TLC Training Spring, 2008 - January 2008 (21)

1. Tuesday, January 8, 2008 - Computer Skills for Contribute, 1:30-4:00, L313
2. Wednesday, January 9, 2008 Create an Instructional Website w/ CCSF Faculty Templates and Contribute.
   a. Contribute I - 9:30-12:00 Batmale 313
   b. Contribute II - 1:30-4:00, Batmale 313
3. Thursday, January 10, 2008 Contribute Update - Update your website created with Contribute. 10:00-12:00, Batmale 313
4. Friday, January 11, 2008 LecShare! Create Accessible Presentations for the Web. See the FLEX schedule for time. Will be held in Batmale 313.
5. Monday, January 14, 2008 Print Your Classlists (Drop-in session); 10-12, Batmale 313.
7. Tuesday, January 15, 2008 Print Your Classlists (Drop-in session); 10-12, Batmale 313.
8. Tuesday, January 15, 2008 GroupWise Windows, 1-3, Batmale 313
9. Wednesday, January 16, 2008 GroupWise Web, 10-12, Batmale 313
10. Access your GroupWise email from home or on a Mac
11. Wednesday, January 16, 2008, Print Your Classlists (Drop-in session); 1-3, Batmale 313.
12. Thursday, January 17, 2008 Using PhotoShop to Prepare Images for Word, PowerPoint, Email, and the Web, 1:30-3:30, Batmale 313
13. Friday, January 18, 2008 WebCT Drop-in Help Session, 10-12, Batmale 313. Get help with your existing WebCT course.
14. Friday, January 18, 2008 Contribute Update - Update your website created with Contribute. 1:30-3:30, Batmale 313
15. Tuesday, January 22, 2008 Correcting Bad Habits in Word, 10-12 am, Batmale 313
16. Wednesday, January 23, 2008 Using PhotoShop to Prepare Images for Word, PowerPoint, Email, and the Web, 1:30-3:30, Batmale 313
17. Friday, January 25, 2008 EasyGrade Pro (for ESL), 2-4 p.m., Batmale 313
18. Monday, January 28, 2008 Converting a Word Doc to PDF in the TLC, 12-1, Batmale 313
19. Tuesday, January 29, 2008 Converting a Word Doc to PDF in the TLC, 12-1, Batmale 313

February, 2008 (3)
1. Friday, February 1, 2008 Dreamweaver for WebCT Users, 1:00-4:00, Batmale 313
2. Wednesday, February 13, 2008 Contribute Update, 10-11:30 a.m., Batmale 313
3. Thursday, February 21, 2008 Contribute Update, 2-3:30 p.m., Batmale 313

March, 2008 (3)
1. Wednesday, March 12, 2008 Blogging for Education: Overview, 12 noon-1:00 p.m., Batmale 312
2. Wednesday, March 12, 2008 Blogging for Education: Setting up your Blog, 1:30 - 3:30 p.m., Batmale 313
3. Thursday, March 13 Bookmarks 2.0: Social Bookmarking with del.icio.us, 2-4 p.m., Batmale 313

April , 2008 (1)
- Friday, April 4, 2008 Contribute Update, 1:30-3:00 p.m., Batmale 313

May , 2008 (6)
1. Wednesday, May 21, 2008 Computer Skills for Contribute, 1:30-4:00 p.m., Batmale 313
2. Thursday, May 22, 2008 Create an Instructional Website w/ CCSF Faculty Templates and Contribute.
   a. Contribute I - 9:30-12:00 Batmale 313
   b. Contribute II - 1:30-4:00, Batmale 313
3. Tuesday, May 27, 2008 Contribute Update, 10-12 p.m., Batmale 313
4. Tuesday, May 27, 2008 Computer Skills for Contribute, 1:30-4:00 p.m., Batmale 313
5. Wednesday, May 28, 2008 Create an Instructional Website w/ CCSF Faculty Templates and Contribute. Pre-register by May 1, 2008.
   i. Contribute I - 9:30-12:00 Batmale 313
   ii. Contribute II - 1:30-4:00, Batmale 313

JUNE, 2008 (4)
1. Thursday, June 19, 2008 (postponed from May 29)- Learn the basics of Photoshop in two 3-hr. sessions. No pre-registration necessary. (Pam Flaherty)
   a. Photoshop I - 9-12, Batmale 313
   b. Photoshop II - 1-4 p.m., Batmale 313 (prerequisite: Photoshop I or a good understanding of basic Photoshop)
2. Friday, June 20, 2008 Whose Space? Blogging for Education: Overview, 12:30-1:30 p.m., Batmale 313
3. Friday, June 20, 2008 Whose Space? Blogging for Education: Setting up your Blog, 2:00 - 4:00 p.m., Batmale 313

Custom Trainings (2)
2/19/08 and 2/27/08: GroupWise Tips and Tricks for Counselors