

TEACHING AND LEARNING TECHNOLOGY ROUNDTABLE (TLTR)

APPROVED Minutes of meeting: May 4, 2009

Ocean Campus, Rosenberg Library Room 518, 2-4pm

Submitted by Carol Reitan

Present: Barbara Baraff, Language Center; Darian Taha, CNIT; Peter Wood, Christine Beard, Transitional Studies; Ed Stering, Foreign Languages; Carol Reitan, TLC; Mamie How, ETO; Janet Willett, TMI; Robert Griffiths, ESL; Jessica Buchsbaum, ESL; Doug Re, ITS

The meeting was called to order at 2:15p.m.

Minutes: The minutes of the March 30, 2009 meeting were approved without changes.

Old Business: Reports & Updates:

1. Janet Willett: The Technology Showcase postponed until winter 2010 to accommodate the migration from WebCT to Moodle.
2. Mamie How: Reported that the Campus Technology Plan went through the shared governance process by March. It made it to the Board agenda in late March and was passed in late April, after the full Board was able to review the entire document. The final copy is posted on the ETO site: <http://www.ccsf.edu/eto>
3. Student Success follow up: There was a discussion of language in the online student survey. The suggestion was made to clarify the language to make it easier to understand, especially for ESL students.

New Business:

1. Doug Re : Reported on CCSF adoption of Google mail and Google applications for education. All credit students will be given Gmail accounts upon registering at CCSF. This will facilitate communication with students at the college. 70,000 email addresses were created this semester for credit students in spring 2009 and applying for summer 2009. Web4 allows students to retrieve their email account or reset password. It is not yet available for noncredit students. Google mail is free for education. CCSF will begin using the Googledocs (word-processing, spreadsheet, presentation software and "forms"). Focus groups in the Fall will test "Google Chat", Google Sites, Google Video to see if they are appropriate for use here at CCSF. ITS is now working on timeline to roll out.

Jessica Buchsbaum will be giving a Gmail workshop during summer intersession to allow faculty to become familiar with what their students will be using. ITS is working on possibility of getting emails for non-credit students.

2. Janet Willett: Reported on a survey of students who have dropped online courses. (Retention [online students] Survey). Of the 1,300 people who had dropped online courses, 367 responded. The results are available at: http://www.ccsf.edu/Services/TMI/student_drops.pdf.
3. Mamie How: Preview of Report on Distance Learning (Fall 2000- Fall 2008) to Board of Trustees (May 2009). The major findings show:
 - 5,160 students in 118 courses
 - # of courses doubled between 2005 and 2008
 - distance learning generates 1000 FTES/school year
 - 2/3 of students take on-campus courses.

Mamie invited committee to read the complete report online.

http://www.ccsf.edu/Offices/ETO/PDF/DistanceLearningReport_051909_v2.pdf

Christine Beard updated the committee on the move back from De Avila to the John Adams Campus. Fall

2009 Meeting Dates: 9/14, 10/5, 11/2, 12/7 - 2-4 p.m. in Rosenberg 518.

The meeting was adjourned at 4 p.m.