Ad Hoc Student Learning Outcomes Committee

AHSLO Meeting Minutes    April 5, 2012  1:00-2:30    Health Center 202

**Attendance:** Tom Boegel, Anna Lisa Helmy, Vivian Ikeda, Lorelei Leung, Joanne Low, Charles Metzler, Mabel Michelucci, Andrea Niosi, Karen Saginor, Fabio Saniel

1. **SLO Background**
   ACCJC wants all colleges to be at the proficiency level by Fall 2012. The college needs to work toward proficiency. Currently, it is estimated that 25-30% of all courses and programs are doing SLO work. In the current 2012 Self Study, six planning agendas related to SLOs in five standard sections have been identified.

   Over recent years, CCSF’s SLO initiative gave departments and faculty free range to develop SLOs for programs and courses in their own way. Guidance was provided during FLEX activities and through the SLO workgroup via the DCC. Throughout the college, exemplary examples of SLO work exist. Because a systemic approach was not used, problems do exist, such as accountability, and lack of standardization.

2. **Role of Committee**
   This committee is an ad hoc committee set up by the Academic Senate Executive Council for a one year period. After one year, the need for the committee will be evaluated, at which time it will either become a standing Shared Governance Committee, continue as an ad hoc committee for another year’s time or cease. The charge of the committee is to coordinate SLO efforts, promote dialogue throughout the college community and structure documentation related to SLOs at CCSF. The committee must report back to the Executive Council on a regular basis.

3. **SLOs and Assessment at Multiple Levels**
   Documentation of SLOs for course and program levels is done through the Curriculum committee (CC). Course-level SLOs are documented in the Course Outlines and reviewed by the CC. In some cases, course objectives were simply changed to course SLOS; this potentially leads to problems with assessment. Program-level SLOs are documented in the Majors, Credit and Noncredit Certificate templates and reviewed by the CC. Though General Education SLOs have been developed, assessment has not taken place. Institutional SLOs or core competencies have not been identified.

   Assessments of SLOs are conducted at the department level. Program Reviews require an example of SLO assessment. In some cases, departments that haven’t conducted any assessments have left this question blank. Though some departments have really embraced SLOs and assessment, others are not completing this work. A more systemic
approach may prove to be helpful in getting the rest of the college on board. In some colleges, accountability of SLOs is done through faculty evaluations.

4. Documenting SLO Activities and aggregating information
Documenting of SLO activities needs to be more visible throughout the college. Currently, it is buried in program reviews and individual department reports. SLO activities need its own presence on the CCSF webpage and some standardization. The SLO webpage can serve as an online repository for SLO documentation. It was suggested that this committee create some structure for departments to fit their SLO work into; the structure needs to broad enough to allow for creativity and distinctions among departments.

5. Promoting College Wide institutional dialogue
The committee will promote dialogue through brown bag sessions, colloquiums, FLEX activities and more. It isn’t the job of committee members to set up the events but to promote and recruit others on campus.

6. Election of Chair of Committee
Charles Metzler was elected chair. Andrea Niosi will assist him as needed.

7. Next Meeting
An email will go out to the SLO list to see what days and times works best for committee members. The next meeting’s agenda items includes: goals of the committee and a timeline.