TEACHING AND LEARNING TECHNOLOGY ROUNDTABLE
Minutes for December 5, 2005
Ocean Campus, Rosenberg Library, Room 518, 1:00- 3:00 p.m.

Submitted by Edward Stering, Secretary

12 Present:
Leonard Arnold (Shared Governance Student), Kristin Charles (Research/Grants), Vic Fascio (TLC), Terry Hall (OI), Tom Hetherington (DSPS), Mamie How (ITS), Michael Malachowski (Biology), Yevgeniya Malamud (LAC), Francine Podenski (BEMA), Carol Reitan (TLC), Ed Stering (Foreign Languages), Janet Willett (TMI)

The meeting was called to order at 1:15pm.

Introductions: all introduced themselves

November minutes were approved as modified.

Spring semester meetings: First Monday of each month from 2:00-4:00 p.m.

Community College TV Network, Francine Podenski: On Oct. 26-27, 2005, Palomar Community College had a meeting at Palomar regarding the California Community College Satellite Network (CCCSAT). All 109 community colleges are hooked into the network. There are 15-20 staff members at Palomar for CCCSAT. CCSF uses the programming moderately. The CCSF Film Festival and other content was broadcast on CCCSAT. EATV-Ch 27 cable channel re-broadcasts some programming from CCCSAT. Some programs have been interactive with live call-ins. There is a pilot project now and the bugs in the web-casting tools are being worked out. There are other pilot projects using blogs and pod casting in distance learning in southern California. CCC-Confer is also hosted at Palomar. CCC-Confer can be used for office hours, for example. The State Chancellor’s office was well represented at the meeting. Palomar is the designated site for these broadcasting pilot projects and for broadcasting hosting.

IPTV update, Mamie How: Mamie distributed a handout and the Roundtable considered the survey questions used with a focus group. Kristin reported that IPTV is still the name of the committee, but other delivery modes are being considered, as well. Research and Grants is hoping to predict how many students and classes can be identified as needing these resources. The Roundtable will post the draft of the questions on the ListServ and solicit feedback. Because the goal is to survey the expectations and needs, budgeting for acquisitions is not being considered in the questions. The focus groups need a well-trained facilitator, and Research and Grants has a training session for facilitators. The focus groups would probe for the desired outcomes and actions, not for the names of hardware. The members of the focus groups will be those stakeholders that are invited to participate. Francine suggests an additional brief questionnaire for
department chairs, who would ultimately have much to do with the use of these technologies in their departmental course offerings.

**Strategic Plan Update, Janet Willett:** Currently, all items in Priority 7 have been addressed, and progress or completion has been achieved with the exception of distance learning for a GED. There is a need now to identify directions for the future.

**New Construction, Mamie How:** Mamie distributed diagrams of the new student computer lab and adjacent classrooms on the third floor of Batmale Hall, and she explained the usage rules and hardware/software resources. Mamie updated the Roundtable concerning the Chinatown and Mission Campuses, where technology needs were addressed in meetings with site staff and the architect. Terry suggested that the Wellness Center would need an extensive presentation. It was noted that the Performing Arts Center project is still in a early stage of decision making.

**TLC Training, Vic Fascio:** TLC has solicited input from departments to customize training sessions. It has been difficult to schedule training at other sites, but 33 Gough, Southeast Campus, Evans Campus, Chinatown and Downtown Campuses have all had training sessions.

The meeting was adjourned at 2:54 p.m.

Minutes can also be found at  http://www.ccsf.edu/tltr