The meeting was called to order at 2:10 p.m. The minutes of the March meeting were approved with minor changes.

Janet Willett introduced the TMI’s new Instructional Designer, Mary Parke, who comes to us from DeAnza College.

Old Business: Reports and Updates: CCSF web redesign update and feedback survey: Beth Cataldo of the Web Redesign Sub-committee reported that after a survey of faculty and students with various mockups of the new design, the committee will recommend one of the designs. All designs include global navigation on top, standard information on the left, dynamic information on the right, links to (potential) translations in various languages used by CCSF students, and accessibility links. The link to the survey and to the designs is on the main CCSF web page. Each design choice consists of a “Homepage” and two sub pages for different “personae”, that is, for different target groups, such as future and current students, staff and faculty, community.

Included in the new website will be: a content management system for easy update of pages, Google search, Google mail for students (hosted student email), Google analytics (software that shows how people use the web - analyzes clicks, searches, links, etc.), iGoogle (a homepage connected to the mail that students can personalize).

What happens next in the process is the choice of design after surveys and feedback. Earthbound Media Group will then do a site audit and identify who will be responsible for taking care of which content divided into 18 "responsible" divisions with EMG will migrate the content for these 18 different areas.

The RFP for the content management system (CMS) has a deadline of April 14. Demos from various vendors are scheduled for April 21 and 22. The timeline for completion of the new website includes the target for completion in June 2009. The CMS will be ready in Sept. 2008, then content will be migrated (estimated at 6-7 months), then people will need to be trained. Cataldo noted that there will not be single sign-on with the new website, citing the lack of the necessary infrastructure at CCSF for common authentication. It was suggested that this be included in the college long-term technology plan.

After the presentation, there was discussion around various details of the future CCSF home page. It was also noted that funding will be needed for a telephone help desk to help students with CCSF student email accounts. Accolades were offered to Beth Cataldo from the committee for her superb work on this project.

Janet Willett reported on the process for a new LMS for CCSF. She noted that side-by-side testing by a group of faculty had been scheduled for both Moodle and Angel Learning. At the end of each workshop, participants will fill out an evaluation. At the end of the tryouts there will be another survey. The final decision will be made by a task force using the faculty feedback and
other criteria in the next 3 weeks, with the decision ready by the May TLTR meeting. Janet will post the final outcome to the TLTR list.

The ETO is currently gathering costs on each system. The migration schedule is not set yet, but it is proposed that WebCT 4.1 will be there through Spring 09 (last semester to use 4.1); but the TMI will try to get everyone migrated by Fall 2008? Folks will start teaching in the new LMS in Spring 2009. Instructors using CE6 will be among the first to migrate to the new system.

**Mamie How reported on the trip to the new Mission campus.** Attendees appreciated the mini language labs, the screens for projecting video, the “smart” classrooms, sliding white boards, science labs, the child development center, beautiful architecture, etc. A discussion of computer and science labs in new facility led to a discussion of support issues, there being not enough staff to support the large number of computers at the new Mission campus. It was noted that this is the same situation at every campus. Next month we’ll visit the new wellness center.

**New Business: Clickers:** There was discussion surrounding standardizing the clicker systems used on campus.

**Mamie How reported on a recent vendor presentation of "Epsilen", an eportfolio product** free for education offered by the NYTimes. Mary Parke showed a demo course (nytimes.com/college). There was additional discussion on the privacy issues, etc. surrounding eportfolios.

The Meeting was adjourned at 4:03 p.m.