

Scheduled Workshops -Fall, 2007

11/16/2007

SUMMER– August, 2007 (5)

1. Tuesday, August 7, 2007 - Print Your Classlists (Drop-in session), 10-12, Batmale 313
2. Wednesday, August 8, 2007 - Computer Skills for Contribute, 1:30-4:00, Batmale 313
3. Friday, August 10, 2007 - Create an Instructional Website w/ CCSF Faculty Templates and Contribute. Pre-register by June 8, 2007.
 - a. Contribute I, 9:30-12:00, L313
 - b. Contribute II, 1:30-4:00, L313
4. Monday, August 13, 2007 - Print Your Classlists (Drop-in session), 10-12, Batmale 313

Independent FLEX – August 13, 2007 (1)

- Monday, August 13, 2007 - Update your Contribute Site, Batmale 313, 1:30-4

FLEX – Tuesday, August 14, 2007 (2)

1. Overview of TLC Services 2-3
2. GroupWise Windows 3-5

AUGUST (not FLEX or Intersession) (9)

1. Wednesday, August 15, 2007 - Print Your Classlists (Drop-in session), 10-12, Batmale 313
2. Thursday, August 16, 2007 - Print Your Classlists (Drop-in session), 1-3, Batmale 313
3. Tuesday, August 21, 2007 - Your CCSF Accounts (for new employees), 1-3, Batmale 313
4. Wednesday, August 22, 2007 - GroupWise Windows, 1-3, Batmale 313
Thursday,
5. August 23, 2007 - GroupWise Web (CCSF email from home or on a Mac), 2-4, Batmale 313.
6. Tuesday, August 28, 2007 - Contribute Update, 1:30-4:00, Batmale 313
7. Wednesday, August 29, 2007 - Print Your Classlists (Drop-in session), 1-3, Batmale 313
8. Thursday, August 30, 2007 - GroupWise Windows 1-3, Batmale 313
9. Friday, August 31, 2007 - GroupWise Web (from home and for Mac), 2-4, Batmale 313

SEPTEMBER (13)

1. Wednesday, September 5, 2007 - CCSF Computer Skills, 1:30-4:00, Batmale 313
2. Thursday, September 6, 2007 - CCSF Computer Skills, 1:30-4:00, Batmale 313
3. Friday, September 7, 2007 - Wimba Voice Tools (Demo), 1-3, Batmale 313
4. Tuesday, September 11, 2007 - Dreamweaver I (first of two parts), 1-4 p.m., Batmale 313
5. Wednesday, September 12, 2007 - Create an Instructional Website w/ CCSF Faculty Templates and Contribute. Pre-register by August 24, 2007. Contribute I, 1:30-4:00 Batmale 313

6. Thursday, September 13, 2007 - Create an Instructional Website w/ CCSF Faculty Templates and Contribute. Pre-register by August 24, 2007. Contribute I - 1:30-4:00 Batmale 313
7. Friday, Sept. 14, EasyGrade Pro for ESL (Mijatovic), 3-5 p.m., Batmale 313.
8. Tuesday, September 18, 2007 - Dreamweaver II, 1-4 p.m., Batmale 313
9. Wednesday, September 19, 2007 - Create an Instructional Website w/ CCSF Faculty Templates and Contribute. Prerequisite: Attendance at Contribute I. Contribute II- 1:30-4:00, L313
10. Thursday, September 20, 2007 - Create an Instructional Website w/ CCSF Faculty Templates and Contribute. Prerequisite: Attendance at Contribute I. Contribute II, 1:30-4:00, L313
11. Tuesday, September 25, 2007 - Using PhotoShop to Prepare Images for Word, PowerPoint, Email, and the Web, 1-3:30p.m., Batmale 313.
12. Wednesday, September 26, 2007 - Correcting Bad Habits in Word, 1-3, Batmale 313
13. Thursday, September 27, 2007 - Contribute Update - Update your website created with Contribute. 1:30-4, Batmale 313

OCTOBER (9)

1. Monday, October 1, 2007 - Dreamweaver for WebCT Users 1:00-4:00, Batmale 313 (Repeated on Tuesday, Oct 2)
2. Tuesday, October 2, 2007 - Dreamweaver for WebCT Users
3. 1:00-4:00, Batmale 313 (Repeat of Monday's course)
4. Thursday, October 4, 2007 -Using Photoshop to Prepare Images for the Web, Word, PPT, and Email, 1:30-3:30 p.m., Batmale 313 (Repeated on Friday morning, Oct.5)
5. Friday, October 5, 2007 -Using Photoshop to Prepare Images for the Web, Word, PPT, and Email, 10:00-12:00 p.m., Batmale 313 (Repeat of Thursday's workshop)
6. Thursday, October 11, 2007 - Using RSS Feeds for Real-Time Research on the Web, 2:00-4:00 p.m., Batmale 313 (Librarian Jerry Dear)
7. Friday, October 26, 2007 - E-Books and E-Journal Articles, 1:10-2 p.m. Rosenberg Library, room 414. Presenters: Bonnie Gratch Lindauer and James Lim
8. Tuesday, October 30, 2007 - Update your Contribute Site - 1:30-3:00 pm, Batmale 313
9. Wednesday, October 31, 2007 - Update your Contribute Site - 10:00-12 pm, Batmale 313

NOVEMBER (0)

DECEMBER (3)

1. Thursday, December 13, 2007 - Computer Skills for Contribute , 1:30-4:00, Batmale 313
2. Friday, December 14, 2007 Create an Instructional Website w/ CCSF Faculty Templates and Contribute. Pre-register by November 30, 2007. Contribute I - 9:30-12:00 Batmale 313
3. Contribute II - 1:30-4:00, Batmale 313