

PROFESSIONAL DEVELOPMENT FLEX DAY REPORT

Return Completed Form by June 30TH

- List all workshops and meetings that you have attended during the Flex Day Event.
- Faculty members are obligated to attend.
- FT Faculty are required to earn 5 hours of training during the Spring 2012 Flex Event and 10 hours of independent flex during the Spring 2012 semester.
- PT Faculty who are paid hourly are required to attend only if Flex falls on the days that they are scheduled to work.
- PT Faculty who are paid by load are expected to attend Flex activities unless they have direct work conflicts.
- Everyone is encouraged to attend a diversity workshop.

**Make a copy for your records and return form to:
Office of Professional Development, 33 Gough Street, San Francisco, CA 94103**

Name: _____ ID#: _____

Department: _____ Mailbox: _____

Date	CRN	Title of Meeting / Workshop	Time	Credit
Total Credits				

Signature

Work Phone

Date