



Learning Assistance Department

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LAC COMPUTER LAB STAFF REVIEW

LAC COMPUTER LABS

- Lab open 53 hours/week
- 120 computer carrels for student use
- 160 student computers; 25 staff machines
- Constantly updated LAC web page with services and information
- IS Administrator 93 hires, trains and supervises 15 lab assistants for continuous support to the students
- Hardware and Software upgrades on lab and staff machines
- Troubleshooting s/w and h/w for students and staff
- Vendors communications
- Purchasing research
- Procedures and instructions writing
- SLO
- IT personnel is on LAC budget, evaluation system, second chain of command comes from IT

POSITIVE ATTENDANCE

- Largest open –access computer lab
- Largest positive attendance lab on campus
- 400 attendance hours/day
- 250 students visits/day
- 50% of whole LAC positive attendance comes from the LAC Labs
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LAC TECHNOLOGY PROJECTS

- LAC is technology advanced department – tutoring involving computers, online tutoring, positive attendance, payroll, collaboration study rooms, etc.
- IT personnel assist in running LAC Classroom
- Collaborative study rooms with projectors creating big monitor screen for study groups
- Payroll with Banner processes for LAC 120 students workers
- LAC budget records and spreadsheets
- Program review work
- SLO creation
- Online tutoring assistance in research and implementation
- Problem solving for LAC
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