Meeting and
Regular Meeting of the
Board of Trustees of the
San Francisco Community College District
City College of San Francisco
OCEAN CAMPUS
Multi-Use Building, Room 140
50 Phelan Avenue, San Francisco
Thursday, August 23, 2012
Open Session - 6:30 p.m.

I. Roll Call

II. Pledge of Allegiance

III. Public Comment

IV. Approval of Minutes
   • Regular Meeting Minutes – July 26, 2012

V. Report from Constituent Groups
   Associated Students: Shanell Williams, Ocean Campus
                      Bouchra Simmons, Downtown Campus
   Academic Senate: Karen Saginor, President
   Classified Senate: James Rogers, President

VI. Special Presentations:
   A. Michelle Plumbtree, and other members of the Fiscal Crisis and Management
      Assistance Team (FCMAT), will present an oral report of the initial findings of the
      review the team is conducting.
   B. Local Hiring Report will be presented by Chinese for Affirmative Action

VII. Discussion Items/Action Items:
   A. Board of Trustees Self-Assessment Retreat and Draft Goals for 2012-2013 – On
      August 6 and 7 the Board of Trustees participated in a retreat that focused on Board
      roles and best practices. Facilitated by Dr. Narcisa Polonio of the Association of
      Community College Trustees (ACCT), the Board also identified some tentative goals
      and priorities for the coming year. Most of these goals were related either to the self-
      assessment or the accreditation recommendations, or both.

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Dr. Polonio has prepared a set of recommendations based on the retreat and her individual conversations with trustees. These recommendations and a draft statement of Board goals will be presented for the Board's consideration.

RECOMMENDATION: That the Board of Trustees review the recommendations and draft 2012-2013 goals and revise the goal statement as they determine.

B. Recommendation #14: Board of Trustees Plan – Recommendation #14 pertains strictly to Board organization, performance and effectiveness. Thus the team members are the entire board and they need to confirm the response plan and determine who will take responsibility for carrying out the various components of the plan. The Chancellor will present a draft plan based on the accrediting team report and the specific responses in Recommendation #14.

RECOMMENDATION: The Board of Trustees revise and approve the plans for Recommendation #14 and assign responsibility for follow up where appropriate.

C. Accreditation Progress Report – The Chancellor and the Accreditation Liaison Officer (ALO), Gohar Momjian will present a comprehensive report on the structure, activities, timeline and progress of the workgroups addressing the 14 recommendations and unmet eligibility requirements cited by the Accrediting Commission.

RECOMMENDATION: That the Board of Trustees review the report, provide direction as needed and approve the working plans.

D. City College of San Francisco Board of Trustees have been invited to be a part of a panel presentation at the Association of Community College Trustees’ (ACCT) Annual Leadership Congress October 11 through 13 in Boston. The panel is entitled “Utilizing Interim CEOs for Crisis Management”. Board President Rizzo, Vice President Grier and Interim Chancellor Fisher will be on the panel along with members from other colleges. (Interim Chancellor Fisher’s participation costs will be covered by ACCT.) The Board’s participation is consistent with the recommendations from the Accrediting Commission that the Board of Trustees should be involved in a variety of professional development activities.

RECOMMENDATION: That the Board of Trustees approve the participation in the 2012 ACCT Leadership Congress and pay appropriate and reasonable costs for Trustees Rizzo and Grier.

VIII. Adoption of Resolutions Agenda
IX. Approval of Consent Agenda Items as Listed
X. Action on other Resolutions Agenda Items
XII. Board of Trustees’ Reports

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XIII. Chancellor’s Report

XIV. Closed Session Announcements - Legal Counsel Scott Dickey

XV. Adjournment

**FINANCE**

**GRANTS/CONTRACTS**

B1 - APPROVAL OF CONTRACTS FOR EXPENDITURES FROM UNRESTRICTED FUNDS

B2 - AUTHORIZATION TO APPLY FOR GRANT FUNDING

B3 - APPROVAL OF INCOMING RESTRICTED FUNDS (GRANTS AND CONTRACT EDUCATION)

B4 - APPROVAL OF CONTRACTS FOR EXPENDITURES FROM RESTRICTED FUNDS AS REQUIRED BY GRANT FUNDING OR CONTRACT EDUCATION

**GENERAL FUND**

B5 - Authorization of funds for software subscriptions through the Foundation for California Community Colleges (FCCC), administered by ComputerLand of Silicon Valley at a fixed cost per District Staff/Faculty Fulltime Equivalent (FTE) for one year, at a total cost not to exceed $96,473 for the fiscal year 2012-2013.

**EQUIPMENT/SUPPLIES AND SERVICES**

C1 - Procurement of Equipment, Supplies, Services, Etc., less than $3,000 *c

C2 - Procurement of Equipment, Supplies, Services, Etc., more than or equal to $3,000 *c

C3 - Acceptance of Gifts/Donations *c

**HUMAN RESOURCES**

F1 - Resignation with the Intent to Retire Administrator *c

F2 - Academic Employees Acceptance of Resignation and/or Resignation with the Intent to Retire *c

F3 - Research and Planning Reorganization Creation of revised position – “Director of Research” and creation of a new position - “Dean of Institution Effectiveness”

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G1-13  - Academic Employees (Faculty) Credit Program/Non-Credit Program District Funded City College of San Francisco Temporary Hourly Assignments – Academic Employees: General Fund, Unrestricted and Amending previously granted Leaves of Absence

H1-3  - Academic Employees (Faculty) Credit Program/Non-Credit Program, Categorically Funded City College of San Francisco Temporary Hourly Assignments

N1-2  - Community Services Classes, City College of San Francisco Temporary Hourly Assignments - Academic

POLICY

P1  - Amend the SFCCD Policy Manual by Amending Board Policy 1.01- ELECTION AND MEMBERSHIP 2ND Reading

P2  - Notice of intention to amend the SFCCD Policy Manual by Amending Board Policy 1200 - VISION AND MISSION STATEMENT 1ST Reading

SPECIAL

S1  - Resolution honoring the memory of Trustee Milton Marks

SEPTEMBER BOARD MEETINGS:
September 11 - 4:00 P.M. Tour of Chinatown North Beach Campus/ 5:00 P.M. Closed Session / 6:00 to 9:00 P.M. – Special Board of Trustees Meeting/Board Retreat
September 18 – 6:30 P.M. - Special Board of Trustees Meeting
September 27 – 6:30 P.M. – Regular Board of Trustees Meeting

Members of the public shall have an opportunity to speak in accordance with Government Code 54954.3 and Education Code 72121.5. The San Francisco Community College District does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Persons who wish to request disability-related accommodations including sign language interpreters should contact Leilani Battiste, Title 5 ADA Compliance Monitor, 31 Gough Street, Room 9A, San Francisco, CA 94103, Phone: (415) 241-2294. Please request accommodations as early as possible prior to the date of the Board meeting in order to assure the best possible arrangements.

Notice to Public:
Periodically, writings that are public records which relate to an agenda item for an open session of a regular meeting of the Board of Trustee are distributed less than 72 hours prior to that meeting. Any such writings are available for public inspection at the time these writings are distributed to at least a majority of the Board. The address where such writings will be available for public inspection is:

50 Phelan Avenue
Conlan Hall
San Francisco, CA 94112

33 Gough Street
San Francisco, CA 94103

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