

PETITION TO CHANGE COURSE/SECTION

FALL SPRING SUMMER 20__ __

STUDENT'S NAME: Last

First

I.D. #:

STUDENT'S SIGNATURE:

DATE:

	CRN	SUBJECT	COURSE	DAYS	TIMES	INSTRUCTOR'S SIGNATURE
COURSE TO BE DROPPED						
	CRN	SUBJECT	COURSE	DAYS	TIMES	INSTRUCTOR'S SIGNATURE
COURSE TO BE ADDED						

DEPARTMENT
CHAIRPERSON OR

DESIGNEE SIGNATURE: _____

**A DEPARTMENT HEAD OR SITE SUPERVISOR
MUST SIGN THIS FORM OR IT IS NOT VALID.**

**After the official deadline to add a class has passed, a student may change a course or section only if s/he is:
1) changing to a higher or lower level in sequential courses. 2) changing to a different section of the same course.**

Note: This form must be submitted to the Registration Center, Smith Hall, Room 118 by the end of Mid-Term period for the present school term **ONLY**.

COPIES: White – Registration Canary – Student

5M - 01/06

Received by: _____ Date: _____

Processed by: _____ Date: _____