

Committee Description and Purpose Statement

- I. **Name:** Information Technology Advisory Committee (ITAC)
- II. **Type of Committee:** Advisory Committee
- III. **Membership:** Up to 11 Members: 3 each of Faculty, Classified Staff, and Administrators, plus 2 Students. Appointed to two-year terms. No term limits.
- IV. **Committee Chair(s) elected annually in which month:** August
- V. **Meeting day and time:** Third Tuesday of each month from 10-12 in Batmale 108
- VI. **Meeting frequency:** Monthly
- VII. **Website address:** http://www.ccsf.edu/Offices/Shared_Governance/itpc.html (old, please update)
- VIII. **Support for student learning:** ITAC ensures that all constituencies have input into IT decisions, so that effects on student learning are always considered.
- IX. **Description of purpose and goals:** To advise the ITS Department, CCSF Administration, and the Board of Trustees on decisions regarding information technology. To draw input from all college constituencies on IT decisions that affect them, in order to ensure the best possible decisions are made.
- X. **Academic and professional matters as adumbrated in CCSF Board Policy 2.08 and Title 5 CCR § 53200 (c)**
 - (7) faculty roles and involvement in accreditation processes, including self-study and annual reports;
 - (9) processes for program review;
 - (10) processes for institutional planning and budget development; and
- XI. **ACCJC Accreditation Standards to which committee contributes:**
 - III.C. **Technology Resources.** Technology resources are used to support student learning programs and services and to improve institutional effectiveness. Technology planning is integrated with institutional planning. **(Including all of its component parts)**
 - IV.A.1. Institutional leaders create an environment for empowerment, innovation, and institutional excellence. They encourage staff, faculty, administrators, and students, no matter what their official titles, to take initiative in improving the practices, programs, and services in which they are involved. When ideas for improvement have policy or significant institution-wide implications, systematic participative processes are used to assure effective discussion, planning, and implementation.
 - IV.A.2.a. Faculty and administrators have a substantive and clearly defined role in institutional governance and exercise a substantial voice in institutional policies, planning, and budget that relate to their areas of responsibility and expertise. Students and staff also have established mechanisms or organizations for providing input into institutional decisions.
 - IV.A.3. Through established governance structures, processes, and practices, the governing board, administrators, faculty, staff, and students work together for the good of the institution. These processes facilitate discussion of ideas and effective communication among the institution. These processes facilitate discussion of ideas and effective