

Workshops - Spring, 2006

6/20/2006

Winter Intersession

- CCSF will host the @ONE Winter Hands-On Institute - January 9-10
- Thursday, January 5, 1:30-4:00 , R210, Computer Skills for Contribute
- Friday, January 6, Create an Instructional Webpage with the CCSF Faculty Template and Contribute. Pre-registration is required.
 - Contribute I: Creating the Main Page, 9:00-11:30 , R210
 - Contribute II: Adding Additional Pages, Images, and more. 1-3:30, R210
- Thursday, January 12, 10-12, R210, Update your Contribute Site (for those with existing Contribute sites only)
- Thursday, January 12, 1:30-4:00, R210, Update your Contribute Site (for those with existing Contribute sites only)

Independent FLEX –January 12, 2006

Updating your Contribute Site: 10-12; 1:30-3:30, R210

FLEX –January 13, 2006

- What the TLC can do for you, 1-2, L313
- Getting your CCSF Accounts, 2-4, L313

JANUARY

- Tuesday, January 17, 2-4, R210 , Organizing your Files
- Wednesday, January 18, 2:30-5:00, R210 , EasyGrade Pro, (ESL Only),
- Wednesday, January 18, All day, L313, Custom training, Controllers, (Adobe Acrobat)
- Thursday, January 19, 1:30-3:30, R210, GroupWise Windows,
- Monday, January 23, 1-3, R210 , WebCT Overview
- Wednesday, January 25, 2-4, R210, GroupWise Web (use at home or on a Mac)
- Thursday, January 26, All Day – Gough Campus Thursday, January 26, 8:30-11:30 –Registered Nursing Custom Training, uploading Camtasia projects to WebCT
- Friday, January 27, 1:30-3:30, L313 , Update your Contribute Site
- Monday, January 30, 1-3, R210, WebCT: Setting up your Course, (pre-reg required)
- Tuesday, January 31, 2-3, L313, WebCT Drop-in Help

FEBRUARY

- Wednesday, February 1, 9-10- Website consultation, Business Dept. Job Matching Program
- Thursday, February 2, 2-4, R210, PowerPoint Basics
- Friday, February 3, 1-3:30, R210, Computer Skills for Contribute
- Tuesday, February 7, 2-4, R210, Making Better Handouts w/Word I
- Thursday, February 9, 1:30-4:00, R210, Excel Basics
- Friday, February 10, 1- 3:30, R210, Create an Instructional Webpage with the CCSF Faculty Template and Contribute, Contribute I: Creating the Main Page
- Tuesday, February 14, 2-4, R210, Making Better Handouts w/ Word II

- Wednesday, February 15, 2:30-3:30, L313, Using the Scanner in Batmale 313 (TLC Open Lab for Faculty/Staff)
- Wednesday, February 15, 2-5, R210, HTML I (Basics)
- Thursday, February 16, 2-3, L313, Update your Contribute Site (for those with existing Contribute sites).
- Tuesday, February 21, 1-3, R210, WebCT Overview
- Wednesday, February 22, 2-5, R210, HTML II (Tables)
- Thursday, February 23, 1:30-3:30, R210, The Well Managed GW Mailbox: Deleting, Archiving, & More.
- Friday, February 24, 1- 3:30, R210, Create an Instructional Webpage with the CCSF Faculty Template and Contribute, Contribute II: Adding Additional Pages, Images, and more.
- Tuesday, February 28, 2-4, R210, Making Better Quizzes w/ Word

MARCH

- Wednesday, March 1, 2-3, L313, Using the Scanner in Batmale 313
- Thursday, March 2, 2-4, R210, Preparing Images for PowerPoint and for the Web
- Friday, March 3, 1:30-3:00, R210, Designing Effective Assignments to Promote Information Competency , Bonnie Gratch-Lindauer, CCSF Librarian
- Tuesday, March 7, 1:30-3:30, R210, Strategies for Using the Content Module in WebCT
- Wednesday, March 8, 2-5, R210, PhotoShop I, Tuesday, March 14, 1:30-3:30, R210, More Work with Content Modules in WebCT
- Wednesday, March 15, 2-5, R210, PhotoShop II
- Tuesday, March 21, 1- 3:30, R210. Dreamweaver for WebCT Users.
- Tuesday, March 28, 2-4, R210, WebDAV for WebCT.

APRIL

- Wednesday, April 5 , 2-5, R210, PhotoShop II, More Adobe PhotoShop. Learn to make bullets, buttons, borders, backgrounds, banners, and bars. Prerequisite: Attendance at PhotoShop 1 or equivalent experience.
- Wed April 19, 1:15 to 3, Follow up on the Learning Objects session, CHN.

MAY

- Tuesday, May 16, Computer Skills for Contribute, 1:30-4:00, R210 Wednesday, May 17, Computer Skills for Contribute, 1:30-4:00, R210
- Tuesday, May 23, Create an Instructional Webpage with the CCSF Faculty Template and Contribute. Pre-registration is required.
- Contribute I: Creating the Main Page. 9:30-12:00, R210
- Contribute II: Adding Additional Pages, Images, and more. 1:30-4:00, R210

JUNE

- Thursday June 1, 2006 Summer Mac Camp! Location: V145 (Visual Arts 145)
 - 9:30 - 12:30 - You and Your Mac
 - 1:30 - 4:30 - Photos, Movies, and Your Mac
- Friday June 2, 2006 Dreamweaver Day w/ Tom Boegel , Rosenberg 210
 - 9:30-12:30, - Web Page Creation with Dreamweaver, R210
 - 1:30-4:30 -Dreamweaver for WebCT, R210
- Monday, June 5, 2006 - Computer Skills for Contribute, 1:00-3:30, R210
- Tuesday, June 6, Create an Instructional Webpage with the CCSF Faculty Template and Contribute.
 - Contribute I: Creating the Main Page, 9:30-12:00 , R210
 - Contribute II: Adding Additional Pages, Images, and more. 1:30-4:00, R210
- Wednesday June 7, 2006 - WebCT
 - WebCT: An Overview - 10-11:30, R210 (no prereg)
 - This course is open to all interested faculty and staff. See what WebCT is all about.
 - WebCT: Setting up your Course - 1:00-3:30 , R210
 - Before attending this course, you must meet the WebCT prerequisites. You'll need a WebCT course shell for this session. Apply for one.

Thursday June 8, 2006 - More WebCT

- Strategies for Using the Content Module, 10-12, R210. For those with existing WebCT course shells only.
- Guided Practice with WebCT -1-3:30, R210. For those with existing WebCT course shells only.
- Friday, June 9, 2006 Computer Security and You - 10-12, R210
- Monday June 12, 2006 - PowerPoint I, 1:30-3:30, R210
- Tuesday, June 13, 2006 - PowerPoint II, 1:30-3:30, R210
- Wednesday, June 14 Update Your Existing Contribute Sites 1:30-3:30, L313
- Thursday, June 15, Update Your Existing Contribute Sites 1:30-3:30, L313