Faculty Professional Development Activities Committee  
adopted by the Academic Senate Executive Council February 27, 2013, corrected 4/15/13

I.  **Name:** Faculty Professional Development Activities Committee

II.  **Type of Committee:** Policy Development

III.  **Membership:** 15 members 9 faculty, 2 classified, 2 administrators, 2 students. The faculty should reflect diversity of function and discipline and shall be appointed to 2 year terms. Members may be re-appointed.

IV.  **Committee Chair(s) elected annually in which month:** Elected in May. There will be a faculty chair or co-chair.

V.  **Meeting day and time:** Friday, 1:30-3:00

VI.  **Meeting frequency:** Once per month or more frequently if needed, especially at first.

VII.  **Website address:** [https://sites.google.com/a/mail.ccsf.edu/ccsf-academic-senate-committees](https://sites.google.com/a/mail.ccsf.edu/ccsf-academic-senate-committees)

VIII.  **Support for student learning:** Faculty and staff must remain current in their fields to be effective and successful teachers. Faculty development directly correlates with teaching effectiveness, and directly affects student success, both at CCSF and at schools to which they may transfer.

IX.  **Description of purpose and goals:** The Faculty Professional Development Activities Committee (FPDAC) has as its goal to recommend policies for faculty professional development at CCSF. It is responsible for developing professional development plans, and recommending faculty professional development programs and evaluation in support of the College Mission, institutional plans and initiatives, accreditation and legal requirements.

**Responsibilities**

- Develop a professional development plan for faculty consistent with the College Mission, Educational Master Plan, other institutional plans, accreditation standards and legal requirements.
- Set directions and make recommendations for professional development activities to meet the needs of College faculty.
- Establish guidelines and procedures for faculty professional development activity proposals.
- Evaluate the effectiveness of professional development and make recommendations for improvement.
- Establish appropriate timelines to complete tasks and make recommendations.

X.  **Academic and professional matters as adumbrated in CCSF Board Policy 2.08 and Title 5 CCR § 53200 (c)**

1. Faculty roles and involvement in accreditation processes, including self-study and annual reports;
2. Policies for faculty professional development activities;

XI.  **ACCJC Accreditation Standards to which committee contributes:**

III.A.5. The institution provides all personnel with appropriate opportunities for continued professional development, consistent with the institutional mission and based on identified teaching and learning needs.

III.A.5.a. The institution plans professional development activities to meet the needs of its personnel.

III.A.5.b. With the assistance of the participants, the institution systematically evaluates professional development programs and uses the results of these evaluations as the basis for improvement.

IV.A.1. Institutional leaders create an environment for empowerment, innovation, and institutional excellence. They encourage staff, faculty, administrators, and students, no matter what their official titles, to take initiative in improving the practices, programs, and services in which they are involved. When ideas for improvement have policy or significant institution-wide implications, systematic participative processes are used to assure effective discussion, planning, and implementation.