PARTICIPATORY GOVERNANCE COUNCIL

COMMITTEE DESCRIPTION AND PURPOSE

I.   **COMMITTEE NAME:** Accreditation Committee

II. **TYPE OF COMMITTEE:** Standing

III. **MEMBERSHIP(NUMBER OF MEMBERS, TERMS AND TERM LIMITS):**

    a. 3 Students (Appointed by Associated Students Executive Board)
    b. 3 Faculty (Appointed by Academic Senate)
    c. 3 Classified Staff (Appointed by SEIU)
    d. 3 Administration (Appointed by Chancellor, after consultation with Administrative   Council)
    e. 2 Trustees (Appointed by Board President, in consultation with Chancellor)

IV. **COMMITTEE CHAIR(S): (Appointed by the Chancellor, serve a one-year term. A Committee may elect a co-chair if desired.)   Accreditation Liaison Officer**

V.   **GOAL:**
    a. To meet the accreditation standards at all times.

VI. **PURPOSE AND RESPONSIBILITIES:**
    a. Communicate accreditation information about accreditation standards and best practices throughout the college.
    b. Foster college wide dialogue on how the college meets or does not meet accreditation standards.
    c. Serve as a conduit for constituency input into accreditation reports and responses.
    d. Create and monitor plans and timelines for the preparation of all accreditation reports and responses required by ACCJC.
    e. Provide leadership in the preparation of reports.
    f. Monitor plans and timelines for the remediation of areas in which the College does not fully meet accreditation standards.

VII. **ACCJC – ACCREDITATION STANDARDS TO WHICH COMMITTEE CONTRIBUTES:**

ALL standards, with particular responsibility for:
IV.A.4. The institution advocates and demonstrates honesty and integrity in its relationships with external agencies. It agrees to comply with accrediting Commission Standards, policies, and guidelines, and commission requirements for public disclosure, self-evaluation and other reports, team visits, and prior approval of substantive changes. The institution moves expeditiously to respond to recommendations made by the commission.

VIII. **MEETING DAY AND TIME: 1st Tuesday each month**

IX. **MEETING FREQUENCY: monthly**