## Accreditation Response Master Matrix (as of 7/23/12)

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<th>Recommendation # 10 Financial Planning and Stability</th>
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|                                                      | Peter Goldstein | Alyssa Messer, Athena Steff, Susan Lopez, Carole Meagher, James Armstrong, John Blilmont, Steve Ngo, Ric Jazaie, Madeline Mueller, Mike McKeever, Rebeca Chavez, Stephanie Duncan, Steve Hale | 1) Study revised Mission Statement  
2) Compile comprehensive list of actions that are consistent with Mission Statement and will also reduce expenditures on an ongoing basis. VCFA and CFO to provide estimates of savings associated with list of actions | III.D.1.c, III.D.2.c | 1) Revised Mission Statement adopted by Board of Trustees  
2) FCMAT report | 1) Budget plan that will accommodate potential loss of $10.3M in 2012-13  
2) Budget plan for 2013-14 that addresses recommendations re: stability including allocations for technology, maintenance, restoring the reserve, and addressing long-term OPEB liability. | Progress rpt due Aug 3 with Matrix filled out |

**Remarks:**
# Recommendation #11 Financial Integrity and Reporting

**Lead Persons:** Peter Goldstein, John Bilmont  
**Team Members:** Alyssa Messer, Athena Steff, Susan Lopez, Carole Meagher, James Armstrong, John Bilmont, Steve Ngo, Ric Jazaie, Madeline Mueller, Mike McKeever, Rebeca Chavez, Stephanie Duncan, Steve Hale

## Activities

1. College VCFA has been given authority to bring in specific additional staff resources with immediate expertise to ensure timely financial reporting. Group 11 will monitor progress in this area to ensure schedules are adhered to.

2. Create Staffing Plan for permanent resources needed for ongoing compliance and for addressing audit findings.

## Self Study References Related Recommendations

III.D.1.d, III.D.2.g

## Resources

1. Senior staff from prior audit firm, rehire of retiree on a temporary basis, and possible accountant from another source. Selected college personnel assigned to other units will need to be reassigned to audit preparation for up to eight weeks. All engagements are limited to the required tasks.

2. Permanent staff for ongoing compliance and for addressing audit findings.

## Evidence


   Annual 311 Report submitted to State Chancellor prior to October 5, 2012

   All 311-Qs by their quarterly deadlines.

   2) Permanent staff hired by 1/1/13

## Timelines

Progress report due Aug 3 with Matrix filled out
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**Remarks:**

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