Accreditation Update. ALO Gohar Momjian told us that CCSF folks who met with the visiting team members in various contexts reported that the visitors seemed positive about our progress. The visiting team will send their report to the commission, which will make decisions at their meeting in early June, and report the results publicly in early July. Meanwhile, the College needs to continue to implement the actionable improvement plans recorded in our March 15 report. For the PGC, the action plans include developing the process by which the PGC makes recommendations. Momjian described the process that the PGC has had so far as an early stage, mostly operating in information dissemination mode.

Enrollment Management Committee Update. Vice Chancellor Low, the Chair of the Enrollment Management Committee projected an Excel spreadsheet, as an example showing that departments are being given targets for summer enrollment. The committee has been refining its process for determining targets – for instance, they now understand that some departments have larger enrollments in Fall than in Spring. Overall, the college is still below base. Even including the numbers from credit summer school 2012 and credit summer school 2013 (and appropriate noncredit FTES, the expectation is that we will be about 1,000 FTES below base for the year, costing more that $3 million in lost apportionment revenue. A report on enrollments that we must file with the state should be posted online about April 20.

Student Success Scorecard. The Student Success Scorecard, a summary of student outcomes collected statewide through the ARCC project (Accountability Reporting for the Community Colleges) is now prominently posted online. http://scorecard.cccco.edu/scorecard.aspx Dean Pam Mery and Dr. Chuen-Rong Chan, our new Director of Research, showed the PGC draft of a presentation that they will make to the Board of Trustees on April 25th. Overall, our numbers look good. We are above the state averages in most categories related to credit instruction. The presentation contains additional information about our completion rate, which has gone down – as has the state average. Looking at the numbers behind the overall rate, Research and Planning information showed that this decline is mostly in the area of transfer to four-year colleges, and within that, especially in transfer to CSU. In fact, transfer to UC had actually increased during this period. The time period for the decline correlates with impaction – restrictions in transfer acceptance rates at CSU and at SFSU in particular. The presentation for the Board of Trustees will also include information disaggregated by ethnicity, not yet in the draft presented to PGC. We should expect the Scorecard to become more useful over time as we refine our data recording and learn more about how to use the tool.

Participatory Governance Committee Operations. A workgroup of four persons – one for each constituency group will be convened to suggestion procedures and report back to the PGC in May. The faculty members of PGC chose Kathleen White to represent the faculty in that workgroup. Academic Senate President Saginor presented some sources and initial notes for the workgroup to use in developing procedures. http://www.ccsf.edu/Organizations/Academic_Senate/CCSFParticipatoryNotes&Sources.pdf OR http://tinyurl.com/bmm2lan
Policy for Program Revitalization, Suspension and/or Discontinuance. Establishing a policy and procedures for program discontinuance is required to meet accreditation standards. (II.A.6.) The Academic Senate’s recommendation for both a policy and procedure was made available to the PGC at its February meeting and provided to the Board of Trustees in February as an information item. ALO Momjian showed PGC a draft for this policy that was being prepared for the April Board meeting. It was very short and entirely different from the Academic Senate recommended draft that was had been formatted for the Board by Saginor and Vice Chancellor Low the week before the meeting. At the PGC meeting, Momjian assured the members that the Academic Senate’s recommendations would be considered for the procedures, but that the material supplied by the Senate was unnecessary for the policy. The faculty did not agree with this assessment.

Campus Safety. There have been serious incidents at the Health and Wellness Center, including an assault and two robberies at gun-point. There have also been incidents of harassment of queer students. Difficulties and possible next steps were discussed.

Equal Employment Opportunity Plan. This document is available online.
CCSF is required to update our EEO Plan by July 1, 2013 to comply with Title 5 regulation. The draft is largely based on state guidelines. It will be on the May Board agenda for a first reading and on the June Board agenda for adoption. Constituent groups should review the plan during the next several weeks.

Tentative Budget Update. The Board had a first reading of the Tentative Budget at the March meeting. More information needs to be in place for the second reading. [Since the PGC meeting, the administration made the definite decision to present the current draft of the budget as an information item at the April Board meeting, delaying the second reading to next month.] Vice Chancellor Goldstein projected portions of the current draft, now available online at http://www.ccsf.edu/NEW/content/dam/Organizational_Assets/Department/budget/FY1314-tentative_recommendation_FINAL_V2.pdf
Goldstein reviewed assumptions made in preparing the budget. He confirmed that the failure to make base this year will result in lower apportionment revenues for this year and a lower base for future years. Although more classes will be scheduled for next year than for this year, apportionment revenues are expected to stay relatively flat, because apportionment for this year includes Summer 2012 credit AND Summer 2013 credit, whereas next year’s apportionment will include only one summer session. Vice Chancellor Goldstein will provide an informational presentation to the Board of Trustees on April 25 and that presentation will be available online after the meeting. For future budgets, PGC members requested that basic breakdowns of expenditures for unrestricted budgets be provided, to complete the numbers now presented for total certificated salaries, total classified salaries, etc.

Next meeting of the Participatory Governance Council – May 16 Thursday, 3:00-5:00