Participatory Governance Council (PGC)
February 20, 2014, 3:00 pm – 5:00 pm MUB 140
Informal notes – ksaginor@ccsf.edu

PLEASE NOTE – THESE ARE INFORMAL NOTES, NOT MINUTES. CORRECTIONS ARE WELCOME.

Notes from previous meetings not yet available, review of them postponed to next meeting.

Designated Smoking Areas

City College of San Francisco Overview/Recommended Smoking Policy

Smoking locations

- Recommendation from PGC to the Chancellor to go to designating locations for smoking.
- Recommendation from PGC to the Chancellor for specific designated smoking areas for the Ocean Avenue Campus -- which may be adjusted further as needed. (e.g. to avoid ventilation intake vents at the back of the Rosenberg building).

Board Policies (2nd readings)

- Recommend from PGC to the Chancellor of BP 7.17 with amendments (suggested last time but not reflected in copies provided):
  1) change of title to old title – “Use of District Facilities by Outside Groups”;
  2) all reference to ‘civic center’ within the document changed to lower case;
  3) to first mention of ‘civic center’ will be added the parenthetical explanation “(all district facilities designated by the district as civic centers)”
  4) in third paragraph, all 16 categories of concern to the district (to be supplied by Leilani Batiste) will be added.

- Recommend from PGC to the Chancellor of BP 8.05, BP 8.07, BP 8.09, BP 8.15 as presented.

Student Worker Minimum Wage

Ron Gerhard shared chart on paper showing how increasing student wages without an ability to increase available funding (from federal government matched by funding from unrestricted funds) will result in fewer student work study jobs.
Oscar Pena pointed out that the chart assumes that each student works a full 17 weeks, but not all students do so, and some jobs remain unfilled because of the low wages.

If all the funds from the federal program are not spent, unspent funds in excess of 15% of total provided must be returned to the federal government. Matching unrestricted funds may be used for other purposes.

Kevin Garrett, A.S. Ocean Accreditation and Shared Governance coordinator, told us that Associated Students of Ocean campus voted to tie student wage to San Francisco minimum wage, (currently $10.74), and they do not want fewer students employed. This is what students throughout the district want.

There is sufficient funding to increase student wages for this semester without decreasing the number of positions.

Students are concerned that job availability is not equitable among campuses.

- Recommendation that student wages be tied to San Francisco minimum wage, (currently $10.74)
- Recommendation that information about student jobs, e.g. where they are, who gets them, etc. will be brought to the next meeting, and that at the next meeting there will be consideration of how funding can be managed beyond the end of this semester.

Budget update

New Budget webpage at:
http://www.ccsf.edu/NEW/en/about-city-college/administration/vcfa/Budget0.html

For historical information, old pages still available:

Although the Governor’s budget proposal includes growth funding, we will not be able to benefit from that because of our shrinking enrollment.

As we prepare our budget for fiscal year 2014-15 we face great uncertainty and risk. During the current fiscal year, 2013-14, we are on stability funding which means that we are funded on serving 33,119 FTES although we actually will serve approximately 4,000 FTES fewer. Absent special legislation, if we do not restore this FTES we will experience a reduction in revenue of approximately $18 million. To appropriately prepare for this possibility we are preparing for three possible budget scenarios.

The first scenario assumes no special legislation that would extend stability funding for CCSF. Under this scenario we project a loss of base FTES funding (credit and non-credit) of $18,229,444. This loss in base FTES revenue would translate into a reduction of approximately 1,160 sections and approximately 242 FTEF in fiscal year 2014-15.

The second scenario assumes the passage of special legislation that would extend stability funding for CCSF such that in fiscal year 2014-15 we would continue to be funded at the
level of 33,119 FTES. Under this scenario we project a flat budget compared to the current year.

The third scenario assumes no special legislation extending stability funding but assumes we restore most if not all of the approximately 4,000 FTES reduction in fiscal year 2014-15. Under this scenario we will build our revenue budgets as if we will serve 33,119 FTES and build our expenditure budgets to support productive class schedules that will get us to that FTES goal. To mitigate the inherent risk in this scenario we will place in a reserve for contingency account $7.5 million which, should we not achieve our restoration goal, will be used to offset revenue reductions.

Paragraphs above quoted from February 2014 Board Budget Update

http://www.ccsf.edu/NEW/content/dam/Organizational_Assets/Department/VCFA/February_Board%202014%20Budget%20Update.pdf

For the third scenario, the $7.5 million will come in part from the “special emergencies reserve,” some would come from one-time money that has been saved by cancelling classes this year.

Internal Evaluation Process for PGC


A discussion about internal and external surveys of group members and of those who are not members of the PGC will be continued at next meeting.

Staffing Plan for Faculty

Questions asked about the development of a faculty staffing plan. Unofficially, the word is that there is a freeze on full time hiring. Are there conditions under which positions may be approved? What about positions that were approved and deferred from two years ago, or went all the way to offering positions to candidates contingent on funding, then frozen for lack of funding. What about positions prioritized within program review, when will the process be restarted for future hiring? The process for identifying and prioritizing full-time faculty positions is part of the faculty hiring process governed by a mutual agreement in accordance with education code requirements. Clara Starr was unable to be present at this meeting, and those present did not have answers to these questions. This topic will be re-visited at the next PGC meeting.

Accreditation Update

Gohar Momjian thanked constituent leaders for appointing persons for the internal self-evaluation. The group will be taking a step back from the roadmap, reading the main standards, and looking at evidence to show that we meet the standards. We are providing a broad overview of the standards and where we think we stand in terms of
those standards. It’s a great group of people, including new faces. This process is on a tight timeline and will produce an internal self-evaluation.

We were not surprised by the review being denied recently by ACCJC, and we are focused on the appeal process. There will be a state audit of the accrediting commission that will visit CCSF soon. [This is from the Joint Legislative Audit Committee (JLAC) decision on August 21, 2013 to task the Bureau of State Audits to scrutinize the ACCJC and the accreditation process at three California community colleges.] Meanwhile work is ongoing to fulfill road map items, including progress towards the implementation of CurricuNET and work being done by Elucian.

CCSF was represented at the recent ACCJC/ASCCC Accreditation Institute by eight faculty members who will be providing a composite written report and presenting a forum (day/time TBA).