

## Summary of the Macintosh Orientation

This session, labeled M in the orientation schedule, is for those students assigned to work on the Macintoshes in the ACRC; it is not for students who only intend to use the HP UNIX system or the Windows Intranetwork.

### Locations of Macs in the Lab:

The Multimedia Macintosh computers are located in Mac Lab (Jobs) Room. (From the entrance, walk past the Reception Desk to the third room on the left.) More Multimedia Macintosh computers are located past the Mac Lab in the Babbage Area, an alcove off the main concourse of Turing (South).

The Macintosh computers located just outside the Mac Lab are not Multimedia Macintoshes; they are standard Macintoshes designated for General Use.

## Prerequisites:

Students should have a basic understanding of mouse skills and common Macintosh operations before attending the orientation. It might prove helpful to read the introductory chapter(s) in the textbook selected for your class.

## Macintosh Orientation:

### **Lab rules and layout; the Desktop; menus; saving your work to the home directory; printing; using *Terminal***

- guidelines for using the Macs in the lab: signing in/signing out
- where things are
- lab staff: who does what and what kind of help is available
- logging in to your individual account; synchronization
- accessing Help
- navigating windows
- launching applications from the Dock and from the Applications folder
- saving your work to your home directory
- pay laser printing
- removable media
- using *Terminal* to login to your HP UNIX account on hills server
- closing applications and logging out of your account

### **Mac Handouts:**

- ⇒ Map of the ACRC
  - ⇒ ACRC Lab Rules
  - ⇒ CCSF Computer Usage Policy
  - ⇒ Macintosh: Getting Started
  - ⇒ Macintosh: Getting Around
  - ⇒ Macintosh: Accessing HP hills Server with *Terminal*
  - ⇒ Mac Rules ... for Multimedia Macintosh and PC Users
  - ⇒ Laser Printing from Macintosh OS X
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