Present: Suzanne Korey, Mono Simeone, Kristin Charles, Bonnie Gratch-Lindauer, Darian Taha, Terry Hall, Christina Yee, Mary Parke, Christine Beard, Mamie How, Janet Willett

The meeting was called to order at 2:15 p.m. The minutes of the April 7, 2008 meeting were approved with minor changes. Mamie How gave an update on the item in the minutes regarding the Content Management System (CMS) software, item under Old Business. A CMS vendor has been selected. Day, Inc. a Swiss-based company, for best technology at the lowest cost.

GIS Center: Suzanne Korey, made a presentation about the GIS Center at City College of San Francisco. GIS stands for Geographic Information Systems; Mapquest is an example. The GIS Center started with a Mentorlinks grant from the American Association of Community Colleges to provide professional development on the uses GIS in the workplace, as well as GIS training. The center provides training and workshops and resources to nonprofits and government agencies, such as Muni, the Public Health Department, Housing agencies, Water Department, etc. The workshops have been offered at CCSF through the Concert and Lecture Series, and recently, through Continuing Education. They hold their trainings at the Evans Campus, the Downtown Campus and Mission Campus. The Center has helped the Earth Science and Engineering Department build a GIS Certificate, comprising 3 courses. The Center is available as a resource to CCSF instructors who would like someone to come in and address a class on GIS and its uses.

Mono Simeone, one of the staff instructors at the Center, gave a description of a GIS project that he is currently doing at CCSF in order to provide visual/map-based information to disabled students regarding accessible paths, rooms and facilities on campus, to meet ADA compliance. The system should be available on the Web shortly. There was a discussion about linking up information from this GIS system to the room scheduling database that Dean Terry Hall will be implementing. He is waiting for more concrete information from the GIS project. Currently, ADA status classifies the rooms.

The TLTR members asked Suzanne and Mono to come back again next school year to give an update on their various projects. More information about the GIS Center can be found on their website: www.CCSFGIS.org.

LMS Update: Janet Willett gave an update on the selection of the new Learning Management System. Tryouts were organized for the two LMS finalists, Angel and Moodle. These consisted of two hands-on sessions with each LMS followed by an evaluation. Faculty from various departments participated, and a final evaluation at the end resulted in their recommendation of Moodle to be the new LMS for the College. The evaluations and recommendations were then discussed by a Task Force of faculty and
staff who agreed and finalized the choice. A company called MoodleRooms will host our system. We will be adapting a script from College of San Mateo which will allow us to batch upload students from our Banner system. The eLearning Hub will do a “first cut” on existing WebCT courses, moving copies of WebCT/Blackboard content to a new Moodle shell.

Carol Reitan had started a Name that Moodle survey which had collected over 20 suggestions already. This list was passed around and discussed. Janet will take the list to the Graphic Communications students for their feedback.

**New faculty orientation on instructional technology**: Bonnie Gratch-Lindauer brought up a discussion item from last academic year. We had previously discussed holding an orientation for new faculty on what technologies were available at CCSF. Potential agenda items included:

1) How to get email and web accounts
2) Location of online tutorials and handouts for above
3) location of faculty/staff computers, printers, etc.
4) location of student labs and who to contact to reserve
5) where to check out A/V equipment, laptops, projectors, screens, and whatever else they offer (collaborate with library and a/v)
6) How to get course shell for "techenhanced"
7) location of online tutorials, handouts for above
8) hours of faculty/staff lab and when help is available
9) who to call for faculty password resets (email, network, LMS, etc) and for student password resets (LMS, email, WiFi?).
10) Library online resources and orientations for students

Input on any additional items from TLTR members are welcome.

Terry Hall mentioned that he and Dean Tom Boegel would be holding a ½ day workshop for new faculty on August 6, 2008, covering issues such as tenure review, use of classlists, how to email students using classlists, etc. Mamie and Bonnie will pursue doing a one-hour presentation on that day to cover new technology issues.

**Fall TLTR Meeting Dates**: The first Monday of the month, 9/8, 10/6, 11/3, 12/1. R518, from 2 – 4 p.m.