

From: owner-ccsf@cloud.ccsf.cc.ca.us [<mailto:owner-ccsf@cloud.ccsf.cc.ca.us>] **On Behalf Of** SLO updates
Sent: Thursday, November 13, 2014 10:00 AM
To: ccsf@cloud.ccsf.cc.ca.us
Subject: Program Review and Assessment

A SLO Basics Workshop is being held on **November 18 from 3-4:15** in Cloud 257. Although this is a repeat of the September workshop I have made some improvements based on participant feedback! If you would like to learn how to create quality outcomes, techniques for assessment, and how to navigate the assessment expectations on this campus, please RSVP to kwhalen@ccsf.edu by November 16th.

It's that season again! Not the holiday season—Program Review season! As departments and units review last year's program review, data on the program review website, and bi-annual assessment reports, the SLO Committee would like to underscore some recommendations in the [SLO Impact Report](#) that could make a difference for Program Review. The SLO Impact Report reviews, summarizes, and offers future suggestions for question #4 in Program Review (*the one that deals with assessment*).

For your convenience, here are the suggestions offered in each unit:

Instruction

- Use Q4 as a time to reflect broadly about a year's worth of assessment data. The response should be analysis tying the two semester reports together. Avoid pasting links to your assessment reports in Program Review.
- The center of gravity for assessment should be student learning and the classroom. Be sure to describe student competencies at the course and program level. Avoid a response that only focuses on the assessment rubrics, test, surveys etc..
- Provide rich details on concrete changes and connect those changes directly to assessment data.

Student Services

- Keep it up! Last year's Program Review were generally excellent.
- Point more directly to data when describing improvement

Administrative Units

- Use Q4 to talk only about last year's progress. Avoid duplicate responses from prior years.
- Closely tie improvements to assessment data (even if that data may have been provided by external sources).
- Be sure the activities highlighted in Q4 are assessment activities

Thanks in advance for your diligence and analysis. Drop-in help lab every Tuesday from 2-3 in Cloud 208B.

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