Fall Review and Spring Planning

Suggestions for Completing Online Counseling Services SLO Template
Due January 31

Dr. Kathleen Mitchell
Multicultural Retention Services Department

Career Counseling
Veteran’s Counseling
New Student Counseling

Fall Review and Spring Planning

Emphasis On Fall Review from 1E thru 7C

<table>
<thead>
<tr>
<th>1a. Program Title *</th>
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<tbody>
<tr>
<td>ESL Orientations</td>
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<table>
<thead>
<tr>
<th>1b. Name of Program Coordinator *</th>
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<tbody>
<tr>
<td>Who should we contact if we have questions about the responses to this form?</td>
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<td></td>
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<thead>
<tr>
<th>1c. Program Assessment Stage *</th>
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<tbody>
<tr>
<td>Choose, here, the stage this program is at in its long-term assessment cycle.</td>
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<tr>
<td>0. Program currently has no SLOs, but will have them this coming semester.</td>
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<tr>
<td>1. SLOs are developed and regularly updated.</td>
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<tr>
<td>2. SLO assessments are developed and in use.</td>
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<tr>
<td>3. Assessment data/results are being analyzed and discussed.</td>
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<td>4. Changes are being implemented and program will be reassessed.</td>
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<tr>
<td>5. Program has undergone at least one full closed-loop cycle, and assessment is continual.</td>
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<thead>
<tr>
<th>1d. Where do you keep evidence/documentation of outcomes assessment for this program ? *</th>
</tr>
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<tbody>
<tr>
<td>Check all that apply</td>
</tr>
<tr>
<td>☐ Assessment website</td>
</tr>
<tr>
<td>☐ Department binders (on file)</td>
</tr>
<tr>
<td>☐ Faculty binders (on file)</td>
</tr>
<tr>
<td>☐ Other:</td>
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<thead>
<tr>
<th>1e. FALL 2012 REVIEW: Did you complete any SLO-related activities for this program in Fall? *</th>
</tr>
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<tbody>
<tr>
<td>☐ Yes</td>
</tr>
<tr>
<td>☐ No</td>
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Continue »
An answer of “Yes” will engage you in documenting your Fall assessments and measurements (both now referred to as Assessments). An answer of “no” will skip you into Spring planning.
The SLO measurement was conducted via a student survey (pre & post evaluation).

MRSD students were given……….

The MRSD decided to measure our students' knowledge and understanding of the Educational Plan……

NSCD administered student satisfaction surveys……..

NSCD assessed the ESL Orientations to determine…….

The student satisfaction survey assessed…..

Career Counseling assessed recruitment workshops to determine……..

By participating in an employment workshop, students will gain knowledge of internship opportunities, qualifications…..

Number of students assessed and findings.
<table>
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<tr>
<th>Required</th>
<th>FALL 2012 ASSESSMENT DATA REVIEW &amp; ANALYSIS</th>
</tr>
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4. In Fall, did you review/discuss/analyze these data and plan changes? *

- Yes
- No
Discussed and How New Ideas?

How was agreement reached?

Same outcome or new? Discuss.
Student Development Counseling Program Assessment: Fall 2012 Review & Spring 2013 Plans

* Required

FALL 2012 IMPLEMENTATION OF CHANGES

6. Did you make any program changes in fall 2012 to improve student learning? *

- Yes
- No

[Back] [Continue]
7a. Which of the following changes did you complete in Fall? *

Choose all that apply.
- Updated program SLOs
- Updated assessments
- Used new or revised counseling methods
- Used new or revised resources within a counseling session
- Provided additional resources for outside a counseling session
- Used new equipment or supplies
- Developed/increased faculty and staff dialogue opportunities
- Developed/increased faculty and staff mentoring opportunities
- Created or expanded repository (website or hands on) of shared resources or journal references, online tutorials, webinar series
- Offered seminars or workshops on counseling skills and methods and/or new approaches to counseling
- Engaged in outside professional development about best practices
- Improved communication
- Other: [ ]

7b. Provide details of the changes you implemented. *

Reference and explain items checked above.

7c. What learning outcome(s) were supported by these changes? *

Reference the SLO you’ve been assessing and discussing. Show how changes support learning.
Beginning with this section, emphasis is now on Spring assessment activities – the Spring planning section. Recommended that you continue in the Spring what you began in the Fall. No need to create new SLOs unless you want to because of Fall data.
Attention now shifts from generally asking you about “activities” to asking you to discuss “assessments,” which include measurements.
Detail how you will gather data in Spring. Survey? Focus groups? How will this enhance Fall data?

Same or revised somewhat based on Fall data? Brief explanation.

How will you know students are learning?
Since you will be conducting assessments, you are now asked if you will be analyzing data this semester.
Since you will be analyzing data this semester, you are now asked with whom you will share data.

**15a. With which of the following GROUPS do you plan to share your data for review and analysis?**

- Faculty and staff within the same counseling program.
- Faculty and staff from other counseling programs.
- Faculty and staff from across the college.
- Faculty and staff from other colleges.
- Students.
- No consultation planned.
- Other: __________

**15b. Through which of the following METHODS do you plan to share your data for review analysis?**

- Department meetings/discussions.
- Individual conference.
- Teleconferencing or skype.
- Email.
- Phone.
- Website review and commentary.
- Shared documents files.
- None.
- Other: __________

**15c. Describe, further, your plans for conducting review and discussion this semester.**

Provide more details, as appropriate.

Any new ways to involve others in discussions about data?
Now that you indicated you will conduct assessments and will review data with others, you are now asked your plans for making changes as a result of the data.

[Image of a form titled "Student Development Counseling Program Assessment: Fall 2012 Review & Spring 2013 Plans" with a question: "Will you also be implementing changes Spring semester?" with options "Yes" and "No".]
Indicate the types of changes you anticipate making and how learning will be supported by these changes.

Expand upon those items checked above.

Same or revised based on discussions?
Student Development Counseling Program Assessment: Fall 2012 Review & Spring 2013 Plans

* Required

SPRING 2013 – OTHER

18. Will you be conducting any other SLO-assessment activities Spring semester? *

- Yes
- No
Share your insights and wisdom acquired through the student learning outcomes process.
Don’t forget to submit the form! Remember, it does not save while you are working – so if you want a copy of your work before you submit it, print out each page before you move to the next.