3:38pm**
- Labor and Community Studies Spring 2011 Class Schedule is presented by **Chair of Labor and Community Studies Bill Shields**, followed by discussion regarding upcoming events and internship opportunities.

**3:49pm**
- Proposal update is presented by **Ocean Campus AS President Elizabeth Weinberg**, followed by discussion. Suggestion for allotting $400 for polo and $200 for lanyards is given by **Senator Jesse Clayburgh**. **VP of ICC Samia Zuber** expressed her concern regarding the lack of use and necessity of this item. Suggestion for postponing item and moving forward after Finance Meeting is given by **VP of Administration Suki Wong**, **VP of Cultural Affairs Felix Cabrera**, and **VP of ICC Samia Zuber**.

**4:11pm**
- Shared Governance promotion plan using different outreach vehicles is presented by **Student Service Coordinator for Shared Governance Kay Chan**.

**4:20pm**
- Elections Commissioner Job Description
  - Elections Commissioner job description is presented by **Ocean Campus AS President Elizabeth Weinberg**, followed by discussion. Suggestion for schedule, instead of “projected” schedule, and at least 5 exclusive hours available for questions under the Responsibilities section is given by **VP of ICC Samia Zuber**.
  - Elizabeth Weinberg: entertains a motion to approve Elections Commissioner job description and application as amended for Spring 2011. **Felix Cabrera**: so moved. **Nicole Bias**: seconds it.
  - **The council votes in favor of this motion with 9 ayes and 0 nay.**

**4:29pm**
- Presentation on this item is given by **Vice President of Cultural Affairs Felix Cabrera**. March in March fact flier is presented by **VP of Cultural Affairs Felix Cabrera**, followed by discussion.

**4:35pm**
- Agenda Review
  - Agenda items for February 2nd AS Meeting are suggested.

**4:36pm**
- Reports
  - Reports were given by **AS President Elizabeth Weinberg**, **VP of Administration/Executive VP Suki Wong**, **VP of Communications Marielle Bautista**, **VP of Cultural Affairs Felix Cabrera**, **VP of ICC Samia Zuber**, **Senator Khin Soe**, **Senator Nicole Bias**, **Senator Jesse Clayburgh**, **AS Secretary Uyen Nguyen**, **Student Trustee Jeffrey Fang** by **Dean Santos**, and **Associate Dean of Student Activities Samuel Santos**.

**4:53pm**
- Announcements
  - **Khin Soe** gave announcement regarding Student Bill of Rights meetings.

**4:54pm**
- Adjournment
  - The meeting is adjourned at 4:54pm.