

Student Success and Support Program (SSSP) Planning Goals

As mandated by the California Community Colleges Chancellor's Office, the goal of the Student Success and Support Program (SSSP) is to increase student access and success by providing students with core SSSP services, including (1) orientation, (2) assessment and placement, and (3) counseling, advising, and other education planning services, and the support services necessary to assist students in achieving their educational goal and declared course of study.

More specifically, colleges are to:

1. Provide at least an **abbreviated student education plan (SEP)** to all entering students with a priority focus on students who enroll to earn degrees, career technical certificates, transfer preparation, or career advancement.
2. Provide **orientation, assessment and placement, and counseling, advising, and other education planning services** to all first-time students.
3. Provide students with any assistance needed to define their course of study and develop a **comprehensive student education plan (SEP)** by the end of the third term but no later than completion of 15 units.
4. Provide **follow-up services**, especially to students identified as at-risk (students enrolled in basic skills courses, students who have not identified an education goal and course of study, or students on academic or progress probation).
5. Conduct **institutional research** related to the provision or evaluation of core SSSP services.
6. Adopt **technology that directly relates to the delivery of services**, such as online orientation, advising and student educational planning.
7. Provide faculty and staff **professional development** related to implementation of SSSP.

Click here to access the full plan: [SSSP Plan - 2014-2015](#)

See next page regarding state guidelines on allowable expenditures.

Student Success and Support Program (SSSP) Allowable Expenditures

SSSP funds can only be used to support and meet the costs of core service components described in title 5, section 55520-25 and in accordance with the college's approved SSSP Plan, per title 5, section 55510.

Core SSSP services include (1) orientation, (2) assessment and placement, and (3) counseling, advising, and other education planning services, and the support services necessary to assist students in achieving their educational goal and declared course of study. The following are allowable expenditures when in support of SSSP services and the SSSP plan:

1. SSSP Program Director/Coordinator and Staff
2. Office Supplies and Postage
3. Publications and Outreach Materials
4. In-State Travel and Training
5. Computer Hardware and Software and Equipment
6. Food and Beverages
7. Counseling, Advising, and Other Student Education Planning Services
8. Follow-Up Services
9. Orientation Services
10. Assessment for Placement Services
11. Research, Admissions, and Transfer functions directly related to Fundable SSSP Services

The following expenses are not allowed:

Construction, Gifts, Stipends for Students, Office Furniture, Other Staff Salaries and Benefits (any staff that do not directly support the SSSP services), Political or Professional Dues, Memberships, or Contributions, Rental of Off-Campus Space, Legal and Audit Expenses, Indirect costs such as heat/electricity/janitorial, Unrelated Travel Costs, Vehicles, Clothing, Courses, Admissions and Records Offices, Institutional research not directly related to the provision or evaluation of SSSP services.

SOURCE: pages 9-10 at

http://extranet.cccco.edu/Portals/1/SSSP/Matriculation/SSSP_Funding_Guidelines_Final_3-12-14.pdf