TEACHING AND LEARNING TECHNOLOGY ROUNDTABLE (TLTR)
APPROVED Minutes of meeting: March 3, 2008
Mission Campus Library Room 408

Submitted by Carol Reitan

15 Present: Christine Beard (TRST), Michael Bravo, (ITS) Jessica Buchsbaum (ESL), Anthony Costa (Library), Vic Fascio (TLC), Terry Hall (Office of Instruction), Mamie How (ETO), John Kennedy (LAC), Carmen Lamha (CNIT), Alan Lee (ITS), Michael Malachowski (Biology), Elizabeth Noyola (LAC), Carol Reitan (TLC), Ed Stering (Foreign Languages), Janet Willett (ETO/TMI)

The meeting was called to order at 2:05 p.m.

Minutes: The minutes of the February 4, 2008 meeting were approved with minor changes.

Old Business: Reports & Updates

Website Redesign: Beth Cataldo (of the Communications Committee) will report on results of the Focus Groups convened by Earthbound Media Group on March 4 at 1 p.m. in Arts Extension 170. A content management system will be adopted as part of the website redesign. The TLTR membership will be informed of future meetings and developments.

Testing Center: TLTR will ask the Office of Research and Grants to survey faculty to assess faculty need for a testing center.

Progress report on new learning management system selection: Janet Willett reported that the chosen LMS will be available for all credit and non-credit courses. The two LMS finalists are: Angel Learning and Moodle. The TMI has formed a group of faculty to test the two applications. The faculty will be surveyed and the results forwarded to the LMS Selection Task Force to make a final selection. The decision on which to adopt will be made during the second half of April.

Faculty evaluation revision for Telecourse faculty: The Faculty evaluation is an AFT negotiated documented. The college will work with the AFT to finalize the wording.

Online Student Survey Redesign: The Online Student Survey revision was tabled until another time. At the last meeting, suggestions were to shorten the survey to 10-15 questions and perhaps integrate questions on student learning outcomes. The TMI has given survey four times from Fall 05 to Fall 07 and the results stay the same semester to semester.

New Business
Tour of Mission Campus Technology Facilities: Librarian Sirous Monajami gave us a tour of the library while Dean Carlota Del Portillo led a tour of the other technology facilities at the new campus. The group toured wet and dry science labs, two Sanako language labs, smart classrooms, computer labs, faculty office space, both digital and offset printing operations.

The meeting was adjourned at 4:00 p.m.