

Textbook Affordability Task Force
Friday November 19, 1 PM to 3 PM
Cloud Hall Room 259
Meeting Notes

1 PM Present: Don Newton; Wendy Owens; Jessica Walker; Ray Gamba; Minh Hoa Ta; Anne Vanderslice; Karen Saginor (later)

1. Review and Accept Minutes from October 15 **(no Minutes)**
2. Report on B of T meeting Oct 28. **discussed**
3. Class Schedule time frames – **Scheduling Office and Department Chairs Council and Research need to combine to set how work on scheduling impacts program review so that too many things are not required of Chairs at one time.**
4. Review of the web page (www.ccsf.edu/tatf) **No Action**
5. Non-Credit specific issues – **discussed information gathered by Katie Gelardi. Decided to invite more input from business non-credit faculty. Rudy Padilla from Downtown submitted some information to the chair and may be able to attend the February 15 meeting.**
6. Future meetings – ~~Feb 4th~~ **February 15th**
7. Open Discussion
 - a. Can we find enough interested faculty to staff an Academic Senate Sub Committee.
 - i. **Tenure track faculty??**
 - ii. **Perhaps need two new chairs on the task force**
 - iii. **Possibly this belongs in STUDENT PREPARATION & SUCCESS COMMITTEE**
 - b. Potential Open Forums on Textbook Affordability. **Discussed.**
 - c. **The Task force should send an e-mail reminder to faculty to consider affordability when adopting textbooks. This should be done by the chairs at the outset of the textbook adoption cycles (Summer, Fall, Spring)**
 - d. **Reserve desk at library should continue to encourage faculty and especially department chairs to put books on reserve. Asking publishers during the adoption cycle to help.**
8. Other Business – **Adjourned at 3 PM**